

LOS ANGELES COUNTY DEVELOPMENTAL SERVICES FOUNDATION

Board of Directors

April 25, 2018

MINUTES

PRESENT

Jack Gilbertson, Chair
Elizabeth Beltran
Larry DeBoer
Danielle Dejean
Kim Isaac
Gloria Leiva
Yudy Mazariegos
Louis Mitchell
John Poulos
Jae Rhee
Dina Richman
Ana Villasenor
Ramona Warfield

NOT PRESENT

Mark Higgins
Dr. Anthony Stein

ADVISOR TO THE BOARD – PRESENT

Al Marsella

STAFF

Karen Ingram
Enrique Roman
Melinda Sullivan
Maureen Wilson

GUESTS

Alma Janssen
Ivan Ramirez
Cecile Williams

CALL TO ORDER

Mr. Gilbertson called the meeting to order at 6:00 p.m.

PUBLIC INPUT

No public input was given.

ANNOUNCEMENTS

No announcements were made.

APPROVAL OF MINUTES

Ms. Richman moved to approve the minutes of March 28, 2018, Mr. DeBoer seconded the motion, and it passed unanimously.

EXECUTIVE DIRECTOR'S REPORT

2017 Annual Administrative Report – Training & Development

Ms. Sullivan advised the Board that they could find the 2017 Annual Administrative Report for Training & Development in their board packet for review and that Ms. Wilson would give a focused presentation on the Automated Phone System, which allows the Center to send messages to families in their primary language. Ms. Wilson was available to answer any questions from the Board about the administrative report.

EXECUTIVE COMMITTEE REPORT

Contracts over \$250,000.

- Ms. Ingram reviewed with the Board the following contract in accordance with the board approved policy for approval of contracts:

Year: CPP 2017-18

Amount of Start-up award/contract:	Contract - Los Angeles Housing Partnership / \$1,000,000 for pre-development, acquisition and rehabilitation costs for any multi-family housing project within the Lanterman catchment area.
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Mr. DeBoer moved to approve the contract with Los Angeles Housing Partnership as presented, Ms. Dejean seconded the motion, and it passed unanimously.

- Ms. Ingram reviewed with the Board the following contract in accordance with the board approved policy for approval of contracts:

Year: CPP 2017-18

Amount of Start-up award/contract:

Contract - Brilliant Corners / \$500,000 for a 3-bed crisis home for children and adolescents.

Ms. Richman moved to approve the contract with Brilliant Corners as presented, Ms. Leiva seconded the motion, and it passed unanimously.

DDS Breach

Ms. Sullivan advised the Board that the Department of Developmental Services informed the public about a recent incident that may have resulted in the breach of confidential information. On February 11, a break-in occurred at the DDS legal and audits office building in Sacramento. The trespassers ransacked files, vandalized and stole state property and started a fire. The Department has no evidence that personal and health information was compromised due to the incident. However, out of an abundance of caution, it is notifying clients and the public about the incident and following federal requirements regarding potential breaches.

The people who broke into the building had access to the health information of about 582,000 individuals served by DDS. They also had access to the personal information of about 15,000 employees of regional centers, service providers, applicants seeking employment with the Department's audits office, and parents of minors enrolled in DDS programs.

DDS immediately notified law enforcement authorities when the incident occurred, and an investigation is ongoing.

ADMINISTRATIVE AFFAIRS COMMITTEE REPORT

Review of Financial Statements

Mr. Aulicino reviewed the financial statements through February 28, 2018.

Fiscal Year 2017-2018 (D-2)

In Operations (main contract) we have spent \$13,497,250. In Purchase of Services (main contract), we have spent \$103,152,856 before we add late bills. Including projected late bills, we will have spent \$105,481,519.

Fiscal Year 2016-2017 (C-4)

This month we recorded \$130,424 in OPS and \$55,047 in POS. To date, we have spent 92.1% of our OPS and 99.6% of our POS allocations. We are currently projecting a small surplus in both OPS and POS.

Fiscal Year 2015-2016 (B-4)

This month we recorded \$88,274 in POS. To date, we have spent nearly 100.0% of our OPS and 99.4% of our POS allocations. We are currently projecting a negligible surplus in OPS and a small surplus in POS.

NOMINATING COMMITTEE REPORT

2017 Board Composition Survey

For Information Only –

Ms. Sullivan advised the Board that the Center submitted the 2017 Board Composition Survey to DDS on August 10, 2017. DDS has informed the Center that the survey may not be in compliance with one or more requirements contained in WIC section 4622. The Department's interpretation of the information submitted by Center shows the Center has been non-compliant with Asian representation for 2 consecutive years based on the 2015 American Community Survey (ACS) rather than the 2010 US Census data.

Ms. Sullivan reported that she has responded to DDS and advised the Department that the Nominating Committee is committed to recruiting board members that meet the ethnic and geographic characteristics of our community as well as the legal, management, public relations and finance skills required by the Lanterman Act. This will include an emphasis on increasing our board representation among the Asian community.

The Nominating Committee is actively recruiting Prospective Board Members in the Asian Community.

ADJOURNMENT

The meeting was adjourned at 6:40 p.m.

Larry DeBoer, Secretary

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BOARD OF DIRECTORS

ACTION LOG

April 25, 2018

	DESCRIPTION	ACTION	STATUS
	Approval of Minutes – March 28, 2018	<ul style="list-style-type: none">• Approved	
	<u>Contracts over \$250,000.</u> 1) Los Angeles Housing Partnership 2) Brilliant Corners	<ul style="list-style-type: none">• Approved • Approved	