

**LOS ANGELES COUNTY DEVELOPMENTAL SERVICES FOUNDATION, INC.**

**Board of Directors**

**February 22, 2017**

**MINUTES**

**PRESENT**

Louis Mitchell, Chair  
Larry DeBoer  
Jack Gilbertson  
Mark Higgins  
Kimberly Issac  
Ray Lemus  
Yudy Mazariegos  
John Poulos  
Ramona Warfield

**NOT PRESENT**

Linda An  
Johanna Chavez  
Karla Garcia-Diaz  
Edwina Hull  
Dr. Anthony Stein

**ADVISOR TO THE BOARD- PRESENT**

Al Marsella

**STAFF**

Melinda Sullivan  
Patrick Aulicino  
Maureen Wilson  
Karen Ingram  
Enrique Roman

**GUESTS**

Howard McBroom

**CALL TO ORDER**

Mr. Mitchell called the meeting to order at 6:00 p.m.

**PUBLIC INPUT**

No public input.

## **APPROVAL OF MINUTES**

Mr. Poulous moved to approve the minutes of January 25, 2017, Mr. DeBoer seconded the motion, and it passed unanimously.

## **EXECUTIVE DIRECTOR'S REPORT**

### **2016 Annual Administrative Report – Administrative Services and Training & Development**

Ms. Sullivan advised the Board that they could find the 2016 Annual Administrative Reports for Administrative Services and Training & Development in their board packet for review. Ms. Wilson and Mr. Aulicino, gave a focused presentation on operational emergencies that have occurred over the past year and how the Center was able to handle them. Ms. Wilson and Mr. Aulicino were available to answer questions from the Board about their respective administrative report.

### **Grassroots Day 2017**

Ms. Sullivan advised the Board that the annual Grassroots Day is scheduled for April 5, 2017. A small team comprised of board members Yudy Mazariegos, Kimberly Isaac, Andres Lerma (CAC member), and regional center staff will travel to Sacramento. The Center is currently determining the need for local visits and will reach out to board members when appointments are secured.

### **Assembly Bill 279**

Ms. Sullivan advised the Board that Assembly Member Chris Holden introduced bill AB279 which would extend authority to DDS and regional centers to adjust the rates of service providers to comply with local mandates enacted in the jurisdiction in which they employ workers to meet the service needs under the Lanterman Act. Discussion followed.

**Ms. Isaac moved that the Board write a letter in support for AB 279, Mr. Poulos seconded the motion, and it passed unanimously.**

### **Lanterman House**

Ms. Sullivan advised the Board that the Lanterman House is having an exhibit on Frank Lanterman for the rest of the year and encouraged the Board to visit.

## **EXECUTIVE COMMITTEE**

### **Contract Over \$250,000.**

Ms. Ingram reviewed with the Board the following contract in accordance with the board approved policy for approval of contracts:

**Year:** CPP FY 2016-17

**Amount of Start-up award/contract:** Contract with Brilliant Corners. - \$2,200,000 (for the development of four homes)

**Mr. DeBoer moved to approve the contract with Brilliant Corners as presented, Mr. Poulos seconded the motion, and it passed unanimously.**

## **CLIENT ADVISORY COMMITTEE**

Mr. McBroom, chairperson of the Client Advisory Committee, presented the semi-annual Client Advisory Committee report to the board. The Board was given the opportunity to ask questions. Discussion followed.

## **ADMINISTRATIVE AFFAIRS COMMITTEE**

### **Budget Update**

Mr. Aulicino advised the Board that the Governor released his budget for FY 2017-18 which includes money for caseload growth.

### **2016 Holidays Are For Sharing**

Mr. Aulicino advised the Board that a summary of the 2016 HAFS campaign was their board packet for review. He and Ms. Sullivan elaborated on the Baby 2 Baby program; this is a non-profit that provides infants and toddler goods such as clothing, diapers and basic equipment. As part of HAFS it provided over 150 gift bags which reduced the overall number of gift cards the Center purchased for HAFS. Mr. Aulicino reminded the Board that the Help Fund is available to clients year-round to assist with emergencies not covered under the Contract.

## Review of Financial Statements

Mr. Higgins reviewed the financial statements through December 2016.

### *Fiscal Year 2016-17 (C-1)*

In Operations (main contract) we have spent \$9,652,666. In Purchase of Services (main contract), we have spent \$71,159,451 before we add late bills. Including late projected bills, we will have spent \$73,497,292.

### *Fiscal Year 2015-2016 (B-2)*

This month we recorded \$8,490 in OPS and \$363,383 in POS. To date, we have spent 99.1% of our OPS and 98.8% of our POS allocations. We are currently projecting surpluses in both OPS and POS.

### *Fiscal Year 2014-2015 (A-4)*

This month we recorded \$82,884 in POS. In total, we have spent nearly 100.0% of our OPS allocation, and slightly over 100.0% of our POS allocation. We are currently projecting a negligible surplus in OPS, and a slight deficit in POS, which we expect to be funded by DDS.

## **NOMINATING COMMITTEE**

### Board Training

Mr. Marsella advised the Board that the Committee discussed the concept of using the July board meeting as New Board Member Training and Orientation rather than going dark. The following would be covered:

- Duties and Responsibilities of Directors
- Conflict of Interest
- Board Cultural Competency Training
- Board Handbook
- Whistleblower Policy

**Mr. Marsella brought forward the recommendation from the Committee that Board Training and Orientation be scheduled for the July Board meeting, Mr. Higgins seconded the motion, and it passed unanimously.**

## **ADJOURNMENT**

The meeting was adjourned at 7:27 p.m.

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Karla Garcia-Diaz, Secretary

/GS & FL