

LOS ANGELES COUNTY DEVELOPMENTAL SERVICES FOUNDATION

Board of Directors

April 28, 2021

MINUTES

PRESENT

Dina Richman, Chair
Elizabeth Beltran
Larry DeBoer
Mark Higgins
Kim Isaac
Gloria Leiva
Dr. Alex Li
Jonathan Martinez
Yudy Mazariegos
Louis Mitchell
Jae Rhee

NOT PRESENT

Rachelle Cabrera
Danielle Dejean
Dr. Anila Guruji
Dr. Anthony Stein
Ana Villasenor

ADVISOR TO THE BOARD - PRESENT

Al Marsella

STAFF

Pablo Ibanez
Carmine Manicone
Kaye Quintero
Melinda Sullivan

GUESTS

Dennis Moreno
Nikisia Simmons – DDS
Bridgette Sroujeh

CALL TO ORDER

Ms. Richman called the meeting to order at 6:05 PM. The meeting was conducted via Zoom.

PUBLIC INPUT

No public input was given.

ANNOUNCEMENTS

- Ms. Mazariegos acknowledged Ms. Sullivan for the success of the recent vaccination clinics and all the support given to clients and families who participated.

APPROVAL OF MINUTES

Correction: Page 3 – Last Sentence “Ms. Sullivan present an over of the survey results” s/b “Ms. Sullivan presented an overview of the survey results”

Mr. DeBoer moved to approve the minutes of March 24, 2021 with the above noted correction, Ms. Mazariegos seconded the motion, and it passed unanimously.

BOARD EDUCATION

As part of Board Education and Training, Mr. Carmine Manicone, Associate Director of Client and Family Services, gave a focused presentation on Service Appeals and Complaint Processes. Board members were given the opportunity to ask questions and discuss the content.

EXECUTIVE DIRECTOR’S REPORT

ARCA Update

Ms. Sullivan and Ms. Isaac advised the Board that Grassroots Day this year was conducted virtually via Zoom and was a success. The logistics and operation of the meetings were organized by ARCA and 3 regional center staff. A delegation of 4 persons (a service provider, a parent, a client, and a RC staff person) participated in the 5 legislative visits throughout the day.

Ms. Sullivan advised the Board that they could find an Information/Fact Sheet that was presented at the legislative visits in their packet. This sheet focused on:

- *History of the System,*
- *State Of Emergency Efforts During The Pandemic*
- *Access & Equity*
- *Strong Beginnings (Early Intervention*

- *Community Outreach.*

In addition, Ms. Sullivan shared the following ARCA position letters to the legislators for information only:

- Response to 2021-22 Preliminary Budget Hearings – May Revise
- SB 639 Comments
- ICF-DD 10% Rate Extension, CalAIM Transition Delay

Vaccination Clinics at Lanternam

Ms. Sullivan advised the Board that today was the start of a new vaccination clinic cycle with Oxford Healthcare. The Center has scheduled a vaccination clinic with LA County on May 20, 2021.

ADMINISTRATIVE AFFAIRS COMMITTEE

Reduction in Line of Credit

Mr. Higgins reported that the Center has a revolving line of credit with City National Bank and they have notified the Center of their intent to reduce the line from \$35 million to \$28 million when the agreement renews in June. He reminded the committee that last year the credit line was raised from \$25 million to \$35 million and we only used \$3 million for 4-5 days. This is not a cause for concern given our current projected cash flow position. The Center will continue to monitor the state's cash position and budget projections for significant changes.

STATE OF EMERGENCY REPORT

Mr. Higgins reported that Regional Centers continue to report to DDS on the monthly impact of the pandemic. The Committee reviewed the statewide summary of the reported COVID related Operations and Purchase of Services expenditures for last fiscal year and this fiscal year to date. He added that DDS is working on submitting a claim for FEMA reimbursement and regional centers are being asked to look at their state of emergency expenditures and backup documentation.

REVIEW OF FINANCIAL STATEMENTS

Cash Flow

Mr. Higgins reported that the Center is projected to have \$6,715,000 available at the end of June 30, 2021. Mr. DeBoer suggested that if the Center finds itself with a surplus at the end of the fiscal year, that a one-time salary adjustment should be considered for staff.

Mr. Higgins reviewed the financial statement summary through February 28, 2021.

Fiscal Year to date 2020-2021 (B-2)

In Operations (main contract) we have spent \$15,367,603 (60.6% of budget). In Purchase of services (main contract) we have spent \$159,536,840 before we add late bills. Including projected late bills, we will have spent \$163,675,921 (70.9% of budget).

Fiscal Year 2019-2020 (A-7)

This month we recorded (42,998) in OPS and \$248,543 in POS. To date, we have spent 95.9% of our OPS and 98.4% of our POS allocations. We are currently projecting surpluses in both OPS and POS.

Fiscal Year 2018-2019 (E-4)

This month we recorded \$25,601 in POS. To date, we have spent 99.9% of our OPS and 98.6% of our POS allocations. We have a very small surplus as well in POS.

ADJOURNMENT FOR EXECUTIVE SESSION

Ms. Isaac moved to suspend the General Session meeting at 7:10 PM for Executive Session to conduct business on Approval of Minutes, Litigation, and Timeline for Executive Director's Performance Evaluation, Ms. Beltran seconded the motion, and it passed unanimously.

RECONVENE FOR GENERAL SESSION

The Board discussed in Executive Session the Approval of Minutes, Litigation, and Timeline for Executive Director's Performance Evaluation.

ADJOURNMENT

The meeting was adjourned at 7:18PM.

Elizabeth Beltran, Secretary

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BOARD OF DIRECTORS

ACTION LOG

April 28, 2021

	DESCRIPTION	ACTION	STATUS
	Approval of Minutes – <i>March 24, 2021</i>	<ul style="list-style-type: none">• Approved	