

LOS ANGELES COUNTY DEVELOPMENTAL SERVICES FOUNDATION

Board of Directors

August 28, 2019

MINUTES

PRESENT

Dina Richman, Chair
Elizabeth Beltran
Danielle Dejean
Anila Guruji
Mark Higgins
Kim Isaac
Gloria Leiva
Alex Li
Jonathan Martinez
Yudy Mazariegos
Louis Mitchell
John Poulos
Dr. Anthony Stein

NOT PRESENT

Jae Rhee
Ana Villasenor

ADVISOR TO THE BOARD – PRESENT

Al Marsella

ADVISOR TO THE BOARD – NOT PRESENT

Larry DeBoer

STAFF

Karen Ingram
Kaye Quintero
Enrique Roman
Melinda Sullivan

GUESTS

Ken Abbott
Marc Baca
Julie Eby-McKenzie – State Counsel (LA Office)
Cecile Williams

CALL TO ORDER

Ms. Richman called the meeting to order at 6:00 p.m.

PUBLIC INPUT

Cecile Williams

Mr. Williams advised the Board that she filed a Whistleblower Complaint with DDS on August 26, 2019 and presented a copy to the Board.

Julie Eby-McKenzie

Ms. Eby-McKenzie distributed the following:

- Flyer - IEP Training - Save The Date on October 5, 2019 - at Wellnest
- Flyer – Vaping Gone Viral – Teen Usage
- Booklet – IEP Strategy / Understanding The Process So You Can Get What You Need

ANNOUNCEMENTS

No announcements made.

APPROVAL OF MINUTES

Correction to the minutes: Page 5 – Ms. Roman, s/b Mr. Roman

The minutes of June 26, 2019 were approved by consensus.

EXECUTIVE DIRECTOR’S REPORT

Back to School Backpack Event

Ms. Sullivan reported that the Center had a very successful Back to School Backpack Fundraising Event. The Center raised \$10,000 and we were able provide backpacks to about 527 families on the day of the event. Karsh Family Social Service Center hosted the event.

Conflict of Interest Review

Ms. Sullivan advised the Board that as part of the Trailer Bill language affecting regional centers, the Department and the regional center governing board must review the conflict-of-interest statement of each regional center board member to ensure that no conflicts of interest exist.

Included in the board packet were the declarations from board directors. All of the forms indicated that no conflicts of interest exist.

Mr. Li moved to send the statements to the Department of Developmental Services, Ms. Leiva seconded the motion, and it passed unanimously.

ARCA REPORT

Ms. Sullivan advised the Board that she and Mr. DeBoer attended the ARCA meeting on August 15-16, 2019 in Torrance, CA and that they could find the highlights from the meeting in their packet. Discussion followed.

EXECUTIVE COMMITTEE

Board Composition Survey

Ms. Sullivan advised the Board that the Center submitted the 2019 Board Composition Survey to DDS. A copy of the survey was in the packet for information only.

ADMINISTRATIVE AFFAIRS COMMITTEE

Review of Financial Statements

Mr. Higgins advised the Board that the Committee reviewed the financial statements ending June 30, 2019 in their entirety. Mr. Higgins gave a summary report to the board.

Cash Flow

In July the Center borrowed from the line of credit and the monies were repaid within six days. The Center has received all of its advance payments due to us from our preliminary contract allocation, and at the end of October we will have a little over \$5 million in our bank account.

Fiscal Year 2018-2019 (E-3)

In operations (main contract) we have spent \$22,272,214. In Purchase of Services (main contract), we have spent \$175,820,624 before we add late bills. Including projected late bills, we will have spent \$178,664,495.

Fiscal Year 2017-2018 (D-4)

This month we recorded \$99,275 in OPS and \$46,274 in POS. To date, we have spent 99.5% of our OPS and 99.4% of our POS allocations. We are currently projecting a small surplus in both OPS and POS.

Fiscal Year 2016-2017 (C-5)

This month we recorded \$9,516 in POS. To date, we have spent 98.9% of our OPS and 99.7% of our POS allocations. We have a small surplus in both OPS and POS.

POS RECAP

Ms. Quintero reported that we are estimating a surplus/deficit between (\$1,119,633) and (\$1,432,997).

PROGRAMS AND SERVICES COMMITTEE

Community Meeting Report – Caseload Ratio

Mr. Roman reminded the Board that the Center was required to develop an action plan for not meeting the caseload ratios and submit it to DDS. Mr. Roman reported that the Programs and Services Committee hosted a community meeting on July 10, 2019 to share our caseload ratio data, as well as plans to reduce caseload ratios. The Board was provided a copy of the letter sent to DDS on August 6, 2019 with the Center's plan of action.

Draft Performance Plan for 2020 / Fall Community Meetings

Mr. Roman advised the Board that the Programs and Services Committee reviewed the Proposed Performance Plan for 2020. Mr. Roman reported that the Committee was in support of the proposed plan to present at the 4 Fall Community Meetings in September. A copy of the 2019 Fall Community Meeting Notice was in the packet for information only.

ADJOURNMENT FOR EXECUTIVE SESSION

Ms. Isaac moved to suspend the General Session meeting at 6:50 p.m. for Executive Session to conduct business on Approval of Minutes, Personnel, Litigation, and Collective Bargaining. Dr. Stein seconded the motion and it passed unanimously.

RECONVENE FOR GENERAL SESSION

Dr. Stein moved to reconvene the meeting at 7:40 p.m. for General Session, Ms. Dejean seconded the motion, and it passed unanimously. The Board discussed Approval of Minutes, Personnel, Litigation, and Collective Bargaining.

ADJOURNMENT

The meeting was adjourned at 7:40 p.m.

Elizabeth Beltran, Secretary

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BOARD OF DIRECTORS

ACTION LOG

August 28, 2019

	DESCRIPTION	ACTION	STATUS
	Approval of Minutes – <i>June 26, 2019</i>	<ul style="list-style-type: none">• Approved	
	Annual Review of Conflict of Interest	<ul style="list-style-type: none">• Approved	