

PROGRAMS AND SERVICES COMMITTEE

Frank D. Lanterman Regional Center

Programs & Services Committee

September 15, 2022

MINUTES

PRESENT

Christopher Perri
Oscar Carvajal
Darryl Goodus
Howard McBroom
Yudy Mazariegos
Trudy Robinson

STAFF

Carmine Manicone
Juan Maldonado
Srbui Ovsepyan

NOT PRESENT

Lupe Trevizo-Reinoso, Chair
Debbie Cornejo
Karla Garcia

GUESTS

Namhee Kim
Rhonda Graham
Kristianna Moralls
Katie Ramirez
Martha Grajeda

CALL TO ORDER

In Ms. Trevizo-Reinoso's absence, Mr. McBroom called the meeting to order at 10:05 A.M. Committee members, staff and guests all briefly introduced themselves.

APPROVAL OF MINUTES

The minutes of August 10, 2022 were reviewed and approved by consensus.

DDS PERFORMANCE MEASURES

Mr. Manicone reviewed the DDS Regional Center Performance Measures with a focus on Phase 1. Mr. Manicone reported that much of Phase 1 will be centered on gathering data and establishing baselines for future Phases, but that there will be some incentives that will provide funds to RC's for reporting of required data. All of this information is on the DDS website and it was rolled out this August. The committee had several questions and discussion followed.

Mr. McBroom asked how service providers felt about all these new measures and incentives. Mr. Perri thinks the incentives are fair. Mr. Carvajal stated that these are good starting points but we will need more details. Mr. Goodus agreed with him and added that anything that can assist providers to better assist families is a win.

RESPITE SERVICE STANDARD

The committee reviewed the respite service standard with the red-lined revisions. The committee had a few clarification questions. Mr. Perri suggested highlighting the words "additional monthly respite hours" in the paragraph above "A." Ms. Mazariegos stated that the paragraph regarding IHSS should be deleted in order to avoid confusion.

The service standard will be revised and brought back to the committee next month for final approval.

NEXT MEETING

The next meeting will take place on October 12, 2022

ADJOURNMENT

The meeting was adjourned at 11:37 A.M.

/gs

**Frank D. Lanterman Regional Center
2023 - Performance Plan - DRAFT**

Goal	Objectives
<p>1. Decrease the number of Lanterman clients residing in Institutional settings or Out-of-State</p> <p>Number and percentage of RC caseload in DC. Baseline 1/01/23 =</p> <p>- Q1:</p> <p>Number of and percentage of RC caseload in IMD Baseline 1/01/23 =</p> <p>- Q1:</p>	<p>A. Develop 1 new individualized living option for clients moving into the community from the developmental centers, IMD's or Out-of-State. Point Person – Pablo Ibanez</p> <p>Q1 –</p>
	<p>B. Assist 1 previously identified client to move into the community through the Community Placement Plan. Point Person- Carmine Manicone</p> <p>Q1:</p>
<p>2. Maintain the percentage of children residing with families at 99%. Baseline 1/01/23:</p> <p>Number and percent of minors residing with families.</p> <p>- Q1:</p>	<p>A. Provide technical assistance and support to ensure continued operation of support groups. Point Person-Rose Chacana</p> <p>Q1-</p>
	<p>B. Provide Peer Support Partners at critical life transitions for all families requesting such assistance.</p> <p>Point Person: Rose Chacana</p> <p>Q1-</p>
	<p>C. Promote information and referral services of regional center and generic resources. Point Person: Rose Chacana</p>

Goal	Objectives
	<p>Q1-</p> <p>YTD-</p> <hr/> <p>D. Provide Service Coordination and Advocacy Training (SCAT) for all eligible parents who request it to improve their ability to advocate for their child.</p> <p>Point Person-Rose Chacana</p> <p>Q1-</p> <p>YTD -</p>
<p>3. Increase the number and percent of adults residing in home settings.</p> <ul style="list-style-type: none"> - Independent Living - Supported Living - FHA - Family Home <p>Number and percent of adults residing in independent living. Baseline 1/01/23 = - Q1:</p> <p>Number and percent of adults residing in supported living. Baseline 1/01/23 = - Q1:</p> <p>Number and percent of adults residing in adult Family Home Agency homes. Baseline 1/01/23 =</p>	<p>A. Partner with an existing FHA (Family Home Agency) to create more living opportunities for our adult clients. Point Person – Carmine Manicone</p> <p>Q1 –</p> <p>B. Promote trainings with clients and families concerning financial planning. Point Person: Carmine Manicone</p> <p>Q1 –</p>

Goal	Objectives
<p>- Q1:</p> <p>Number and percent of adults residing in family homes (home of parent or guardian). Baseline 1/01/23 =</p> <p>- Q1:</p>	
<p>4. Minimize the number and percent of minors living in facilities serving more than 6 clients. Baseline 1/01/23 =</p> <p>- Q1:</p>	<p>A. Annually review service needs of each child residing in a facility serving more than 6 clients to determine the appropriateness of an alternative living option. Point Person- Carmine Manicone</p> <p>Q1:</p>
<p>5. Minimize the number and percent of adults living in facilities serving more than 6 clients. Baseline 1/01/23 =</p> <p>- Q1:</p>	<p>A. Identify clients living in large facilities, evaluate their needs for level of service/care and transition those for whom it is appropriate to a more appropriate environment. Point Person – Carmine Manicone</p> <p>Q1:</p>
<p>6. Ensure that all clients have access to appropriate medical (including dental and vision) care.</p>	<p>A. Collaborate with Clinica Romero (FQHC) to assist FDLRC clients and their families to locate a medical home. Point Person – Gwen Jordan</p> <p>Q1:</p>
	<p>B. Conduct 1 Reproductive Health and Self Advocacy (RHSA) training programs. Point Person-Maureen Wilson</p> <p>Q1 –</p>
	<p>C. Promote good oral health by continuation of screenings, education of caregivers and clients, and referral to dental professionals. Point Person-Gwen Jordan</p> <p>Q1:</p>

Goal	Objectives
	<p>D. Designated clinical and community services staff will consult with potential partners such as DMH, local health care plans, vendored providers, and community resources to identify psychiatrists and or psychiatric nurse practitioners to increase access to mental health services. Point Persons-Gwen Jordan, Pablo Ibanez</p> <p>Q1:</p>
	<p>E. Work with LA Care and Health Net to ensure that clients enrolled in health plan are receiving the needed services. Point Person-Gwen Jordan</p> <p>Q1:</p>
7. Minimize the incidence of abuse of regional center clients.	<p>A. Conduct annual training of service providers on responsibilities related to client rights and mandated abuse reporting. Point Person-Maureen Wilson</p> <p>Q1:</p>
	<p>B. Review all Special Incident Reports and ensure appropriate follow up on abuse/neglect issues. Point Person- Carmine Manicone</p> <p>Q1:</p>
	<p>C. Conduct 1 training program focused on personal safety and on sexual abuse and exploitation risk reduction. Point Person-Maureen Wilson</p> <p>Q1 –</p>

Goal	Objectives																																								
8. Percent of total annual purchase of service expenditures by individual's ethnicity and age. - Birth to age two - Age three to 21 years - Age twenty-two and older	A. Track respite service expenditures for clients' age three and above. Point Person- Carmine Manicone Q1: B. Provide training on respite service standard to clients and families. Q1:																																								
9. Provide a translated IPP to those who request it.	A. Track IPP translation requests and completed IPP translations by language. Point Person- Carmine Manicone Q1:																																								
10. Total annual per capita Purchase of Service expenditures by primary language (for primary languages chosen by 30 or more consumers only)	A. Establish baseline data for future planning purposes. <table><tr><th colspan="2">FY 2020-21</th><th colspan="2">FY 2021-22</th></tr><tr><th>Primary Language</th><th>Count</th><th>Avg. Per Capita</th><th>Change +/-</th></tr><tr><td>English</td><td></td><td></td><td></td></tr><tr><td>Spanish</td><td></td><td></td><td></td></tr><tr><td>Korean</td><td></td><td></td><td></td></tr><tr><td>Armenian</td><td></td><td></td><td></td></tr><tr><td>Tagalog</td><td></td><td></td><td></td></tr><tr><td>Cantonese Chinese</td><td></td><td></td><td></td></tr><tr><td>Russian</td><td></td><td></td><td></td></tr><tr><td>Arabic</td><td></td><td></td><td></td></tr></table>	FY 2020-21		FY 2021-22		Primary Language	Count	Avg. Per Capita	Change +/-	English				Spanish				Korean				Armenian				Tagalog				Cantonese Chinese				Russian				Arabic			
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11. Number and percent of individuals, by race/ethnicity, who are satisfied with the services and supports received by the family and family member.	A. Obtain information by use of the National Core Indicators (NCI) Survey. Overall, are you satisfied with the services and supports your family currently receives? Point Person- Carmine Manicone Q1:																																								
12. Number and percent of individuals, by race/ethnicity, whose IPP/IFSP includes all of the services and supports needed.	A. Obtain information by use of the National Core Indicators (NCI) Survey. IPP/IFSP includes all the services and supports family member needs. Point Person- Carmine Manicone Q1:																																								

Goal	Objectives
<p>13. Number and percent of families, by race/ethnicity who report that services have made a difference in helping their family member at home.</p>	<p>A. Obtain information by use of the National Core Indicators (NCI) Survey. Do you feel that services and supports have made a positive difference in the life of your family member? Point Person- Carmine Manicone</p> <p>Q1:</p>
<p>14. Document number and percentage of clients, ages 16-64 with earned income.</p>	<p>A To obtain this information the following tasks will be completed:</p> <ul style="list-style-type: none"> • Service Coordinators will be trained to complete employment information on the CDER and in the IPP. • The Employment Specialist will work with Service Providers to ensure they report client earnings and job related information. • The Employment Specialist will conduct regular meetings with Service Coordinators regarding the importance of reporting accurate employment information for their clients. • The Employment Specialist will conduct at least two trainings for families to promote Employment for their family members. • The Employment Specialist will review reports received from EDD, DDS and other sources to assist in the reporting of information. • Work collaboratively with SELPAs, Department of Rehabilitation, and supported employment providers to ensure that clients transition from school to work. Participate in transition fairs. <p>Point Person: Pablo Ibanez</p> <p>Q1 -</p>

Goal	Objectives
15. Document annual wages for clients ages 16-64.	A. Information will be obtained from EDD reports distributed by DDS. Point Person: Pablo Ibanez Q1 –
16. Document annual earnings of clients ages 16-64 compared to people with all disabilities in CA.	A. Information will be obtained from EDD reports distributed by DDS. Point Person: Pablo Ibanez Q1 –
17. Document number of adults who have obtained competitive, integrated employment following participation in a Paid Internship Program.	A. Employment Specialist to collect and maintain database to track information. Point Person: Pablo Ibanez Q1 –
18. Document percentage of adults who have obtained competitive, integrated employment following participation in a Paid Internship Program.	A. Employment Specialist to collect and maintain database to track information. Point Person: Pablo Ibanez Q1 –
19. Document average hourly or salaried wages and hours worked per week for adults who participated in a Paid Internship Program during the prior fiscal year.	A. Employment Specialist to collect and maintain database to track information. Point Person: Pablo Ibanez Q1

Goal	Objectives
20. Average wages and hours worked for adults engaged in competitive, integrated employment, on behalf of whom incentive payments have been made.	A. Employment Specialist to collect and maintain database to track information. Point Person: Pablo Ibanez Q1 -
21. Total number of \$1000, \$1250 and \$1500 incentive payments made for the fiscal year.	A. Employment Specialist to collect and maintain database to track information. Point Person: Pablo Ibanez Q1 –
22. Percentage of adults who reported having integrated employment as a goal in their IPP.	A. Establish baseline by obtaining information for individuals ages 22 – 40 on who has employment as a goal in their IPP. B. Conduct audit of random sample client files to confirm this information. Point Person: Pablo Ibanez Q1 –

Goals Reflecting Compliance Outcomes

Goal	Objectives
A. Achieve an unqualified independent audit with no material findings	A. Continue to conduct regional center business in a manner consistent with generally accepted accounting principles. Point Person-Kaye Quintero Q1 –
B. Demonstrate substantial compliance with DDS fiscal audit.	A. Achieve an audit outcome with no first-tier findings. Point Person-Kaye Quintero Q1 –

Goal	Objectives
C. Project POS expenditures as reflected on SOAR within 10% of actuals as defined in DDS measurement methodology.	A. Review and refine, as appropriate, current strategies for developing accurate SOAR projections. Point Person-Kaye Quintero Q1 –
D. Operate within the center's OPS budget.	A. Operate within the center's allocation as specified in the contract with DDS. Point Person-Kaye Quintero Q1 –
E. Maintain certification to participate in Medicaid Waiver.	A. Review Medicaid Waiver audit report and ensure that all areas of identified follow-up have been addressed. Point Person- Gwen Jordan Q1 -
F. Demonstrate compliance with Vendor Audit Requirements per contract, Article III, Section 10.	A. Implement a vendor audit plan that identifies the types and numbers of vendors to be audited and that meets the targets established in the contract. Point Person-Kaye Quintero Q1 –
G. Maintain current CDERs and Early Start Reports for all regional center clients.	A. Obtain information on status of CDER and Early Start Reports (ESR) for all FDLRC clients. Point Person – Carmine Manicone Q1:
H. Demonstrate compliance with timelines for completing Intake/assessment and IFSP development for client's age 0-3.	A. Continue requirement for completion of intake/assessment within 35 days to allow sufficient time for SC to develop IFSP. Point Person – Carmine Manicone Q1:

Goal	Objectives
I. Demonstrate compliance with timelines for intake/assessment for clients age 3 and above.	<p>A. Maintain current procedures for intake and assessment of clients age 3 and above, assuring compliance with the 120-day assessment period. Point Person- Carmine Manicone</p> <p>Q1:</p>
J. Demonstrate compliance with requirements for IPP development as specified in W& I Code section 4646.5 (c)(3).	<p>A. Conduct SC training addressing audit findings to ensure compliance with specific requirements of W&I Code 4646.5 (c)(3). Point Person-Maureen Wilson</p> <p>Q1 –</p>
	<p>B. Continue supervisor review and internal audits, as necessary, to assess SC compliance with requirements of W&I Code section 4646.5 (c)(3). Point Person- Carmine Manicone</p> <p>Q1:</p>
K. Demonstrate compliance with Title 17 criteria for IFSP development as specified in the “Audit Review, March, 2018”	<p>A. Continue requirement for completion of intake/assessment within 35 days to allow sufficient time for SC to develop IFSP. (See goal H)</p>
	<p>B. Continue supervisor review and internal audits as needed to ensure the IFSP is held within required timelines, timeliness of provision of services, timeliness of referral to LEA (Lead Education Agency) location of services are identified, and services are being provided in the natural environment.</p> <p>Point Person – Carmine Manicone</p> <p>Q1-</p>

EXECUTIVE COMMITTEE

EXECUTIVE COMMITTEE

September 14, 2022

MINUTES

PRESENT

Gloria Leiva, Chair
Larry DeBoer
Louis Mitchell
Brigitte Sroujeh

NOT PRESENT

Elizabeth Beltran

STAFF

Melinda Sullivan

CALL TO ORDER

Ms. Leiva called the meeting to order at 12:05 p.m. The meeting was held via Zoom.

APPROVAL OF MINUTES

Ms. Sroujeh moved to approve the minutes of August 10, 2022, Mr. Mitchell seconded the motion, and it passed unanimously.

BOARD TRAINING PLAN

Ms. Sullivan presented the 2023 Board Training Plan for review and discussion. Ms. Sullivan noted that this plan needs to be submitted to DDS annually. The Committee was in agreement with the document and made one edit. It will be noted that onboarding of new board members is done in the month of July.

The Board Training Plan will be presented at the September board meeting for approval.

BOARD RECRUITMENT FAIR

For Information Only -

Ms. Sullivan advised the Committee that the Center will host its Board Recruitment Fair on November 3, 2022. We will follow the same format as last year. The Nominating Committee, at its October meeting, will discuss the recruitment needs for 2023 based on the 2022 Board Composition Survey submitted to DDS in August 2022.

ADJOURNMENT FOR EXECUTIVE SESSION

Mr. Mitchell moved to suspend the General Session meeting at 12:25 p.m. for Executive Session to conduct business on Approval of Minutes, Litigation, Continuity Plan, and Real Estate Planning, Ms. Sroujeh seconded the motion, and it passed unanimously.

RECONVENE FOR GENERAL SESSION

The Committee conducted business in executive session on Approval of Minutes, Litigation, Continuity Plan, and Real Estate Planning.

ADJOURNMENT

Mr. Mitchell moved to adjourn the meeting at 12:50 p.m. for General Session, Ms. Sroujeh seconded the motion, and it passed unanimously.

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SERVICE PROVIDER
ADVISORY COMMITTEE

**Frank D. Lanterman Regional Center
Service Provider Advisory Committee
September 7, 2022
Minutes**

This SPAC Committee Zoom meeting was followed by a Community Meeting and was called to order at 10:41 AM, a roll call was taken.

SPAC MEMBERS PRESENT

Kimberly West-Isaac
Dee Prescott
Nancy Niebrugge
Nicole Hajjar
Keri Castaneda
Kelly White
Andrew Day
Greg Sanchez
Keri Castaneda

Excused

Michaelann Gabriele
Kyra Griffith

Guests:

Triandie Wold/Littlest Playm
Rosalind Ford/
Brian Nguyen/Easterseals
Nanette Cruz/ECF
Jacklin Pfaff/
Beatriz Diaz/In2Vision
Andrea Devers/PCS
Mohamed Ali/BISM
Traci Martinez/Glendale Adv
Gayle Harris/
Jacob Esi/Elite Supp

Maura Henriquez/Easterseals
Marleen Lopez/
Christian De Paz/ACT
Trey Mihal/Verbal Behav
Bryan Chacon/Maxim
Diana Sandoval/
Armine Kim/Avanti
Dulce Vallejo/SVS
Grace Chang/SEEK
Martha Grajeda/

DL Cook/Housing
Priscilla Garcia/SVS
Muna Ali/Bism SLS
Regina Bahena/In2Vision
Bernadette Manalo/NBC Home
Jessica Baker/ECF
Azniv Tononyan/In2Vision
Rachel Saucedo/Easterseals
Marina Margaryan/Westview
Janet Amador/In2Vision

Staff

Pablo Ibañez
Sonia Garibay

Public Comments

None

Approval of Minutes

The Minutes from the August 3rd, 2022, meeting were accepted as submitted.

REPORTS

Board

Ms. Isaac shared there was a presentation on the Administrative Report as the Board education piece.

HCBS Update

Ms. Garibay reported that LRC is still working on a few validations. Most providers have submitted the required documentation; the QA team is following up with providers that have not submitted proper documentation.

Ms. Garibay shared that LRC has received funding from DDS to assist providers to get into compliance. LRC plans on creating an Advisory Council so providers have a place to go and meet and exchange ideas to meet and maintain compliance. Also, a person centered planning training will be available for the Lanterman community; more details to follow. A flyer for an upcoming ARCA HCBS webinar on Sept 22 from 2-3pm, with a link to registration was shared in the chat. Attendance for this webinar is free.

Remediation reviews will start in the next month; providers will be contacted if more information/documentation is needed.

Self Determination Update

No updates. Mr. Ibañez reminded the group that there is a new service code option for providers that are interested in providing Transitions Support services.

OLD BUSINESS

Legislative Advocacy

No activities to report.

DDS Updates

Mr. Ibañez reported the following:

- Meetings with DDS are scheduled to discuss the January rate increase implementation for providers.
- State of California has issued a State of Emergency related to the heat wave California is currently experiencing. Non-residential providers with impacted operations due to the extreme heat will be allowed to bill for absences. This billing for absences will mirror the same methodologies as the COVID related absence billing. An Ebulletin with more information will be sent out this week.

LRC Updates

Mr. Ibañez shared that staff has returned to the office and most have a hybrid schedule. Service Coordinators are actively being trained on getting authorizations completed in a timely fashion. In the interim, since CS is serving as the bridge between service providers and service coordination, Mr. Ibañez advised providers that have multiple expired authorizations to email him at pibanez@lanterman.org or Ms. Garibay at sgaribay@lanterman.org the client's name, UCI # and the name of the Service Coordinator, the date of the authorization and the service they have provided. The hope is that this issue will get resolved in the next few months.

DDS Electronic Visit Verification

No updates but Mr. Ibañez reminded providers that have not signed up to receive the Ebulletin to do so.

Service Provider Breakfast

Ms. Hajjar shared that all arrangements to the breakfast are getting finalized. The in-person event is scheduled for November 2, 2022 at the Luminarias Restaurant from 9-11:30 am. Invitations were sent already. To follow the CDC and Public Health Guidance guidelines the attendance will be limited to 200 guests. The Committee is still looking for a key note speaker; any recommendation should be sent to Ms. Prescott or Ms. Hajjar. Providers that are financially able were encouraged to donate baskets of goodies/gift cards for the raffle as they are very popular among direct care staff. Providers were encouraged to RSVP early. Subcommittee is meeting again tomorrow.

Provider Training

Ms. Prescott recommended the Disability Thrive Initiative free webinar on Vision for Employment Services on September 14, 2022 at 3:00 pm. The webinar registration was shared in the chat.

Vendor Fair

Mr. Sanchez reported that the “save the date” for September 29 was sent out. Kelly Privett from AbilityFirst played a big role in creating the zoom breakout rooms. The goal is to have a traditional vendor fair but virtually. All service coordinators will be attending. The fair will start at 9:30am.

NEW BUSINESS

New Committee Chair

Ms. Isaac announced that her term as a SPAC member and Committee Chair will expire in November. Ms. Prescott was nominated to be the next SPAC Chair, the committee approved her nomination. Committee thanked Ms. Isaac for her dedication to the committee and years of service.

New Vacancy

With Ms. Isaac leaving the committee a vacancy opened. Potential candidates need to be a Lanterman provider and be in good standing. Interested parties should contact Mr. Ibañez so they can receive an application.

UPDATES/ANNOUNCEMENTS/CONCERNS

- Ms. Castaneda - AbilityFirst is working with a group from San Diego that provides path, planning and liberty plan training, a method of person centered planning facilitation, to develop a training for bilingual and cultural staff working with bilingual and bi-cultural individuals. This will be a 3-day training on October 19-21, 2022 in Pasadena. Five spots are still available, interested parties should contact Ms. Castaneda; her email was shared in the chat.
- Ms. Prescott highly recommended the Council on Quality Leadership (CQL) conference. This conference is scheduled for October 11, 2022 and it is available in person and online.

- **ADJOURNEMENT**

The meeting was adjourned at 11:43 am

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Service Provider Advisory Committee Meeting
ATTENDANCE

2021-2022	N O V 21	D E C 21	J A N 22	F E B 22	M A R 22	A P R 22	M A Y 22	J U N 22	J U L 22	A U G 22	S E P 22	O C T 22	T O T A L
K. WEST-ISAAC - Chair	X	X	X	X	X	E	X	X	N	X	X		
K. CASTANEDA	X	X	X	X	X	X	E	X	O	E	X		
N. HAJJAR	E	X	X	X	X	X	X	X		X	X		
D. PRESCOTT	X	X	X	X	X	X	X	X	M	X	X		
G. SANCHEZ	X	X	X	E	X	X	X	E	E	E	X		
K. GRIFFITH	X	X	X	X	X	X	X	X	E	E	E		
K. WHITE	X	X	X	X	X	X	X	E	T	X	X		
N. NIEBRUGGE	X	X	X	X	X	X	X	X	I	X	X		
M. GABRIELE	E	E	E	X	X	X	X	X	N	E	E		
A. DAY	X	E	X	X	X	X	X	E	G	X	X		