

LOS ANGELES COUNTY DEVELOPMENTAL SERVICES FOUNDATION, INC.

Board of Directors

August 26, 2015

MINUTES

PRESENT

Louis Mitchell. Chair
Linda An
Larry DeBoer
Karla Garcia-Diaz
Jack Gilbertson
Anila Guruji
Edwina Hull
Brian Newkirk
Dina Richman
Ed Solis
Anthony Stein
Ramona Warfield
Kelly White

NOT PRESENT

Ray Lemus
John Poulos

ADVISOR TO THE BOARD – PRESENT

Al Marsella

STAFF

Patrick Aulicino
Karen Ingram
Enrique Roman
Melinda Sullivan

CALL TO ORDER

Mr. Mitchell called the meeting to order at 6:00 p.m.

PUBLIC INPUT

No public input.

ANNOUNCEMENTS

No announcements were made.

APPROVAL OF MINUTES

Ms. Hull moved to approve the minutes of June 24, 2015, Ms. Guruji seconded the motion, and it passed unanimously.

BOARD EDUCATION

Duties of Directors

Ms. Julie Ocheltree, Lanterman's corporate counsel, made a presentation on the duties and responsibilities of directors of non-profit corporations. The Board was given the opportunity to ask questions about the presentation and discussion followed.

Conflict of Interest Statements

Mr. Mitchell advised the Board that annually board members must complete and submit for review and transmittal to DDS a signed Conflict of Interest Statement. The Board was asked to complete the statement and return it to Frank Lara as soon as possible.

ARCA REPORT

Ms. Sullivan advised the Board that she and Mr. DeBoer attended the ARCA meeting on August 20-21, 2015 in Torrance and that they could find the highlights from the meeting on the table. Discussion followed.

EXECUTIVE COMMITTEE

Whistleblower Policy

Ms. Sullivan advised the Board that the Executive Committee reviewed and updated the Center's Whistleblower Policy and is recommending it for approval. Discussion followed.

Ms. Garcia-Diaz moved adopt the updated Whistleblower Policy as presented, Ms. Hull seconded the motion, and it passed unanimously.

ADMINISTRATIVE AFFAIRS COMMITTEE

Update Of Policy Regarding Client Abuse

Ms. Richman advised the Board that the Administrative Affairs Committee reviewed and updated the Center's Policy Regarding Client Abuse and is recommending it for approval. Discussion followed.

Mr. Stein moved to adopt the updated Policy Regarding Client Abuse as presented, Mr. Newkirk seconded the motion, and it passed unanimously.

Budget Update

Mr. Aulicino advised the Board that the Center received the B-1 contract allocation which will give the Center the bulk of the money for this fiscal year for operations and purchase of services. Mr. Aulicino reported that the Executive Staff are starting to plan the operations budget.

The Center is also expecting the A-4 allocation which will take care of most shortfalls that Centers are projecting for last year in purchase of services.

Review of Financial Statements

Ms. Richman reviewed the financial activity through June 30, 2015.

Fiscal Year 2014-2015

In Operations (main contract) we have spent \$16,458,245. In Purchase of Services (main contract), we have spent \$121,719,351 before we add late bills. Including projected late bills, we will have spent \$123,845,325.

Fiscal Year 2013-2014

This month we recorded \$26 in POS. To date, we have spent 99.9% of our OPS and \$100.2% of our POS allocations. We are currently projecting a small surplus in OPS, and a deficit in POS, which we expect to be funded by DDS.

Fiscal Year 202-2013

This month we recorded \$1,400 in POS. To date, we have spent 98.4% of our OPS and nearly 100% of our POS allocations. We are currently expecting small surpluses in both OPS and POS.

PROGRAMS AND SERVICES COMMITTEE

Fall Community Meetings

Mr. Roman advised the Board that the Programs and Services Committee prepared the Center's performance plan for 2016 for presentation and for community input in September. This initial draft plan will be presented at 4 community forums: one in Spanish, one in English, one for clients, and one for service providers. The meetings have been noticed either individually via the KYRC and on the Center's website. A copy of the notice was in the packet for information only.

RECOGNITION OF OUTGOING MEMBERS

Mr. Mitchell thanked and recognized outgoing board member Eduardo Solis for his commitment and service.

ADJOURNMENT

The meeting was adjourned at 7:30 p.m.

Karla Garcia, Secretary

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BOARD OF DIRECTORS

ACTION LOG

August 26, 2015

	DESCRIPTION	ACTION	STATUS
	Approval of Minutes – June 24, 2015	<ul style="list-style-type: none">• Approved	
	Conflict of Interest Form	<ul style="list-style-type: none">• Executed	
	Whistleblower Policy	<ul style="list-style-type: none">• Approved	
	Policy Regarding Client Abuse	<ul style="list-style-type: none">• Approved	