



BOARD OF DIRECTORS MEETING

DATE: Wednesday, June 24, 2020

TIME: 6:00 PM

PLACE: **Zoom**

(Staff Generated – Please confirm with Frank Lara at

(213) 252-4902 or flara@lanterman.org prior to meeting date for participation)

ACTION ITEM	ORDER	GENERAL SESSION AGENDA	
	1	CALL TO ORDER	Dina Richman
	2	PUBLIC INPUT/ANNOUNCEMENTS	Dina Richman
ACTION	3	APPROVAL OF MINUTES • May 27, 2020	Dina Richman
	4	EXECUTIVE DIRECTOR'S REPORT • 2019 Annual Administrative Report – Training & Development • 2019 Annual Administrative Report – Community Services • Update on COVID – 19 • Update on Budget and Trailer Bill Language	Melinda Sullivan Maureen Wilson Karen Ingram
	5	DEVELOPMENTAL SERVICES TASK FORCE	Melinda Sullivan Larry DeBoer
	6	ADMINISTRATIVE AFFAIRS COMMITTEE • Budget Update • Review of Financial Statements	Mark Higgins Kaye Quintero
ACTION	7	NOMINATING COMMITTEE • Slate of Officers and Directors for Election	Al Marsella
CLOSED SESSION	8 ACTION ACTION	EXECUTIVE SESSION • Approval of Minutes • Executive Director's Evaluation FY 2019-20	Dina Richman
	9	ACKNOWLEDGMENT OF OUTGOING BOARD MEMBERS	Dina Richman
	10	ADJOURNMENT	Dina Richman

PLEASE NOTE THAT YOU WILL NOT FIND INSERTS FOR THE FOLLOWING BOARD TABS

- Board Education
- Information/Announcements

APPROVAL OF MINUTES

LOS ANGELES COUNTY DEVELOPMENTAL SERVICES FOUNDATION

Board of Directors

May 27, 2020

MINUTES

PRESENT

Dina Richman, Chair
Elizabeth Beltran
Dr. Anila Guruji
Mark Higgins
Kim Isaac
Gloria Leiva
Dr. Alex Li
Jonathan Martinez
Yudy Mazariegos
Louis Mitchell
Jae Rhee
Dr. Anthony Stein

NOT PRESENT

Danielle Dejean
John Poulos
Ana Villasenor

ADVISOR TO THE BOARD - PRESENT

Larry DeBoer
Al Marsella

STAFF

Karen Ingram
Carmine Manicone
Kaye Quintero
Melinda Sullivan

GUESTS

Karina A. Andrade – El ARCA
Rachelle Cabrera
Taleen Khatchadourian
Brianna Reynoso – State Council on Developmental Disabilities
Nikisia Simmons – DDS

CALL TO ORDER

Ms. Richman called the meeting to order at 6:04 PM. The meeting was conducted via Zoom.

PUBLIC INPUT

Brianna Reynoso – Thanked the Center for promoting the Quality Assessment Survey conducted by the State Council on Developmental Disabilities.

INTRODUCTIONS

Rachel Cabrera – Ms. Cabrera introduced herself as guest and board member applicant.

ANNOUNCEMENTS

No announcements made.

APPROVAL OF MINUTES

The minutes of April 22, 2020 were approved by consensus

EXECUTIVE DIRECTOR'S REPORT

2019 Annual Administrative Report – Administrative Services

Ms. Sullivan advised the Board that they could find the 2019 Annual Administrative Report for Administrative Services in their board packet for review and that Ms. Quintero would give a focused presentation on the Administrative Services Division support during the COVID-19 State of Emergency. Ms. Quintero was available to answer any questions from the Board about the administrative report.

Update on COVID-19

Ms. Sullivan provided a summary on the results from the COVID-19 Survey from April 28 to May 18, 2020. The survey was promoted on the Center's homepage, Facebook page, and the E-bulletin.

Questions and discussion followed.

May Revise

For Information Only -

Ms. Sullivan advised the Board that they could find in their packet the 2020 May Revise Highlights prepared by DDS. Ms. Sullivan and Ms. Quintero reviewed a few highlights.

For Information Only -

Ms. Sullivan reviewed with the Board some highlights from the first round of Trailer Bill Language (TBL) for 2020-21. In the board packet were links with in-depth language.

ADMINISTRATIVE AFFAIRS COMMITTEE

City National Bank - Line Of Credit

Mr. Higgins reported that City National Bank will be extending the renewal on the Center's line of credit. The current line of credit is \$25 million and it will increase to \$35 million with all conditions remaining the same. It is a revolving line and interest is the greater of 2.5% or prime minus 1%.

Mr. Higgins moved that the Board approve the extension of the line of credit from \$25 million to \$35 million with the same conditions. Dr. Stein seconded the motion, and it passed unanimously.

Review of Financial Statements

Mr. Higgins reviewed the financial statement summary through March 31, 2020.

- *Fiscal Year to date 2019-202 A-4*

In Operations (main contract) we have spent \$16,717,332 (69.1% of budget). In Purchase of services (main contract) we have spent \$146,497,194 before we add late bills. Including projected late bills, we will have spent \$149,394,171 (74.4%% of budget).

- *Fiscal Year 2018-2019 E-4*

This month we recorded \$122,234 in OPS and \$61,835 in POS. To date, we have spent 99.9% of our OPS and 98.3% of our POS allocations. We are currently projecting a small surplus in both OPS and POS.

- *Fiscal Year 2017-2018 D-4*

This month we recorded \$495 in OPS and \$10,931 in POS. To date, we have spent 99.9% of our OPS and 99.3% of our POS allocations. We have a very small surplus in OPS, as well as a small surplus in POS.

- Caseload Growth

Mr. Higgins remarked on the increase in caseload growth; there were 111 in March. He reported that at the beginning of March, as the official state of emergency began, the Center tried to expedite the intake process for everyone. This number might also include cases from January and February.

- Cash Flow

Mr. Higgins reported that the Center expects to have sufficient cash flow through the end of the fiscal year.

NOMINATING COMMITTEE

Slate of Officers and Directors *(For Information Only)*

Mr. Marsella presented for information only the proposed Slate of Officers and Directors for election and re-election at the Annual Meeting of the Corporation in June.

Directors for Re-election

- Anila Guruji
- Mark Higgins
- Yudy Mazariegos

New Directors

- Rachelle Cabrera
- Larry DeBoer

Slate of Officers

- | | |
|------------------------------------|-------------------|
| • President - | Dina Richman |
| • 1 st Vice President- | Gloria Leiva |
| • 2 nd Vice President - | Louis Mitchell |
| • Treasurer - | Mark Higgins |
| • Secretary - | Elizabeth Beltran |
| • Immediate Past President - | Mark Higgins |

ADJOURNMENT FOR EXECUTIVE SESSION

Dr. Stein moved to suspend the General Session meeting at 7:24 PM for Executive Session to conduct business on Approval of Minutes, Personnel, Litigation, and Real Estate Negotiations. Mr. Martinez seconded the motion, and it passed unanimously.

RECONVENE FOR GENERAL SESSION

Dr. Stein moved to reconvene the meeting at 7:38 PM for General Session, Ms. Leiva seconded the motion, and it passed unanimously. The Board discussed Approval of Minutes, Personnel, Litigation, and Real Estate Negotiations.

ADJOURNMENT

The meeting was adjourned at 7:38 PM

Elizabeth Beltran, Secretary

/fl

BOARD OF DIRECTORS

ACTION LOG

May 27, 2020

	DESCRIPTION	ACTION	STATUS
	Approval of Minutes – <i>April 22, 2020</i>	<ul style="list-style-type: none">• Approved	
	City National Bank – Line of Credit	<ul style="list-style-type: none">• Approved	
	Proposed Slate of Officers and Directors for Election at the Annual Meeting of the Corporation in June 2020	<ul style="list-style-type: none">• Presented for Information Only	

EXECUTIVE DIRECTOR'S REPORT

Annual Administrative Report Training and Development 2019

INTRODUCTION:

The Training and Development Unit of Frank D. Lanterman Regional Center is responsible for the administration of the Center's training functions including training program design, curriculum development and implementation, needs assessment and evaluation, and the facilitation of professional and personal development of individuals affiliated with the Center. Those individual stakeholders include Lanterman Regional Center clients, family members, volunteers, board members, service providers, and staff members. The Training and Development Unit consists of a director, a training coordinator and a part-time client advocate. This unit also shares the special Project Coordinator Position with Client and Families Services for the SC orientation training. This report is a summary of the 2019 work plan/performance contract accomplishments. Several key projects have been highlighted.

TRAINING GOALS-2019

The accomplishments towards the goals identified in the 2019 Performance Contract and Training and Development work plan are as follows:

Learning Community:

The Director of Training and Development coordinated the scheduling of speakers and related logistics for the monthly Programs and Services and Service Provider in-service training sessions, as well as special topic training for stakeholders in the Lanterman Community. Guidelines and procedures for training and conference attendance are in place and implemented for parents, clients, service providers, volunteers, and staff. Training and Development continues tracking stakeholder internal and external training attendance via the Learning Management System. The Lanterman Learning Center (LLC), a Learning Management System (LMS) for self-service training and online learning was launched for staff in August 2010. The Training Coordinator was responsible for the scheduling of soft skills training speakers and LMS training for staff and Spanish speaking parents.

Leadership/Partnership Development

The Lanterman Leadership Institute was conducted in 2019 and 17 stakeholders attended.

Internal and External Training

The following training activities were conducted during 2019:

Staff Internal Training

All Staff

- New Staff Orientation
- Privacy and Security
- Project Management
- Time Management
- Microsoft Word, PowerPoint, and Excel Training
- Business Writing and Grammar
- Disaster Summit - So Ca Regional Center Key Staff

Illness and Injury Prevention Program

- Disaster Preparedness Training/Drill
- Anti-Harassment in the Workplace
- Back Safety and Ergonomics
- CPR/First Aid
- Disaster Olympix Drill

Leadership

- Anti-Harassment Training for Managers
- Lanterman Leadership Institute
- Emerging Leaders Program
- Managing Challenging Employees

Client and Family Services

- National Voter Registration Act
- SIR Training
- Medicaid Waiver
- Self-Determination Staff Update
- Person Center Planning Training for Parents, Providers and Staff
- Serious Incident Investigations
- CDER Training

Total External Training = 42 Attendees (decrease from 2018)

Service Providers Internal Training

- Promoting and Monitoring Health Status
- Restricted Health Condition Care Plans
- SIR, Abuse and Mandated Reporting

- CPP - Problem Solving Personnel Challenges
- CPP – Managing Challenging Employees
- Supporting Social Emotional Development of Infants and Toddlers
- Independent Facilitator Training for Providers
- 2 Community Services Resource Fairs
- Bi-annual Residential Service Provider Orientation
- Excellence in Residential monitoring
- Disaster Preparedness
- The Importance of Rules
- P & I Accounting Procedures
- Assisting with Medication Administration
- Clients' Rights
- Transition of Day Supports
- Supporting Clients with Co-occurring Disorders
- Supporting Clients with a Mental Health Dual Diagnosis
- Self-Determination Program: What Providers Need to Know

Total External Training = 0 Attendees (no change from 2018)

Parents Internal Training

- Behavioral Services Orientation
- Person Centered Planning

Total External Training = 119 Attendees (increase from 2018)

Clients Internal Training

- Abilities-Reducing the Risk of Sexual Abuse
- Women's Reproductive Health-Self Advocacy Training
- Men's Reproductive Health-Self Advocacy Training
- Disaster Training

Total External Training = 0 Attendees (decrease from 2018)

Eleven (11) new service coordinators completed the thirty-two (32) hour instructor-led course. Some components of SCOT are now available for online delivery including Supported Living Services Title 19 ID Notes, Special Incident Reporting, Risk Management, Cultural Competency and Introduction to the KYRC that are in addition to the classroom training.

Management Functions:

The Director of Training and Development developed the annual unit work plan, and prepared quarterly progress reports. The director also prepared, reviewed, and monitored contracts with speakers; developed and maintained policies and procedures for the unit; and participated on the Risk Management, Quality Management, ARCA Statewide Training and Information Committees and So CA Regional Centers Disaster Preparedness Work Group and other emergency committees.

The Training and Development Unit conducts a survey for special topic training events for Staff and Providers. These results played a role in the development of the 2019 training plan, as they reflect the respondents' feedback, interests and self-identified needs. The next survey is scheduled for 2020. Other current regional center factors such as client and family satisfaction, special incident reporting trends, regulatory compliance audits, committee recommendations, performance evaluation recommendations, targeted focus group responses, training evaluations, and changes in regulations, policies and procedures influence the plan development process.

HEALTH AND WELLNESS:

Women's Reproductive Health Self-Advocacy Training

Reproductive Health and Self-Advocacy (RHSA) training conducted by a peer advocate, consists of four sessions that are two (2) hours each. A total of two (2) Women's RHSA training conducted in 2019 for a total of 15 enrolled and 11 completing the series.

Sexual Abuse Risk Reduction Training

Two (2) Abilities Sexual Abuse Risk Reduction training series for clients were conducted by the Peer Advocate and attended by a total of eight (8) clients.

Community Options

The Training and Development Unit responsibilities included coordinating service provider training activities that addressed disaster preparedness, illness identification, dental issues, behavioral issues, crisis prevention, clients' rights, aging, medication administration, residential service provider orientation, HIPAA, quality enhancement and monitoring issues, personal and incidental management, documentation and special incident reporting.

This unit assisted Community Services Unit by identifying, scheduling, and contracting speakers for the monthly service provider in-service and special

topic training with input from the Director and the Service Provider Advisory Committee. The Training and Development Unit training coordinator assisted with the facilitation of the registration process, including the management of registration fees, for all CDS in-service and special topic training.

Public Awareness and Interagency Collaboration

Outside organizations frequently contact the Training and Development Unit to coordinate speakers for community presentations about Regional Center services. Due to limited staff resources, these interagency training are only conducted when there is a mutual benefit. The Automated Phone System Disparity Project funding and reporting to DDS was completed in June 2019. The Center opted to contract directly with Everbridge and the center is utilizing the system for KYRC, Self-Determination and other training event notification as standard operating procedure. The Training and Development Director continues to provide oversight and support to staff who utilize the system internally.

Disaster Preparedness

The Training and Development Unit worked with the Operations Manager to revise and enhance the Center's emergency plan and preparedness training and an annual drill for staff. Disaster kits were distributed to clients living independently and as part of the disaster preparedness training. A total of twenty (20) completed the training held at Villa Esperanza.

The Director oversees and maintains the Everbridge Emergency Notification System and was responsible for training staff and quarterly tests and one (1) live notification in 2019.

Special Events

Training and Development coordinated the logistics and speakers for the annual SPAC Appreciation Breakfast and the SSIP Early Intervention Training for 100 attendees. Two (2) CPP training events featuring Dr. Tom Pomeranz were coordinated under the direction of Community Services Director.

Responsibilities across the Agency

The Training and Development Unit functions and activities impact all stakeholders in the Lanterman community. The Director currently serves on the Southern California DSP Advisory Board and the Southern California Regional Center Directors' Training and Information Group collaborative. The Director also continues to participate on the Los Angeles County Regional Center Emergency Work Group formed in 2012, and the liaison to the LA City

Office of Emergency Management Plan Task Force, City of Los Angeles Access and Functional Needs Advisory Group, other emergency related subcommittees and work groups that have impact within the LRC services area.

Individuals across the agency, as well as the community, consult with this unit on a daily basis regarding a multitude of projects. The unit supports staff, board members, service providers, clients, and families, by centralizing and streamlining the process of coordinating internal and external training opportunities and attendance. This process has a positive fiscal impact on the Center by eliminating the time spent and the duplication of efforts by other individuals.

Key Initiatives – 2020

Statewide Regional Center Automated Phone System RCAPS Training and Maintenance
Translation of SCAT in Chinese for Online Learning
Emerging Leaders and Managing in Difficult Times Series

Challenges – 2020

An increase in the number of staff to be trained and special topic training event projects occurring during 2020 require increased staff time in addition to day to day administration of ongoing unit training and projects.

There are several large software implementation projects that also impact the unit i.e. maintenance of the new staff, parent, provider, and board learning centers, Everbridge, and Automated Phone System Project. As always, a challenge specific to this unit is keeping pace with rapidly changing technology, both software and equipment utilized for instructional design and online deployment of training.

ANNUAL ADMINISTRATIVE REPORT PROGRAMS AND SERVICES DIVISION

COMMUNITY SERVICES UNIT 2019

The following report represents a summary of significant activities and accomplishments of the Community Services Unit over the course of calendar year 2019. The information in this report is organized around the major functions and program areas of the unit.

UNIT OVERVIEW

The Community Services unit is responsible for resource development, vendorization, quality assurance monitoring, investigation of complaints involving providers, client employment programs, housing information, and the provision of technical assistance to improve and enhance the services provided to clients and their families.

Unit staff participated in meetings with various community agencies including, but not limited to: Community Care Licensing; ARCA Employment Committee; ARCA Housing Committee, local and statewide regional center meetings; school district and SELPA meetings. Staff were active participants on many LRC work groups and committees including: Funding Review Committee, Risk Management Committee, Community Living Options Review Committee, and QA/Liaison meetings. Staff support was provided to the Service Provider Advisory Committee.

In 2019 the unit was comprised of 13 positions: 1 Resource Developer; 2 Provider Specialists, 1 Employment Specialist, 1 Housing Specialist, 1 QA Manager; 4 Quality Assurance Specialists; 1 Executive Assistant, 1 Resource Assistant; and 1 Director. Note – The Electronic Records Technician works 4 hours per week in Community Services, scanning documents into the electronic vendor files, but is now supervised by the Assistant Director for Client Services.

SIGNIFICANT ACTIVITIES AND ACCOMPLISHMENTS

RESOURCE DEVELOPMENT

The Resource Developer focuses on identifying and developing resources needed for individuals moving into the community from locked facilities, as well as resources for those individuals already living in the community.

The primary challenge to residential development continues to be the limited pool of housing in a price range affordable to prospective service providers, as well as the non-profit Housing Development Organizations that receive limited start-up funds from DDS' Community Placement Plan/Community Resource Development Plan (CPP/CRDP) programs. Also

impacting residential development are inadequate reimbursement rates, Community Care Licensing over-concentration restrictions (licensed homes must be at least 300 feet apart), and rising minimum wages that have hampered hiring and retention efforts of service providers.

Developing homes for individuals who destroy property, scream and have underlying mental health disorders is challenging in neighborhoods with little space between houses, which requires additional funding for noise mitigation efforts. Obtaining permits from cities, clearances from fire departments, and licenses from Community Care Licensing is often a lengthy process due to their decreased staffing. While DDS has an assigned point person to work closely with Community Care Licensing (CCL) to prioritize licensing of CPP/CRDP homes, homes that are not developed thru this process are not a priority for CCL and providers are waiting six months or more to be licensed.

The Resource Developer also provides technical assistance to parties interested in developing non-CPP homes. Three CPP and two non-CPP homes were opened this year. Two homes were closed by providers who cited low rates as the primary reason. In addition, an agency with four children's homes vendored by LRC (additional homes statewide) filed bankruptcy. Fortunately a former children's home provider agreed to take over and operate the homes (two crisis homes and two step-down homes).

The Resource Developer chaired the Community Living Options Review Committee (CLORC), which reviews the residential needs for clients living in the community. This responsibility was transferred to the Quality Assurance Manager in September. Referrals are made to Family Home Agencies, licensed homes (both Community Care homes and Intermediate Care Facilities) and independent living options as appropriate. CLORC reviewed 237 cases this year (236 cases in 2018).

VENDORIZATION

The Unit provided information and technical assistance to prospective service providers to ensure they understood and met Title 17 requirements and LRC expectations for quality services. Pre-vendorization site visits were conducted at preschools, after-school programs and early intervention providers. Vendor application packets were given only to those sites/programs meeting criteria for vendorization.

Following is a summary of 2019 vendorization tasks:

- 328 new providers were vendored (243 in 2018).
- 253 Vendor Status Notification requests from other regional centers were processed (203 in 2018).
- 125 out-of-area providers were added (98 in 2018).
- 241 changes to vendor information were processed (rate change, name change, new tax identification number, etc.) (190 in 2018).
- 30 new sub-codes were added to existing vendors (19 in 2018).
- 50 contracts were updated (23 in 2018)

- 52 requests for vendorization were withdrawn because the family no longer wanted the service. the requested provider was determined to be ineligible for vendorization or the provider failed to complete the application packet (52 in 2018).
- 81 requests were pending at the end of the year and will be processed in 2019 (91 in 2018).

QUALITY ASSURANCE

Residential Monitoring: A minimum of two unannounced monitoring visits to each residential program were conducted, as required by Title 17. Following is a summary of 2018 monitoring tasks:

- 129 Unannounced Annual Reviews (UAR). These reviews include: monitoring of compliance with T-17 and T-22 regulations; an inspection of the physical plant; a review of the P&I, medication logs, medical records and client files for all residents; and a review of all personnel records. UARs take an average of 8-10 hours to complete for a 6-bed home.
- 132 Unannounced Visits (UV). These reviews include an inspection of the physical plant to ensure that previously noted concerns have been corrected, and a review of food supplies, client rights and medications. UVs take an average of 1-2 hours to complete for a 6-bed home. Unannounced Visits are also conducted if a home is on a Corrective Action Plan. CAP related visits are not included in the total provided.

Residential monitoring visits included on-the-spot discussion and technical assistance regarding identified concerns or deficiencies as appropriate. Meetings were scheduled with providers with on-going or repeat issues to meet with the SC/Liaison, their Manager, the Q.A. Specialist and Q.A. Manager to discuss the concerns and the actions necessary to avoid being placed on a Corrective Action Plan.

The QA staff worked closely with residential providers in 2019, helping them assess and prepare their homes to meet the settings requirements for the Home and Community Based Services (HCBS) waiver. Services funded by CMS (federal funds) must be person centered and integrated, and they must promote choice. QA staff met individually with their providers, as well as collectively to discuss best practices for meeting the new requirements.

The QA staff also met with non-residential providers with programs that will be impacted by the HCBS waiver. Adult day programs, work activity programs and some children's services are affected by the rule. QA staff are helping them convert their programs from segregated, site-based programs to community-based programs. This transition process will continue thru 2021.

Abuse/Neglect/Complaint Investigations: Community Services staff collaborated with Service Coordination in conducting 84 investigations. These consisted of 35 allegations of abuse (sexual, physical, verbal or fiduciary); 26 allegations of neglect; 15 complaints, 6 injuries of

unknown origin and 1 death. Of the 76 allegations/complaints: 21 were substantiated, 46 were unsubstantiated and 18 were inconclusive.

When an allegation is substantiated the provider received technical assistance from Community Services. The provider is also required to remediate the situation.

Corrective Action Plans: Corrective Action Plans (CAPs) are issued when issues/concerns observed during a monitoring visit or as the result of an investigation are significant and determined to be detrimental to the health, safety or well-being of the client(s). All CAPs identify the problem and a plan of action to resolve the problem, including technical support, training or specific tasks needing to be completed by the service provider within a defined time frame.

In 2019 three CAPs were initiated: a 6-bed home, an Independent Living Services agency and a large Intermediate Care Facility. All three providers met the terms of their CAPS and the CAPs were removed.

EMPLOYMENT

California has an Employment First Policy, as does LRC, which states the employment should be the first option for all individuals with Intellectual/Development Disabilities. The Employment Specialist is responsible for educating clients, families, staff and providers about the Employment First Policy and the variety of employment options available to the individual. In addition, the Employment Specialist coordinates and/or conducts training regarding the impact of employment on benefits,

Employment options include, but are not limited to, Project Search internship programs (2 sites), paid internships, self-employment, and supported employment. Employment should be at minimum wage or higher.

Referrals to the four (4) Work Activity Programs (WAP) (aka sheltered workshops) in LRC's catchment area were ended two years ago due to 1) WAPs pay subminimum wage and 2) they are a segregated environment. Both of these factors are out of compliance with the Home & Community Based Services (HCBS) expectation of inclusion. Three of the WAPs closed in 2019 and are now providing supported employment and other vocational programs to meet their client's needs. The fourth WAP has indicated that it will close in June 2021.

The Employment Specialist is responsible for promoting and tracking the Paid Internship Program and the incentive payment program for service providers who assist clients in obtaining competitive, integrated employment, both of which are funded by DDS. Incentives are paid after the client has worked for 30 days, 6 months and 12 months in the same position. In 2019 there were 561 LRC clients employed at the end of the year.

HOUSING

The Housing Specialist has two primary roles: 1) provide affordable housing resource information to Service Coordination, clients and families, and 2) develop relationships with affordable housing developers to obtain units of affordable housing for regional center clients.

The Housing Specialist compiled a list of affordable housing options in the LRC catchment area that was shared with anyone looking for affordable housing. Partnerships with affordable housing agencies that were in place are being nurtured by the Housing Specialist, and new partnerships are being developed. For example, LRC is partnering with UCP/LA and Los Angeles Housing partnership to obtain 15 units in a 68 unit apartment complex in Los Angeles, and conversations with several agencies are in the early stages to obtain units in their projects.

The Housing Specialist assisted the City of Glendale in applying for and obtaining 14 vouchers for LRC clients. The Housing Specialist also obtained information regarding eviction prevention and helped two LRC families avoid eviction. Information on these and other housing programs are shared with Service Coordinators, clients, families and Service Providers.

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June 10, 2020

The Honorable Nancy Pelosi
Speaker
U.S. House of Representatives
Washington, DC 20515

Dear Speaker Pelosi,

The Frank D. Lanterman Regional Center Board of Directors has authorized me, as board president, to write this letter to urge you continue your support for individuals with intellectual and developmental disabilities (I/DD). The Frank D. Lanterman Regional Center is one of 21 regional centers throughout California operating under contract with the California Department of Developmental Services. The Lanterman Developmental Disabilities Act, passed in 1969, calls for the “maximum possible integration into the general community, where people with developmental disabilities are able to live more independent and normal lives, accessing services and support from the community-based developmental disability service system comprised of the 21 Regional Centers.” By providing these support services, Regional Centers enable people with intellectual and developmental disabilities to live more independent and productive lives in their home community. We carry out this charge in accordance with policies outlined by the California Department of Developmental Services.

In response to COVID-19, California’s service and support system across the state quickly mobilized to protect individuals with disabilities, whom the CDC has recognized as a vulnerable population. Additionally, our clients and their families continue to experience financial stress and deterioration of mental and physical health due to a disruption in services related to COVID-19. The Heroes Act, as passed by the House of Representatives, includes several important provisions which will directly respond to this health crisis and subsequent state budget crisis for the I/DD community. We want to thank you for your leadership, and strongly urge you to fight to keep these provisions in a bill as you enter negotiations.

Due to massive shortfalls in California’s state budget, as a direct result of the pandemic, people with I/DD and their families are now facing potential reductions to home and community based services, SSI payments and healthcare services if California does not receive \$14 billion in federal relief funds. It is estimated that 150,000 Direct Support Professionals in the state are facing wage reductions and possible furlough days due to proposed service rate reductions. This is a tragic response during a pandemic and will threaten the sustainability of services and supports for the individuals we serve. Because of this, we need Congress to prioritize and pass the items below that are included in the Heroes Act:

- Include a 14% FMAP increase lasting at least through June of 2021, similar to in the House Heroes Act bill. The better approach would be to leave the FMAP increase in place until the unemployment rate has returned to normal levels, as the National Governors Association recommend. (p. 286)

The Honorable Nancy Pelosi

June 10, 2020

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- Include an additional targeted FMAP increase for home and community-based services (HCBS) as the Heroes Act does. HCBS are critically important during the current public health crisis since they help seniors and people with disabilities remain in their homes, where generally they are safer from the virus than in nursing homes.
- Maintain the strong maintenance of effort (MOE) protections enacted in Families First. Repealing or altering the MOE would put coverage at risk for millions of people – particularly for people who already face unfair or discriminatory barriers to care – at a time when coverage is paramount and maintaining household financial stability is harder than ever. We strongly urge you to retain the language in the Heroes Act stating that HCBS FMAP increase may “supplement, and not supplant” the level of State funds. (p. 293)
- Extend the Economic Impact Payments to all dependent adults, with specific instructions for IRS to work with SSA for the distribution of the payments directly to SSI recipients. Dependent adults (often adults with intellectual or developmental disabilities) were unfairly ineligible to receive the \$1,200 payments and this item would fix that mistake and ensure a streamlined process for distribution. (p. 150)
- Include direct support professionals (DSPs) in a Heroes Fund (p. 1536) and define them as essential workers (p. 882). Provide “pandemic hazard pay” for DSPs (p. 1551) and ensure continuation of child-care for essential workers. (p. 879)

We urge you to work to ensure bipartisan agreement on the next COVID assistance legislation includes these provisions in the House bill. Thank you for your support of the I/DD community.

Sincerely,



/fl
Dina R. Richman
Board President
Frank D. Lanterman Regional Center

Cc: Board of Directors



June 11, 2020

The Honorable Anthony Rendon
Speaker
California State Assembly
Sacramento, CA 95814

The Honorable Toni Atkins
President pro Tempore
California Senate
Sacramento, CA 95814

The Honorable Marie Waldron
Minority Leader
California State Assembly
Sacramento, CA 95814

The Honorable Shannon Grove
Minority Leader
California Senate
Sacramento, CA 95814

Dear Speaker Rendon, President Atkins, Leader Waldron and Leader Grove,

The Frank D. Lanterman Regional Center Board of Directors has authorized me, as board president, to write this letter. The Frank D. Lanterman Regional Center is one of 21 regional centers throughout California operating under contract with the California Department of Developmental Services. Lanterman Regional Center serves almost 11,000 individuals with intellectual/developmental disabilities (I/DD) and their families in the cities of Pasadena, Glendale, Burbank, and the Hollywood-Wilshire and Central Los Angeles area. By providing these support services, people with intellectual and developmental disabilities live more independent and productive lives in their home communities.

We applaud your leadership to protect Californians with I/DD from budget cuts that will harm their ability to access critical support and services. Your State Legislative budget proposal rightly prioritizes Californians most vulnerable to COVID-19 and offers a thoughtful solution to the cuts proposed in the administration's May revisions. We ask that you continue to urge Governor Gavin Newsom to embrace the budget as approved by both the State Senate and Assembly and uphold his promise not to leave people with I/DD behind.

Even prior to the COVID-19 pandemic, direct support staff turnover was high due to low wages, essential programs were closing across the state, and regional center caseload ratios were too high, all of which forced people to live with inadequate or no supports. As proposed in the Governor's May Revise budget, people with I/DD and their families would face additional cuts to home and community-based services, SSI payments, and health care. Also, 150,000 direct support professionals in the state would face wage reductions and furlough days due to service rate reductions. This is a tragic response during a pandemic and will put more people at risk in the short-term, and further threaten the sustainability of services and supports in the future. As California begins to find its new normal during this pandemic, it is even more important that we ensure continuity of care for people with I/DD. Without continued state budget support, many providers will not be able to continue to provide critical support and services for Californians with I/DD.

While these are challenging times, the Governor needs to align with the Legislature's proposal. People with I/DD cannot be overlooked. We ask you to urge the Governor to protect people with I/DD and approve the State Legislative budget.

Thank you for your attention to this important issue.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Dina R. Richman', followed by a small vertical line and the letters '/n'.

Dina R. Richman
Board President
Frank D. Lanterman Regional Center

Cc: Board of Directors

DEVELOPMENTAL SERVICES TASK FORCE

The **Department of Developmental Services (DDS) Task Force** began when California was transitioning the closure of its Developmental Centers. In 2019 DDS changed the focus of the Task Force to the broader vision of supporting the community service delivery system and reconfigured its Task Force.

Towards the end of 2019 DDS and California Health and Human Services Agency announced that a total of 157 individuals from across the state had been selected as members of the Developmental Services (DS) Task Force. Forty-two (42) individuals serve on the Task Force, and an additional 115 people serving on the Task Force's five workgroups. In the past, 21 individuals served on the Task Force and workgroups combined.

The five (5) workgroups –

Community Resources Workgroup will discuss service development needs and opportunities, including housing, employment, workforce development, health, wellness, and technology.

The Oversight, Accountability and Transparency Workgroup will review and explore ways to measure and monitor service and quality outcomes and enhance transparency.

The Safety Net Workgroup will continue evaluation of, and make recommendations on, the developmental services safety net, to include crisis services through person-centered approaches.

The Service Access and Equity Workgroup will continue discussions on creating a culturally and linguistically competent service system, review funded disparity projects and outcomes, explore statewide strategies to improve access, and make data easy to understand for community discussions.

The System and Fiscal Reform Workgroup will discuss system and fiscal reforms to better serve individuals, evaluate compliance with federal rules and discuss key system performance outcomes and measures.

Guiding Principles when considering proposing changes to the community system:

Lanterman Act

Person Centered Planning

Consumer Choice/Self-Determination

Health and Safety

Community Integration

Equity in Service Access

System Stability

Technology – are there innovative ways to do things differently?

ADMINISTRATIVE AFFAIRS COMMITTEE

Frank D. Lanterman Regional Center

Administrative Affairs Committee

June 9, 2020

MINUTES

PRESENT

Mark Higgins, Chair
Jack Gilbertson
Marjorie Heller
Al Marsella
Juan Maldonado
Greg Schaffer
Dr. Tony Stein

STAFF

Barry Londer
Kaye Quintero
Melinda Sullivan

CALL TO ORDER

The meeting was called to order at 11:05AM

REVIEW OF MINUTES

The minutes of May 12, 2020 were reviewed and approved by consensus.

CHAIRPERSON'S REPORT

Mr. Higgins reported that the extension of the line of credit was taken to the Board of Directors and they approved it.

MAY REVISE/LEGISLATIVE NEWS

Ms. Quintero reported there were significant proposals for reductions in the May revise. There was some funding for the fiscal year ending in June 30, 2020 for Operations and POS for the state of emergency related expenditures. We received the budget allocation from DDS on Friday. In OPS we received \$180,000 and in POS we received \$10.5 million. We are projecting this allocation to be sufficient to cover remaining expenditures for the year.

Next year in the May revise, there is a proposal of a \$30 million state general fund decrease in OPS and \$300 million in POS system-wide. For Lanterman, Ms. Quintero estimates this would

mean a decrease of approximately \$1.5 million in Operations. One proposal to achieve the savings in POS is a restructuring of the Annual Family Program Fee and the Family Cost Participation Fee. Another proposal is the reinstating of the uniform holiday schedule. There is also a proposal for many service provider rate reductions. The payment reductions would be based on three general categories ranging from 4.2% to 14%. Ms. Quintero added we are waiting for the budget that is expected to be released on Monday June 14. Discussion followed.

REVIEW OF FINANCIAL STATEMENTS

CASH FLOW

Mr. Londer reported that by the end of August, we expect to have a little under \$4 million.

Mr. Londer reviewed the financial statements through April 30, 2020.

Fiscal Year to date 2019-202 A-5

In Operations (main contract) we have spent \$19,239,881 (79.5% of budget). In Purchase of services (main contract) we have spent \$164,810,739 before we add late bills. Including projected late bills, we will have spent \$168,210,900 (83.3%% of budget).

Fiscal Year 2018-2019 E-4

This month we recorded \$5,637 in OPS and \$57,100 in POS. To date, we have spent 99.9% of our OPS and 98.4% of our POS allocations. We are currently projecting a small surplus in both OPS and POS.

Fiscal Year 2017-2018 D-4

This month we recorded \$12,508 in OPS and \$10,931 in POS. To date, we have spent 99.9% of our OPS and 99.3% of our POS allocations. We have a very small surplus in OPS, as well as a small surplus in POS.

Ms. Sullivan reported that we partnered with a housing development organization that has a property near McArthur park with sixty-four affordable housing units. We have a guarantee of fifteen of those units for the next 50 years.

OTHER

The committee thanked Mr. Barry Londer for his services and wished him well on his retirement.

NEXT MEETING

The next meeting is scheduled on August 11, 2020.

ADJOURNMENT

The meeting was adjourned at 11:38 A.M

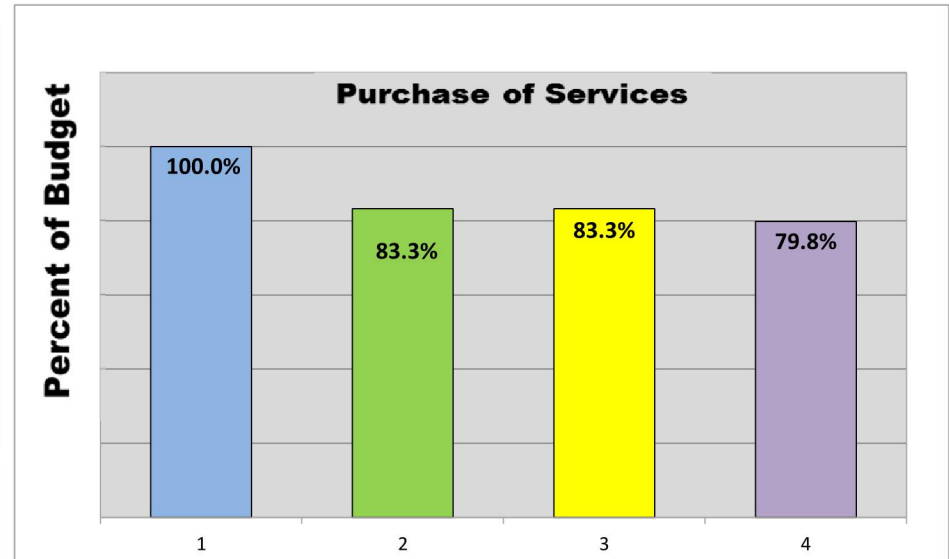
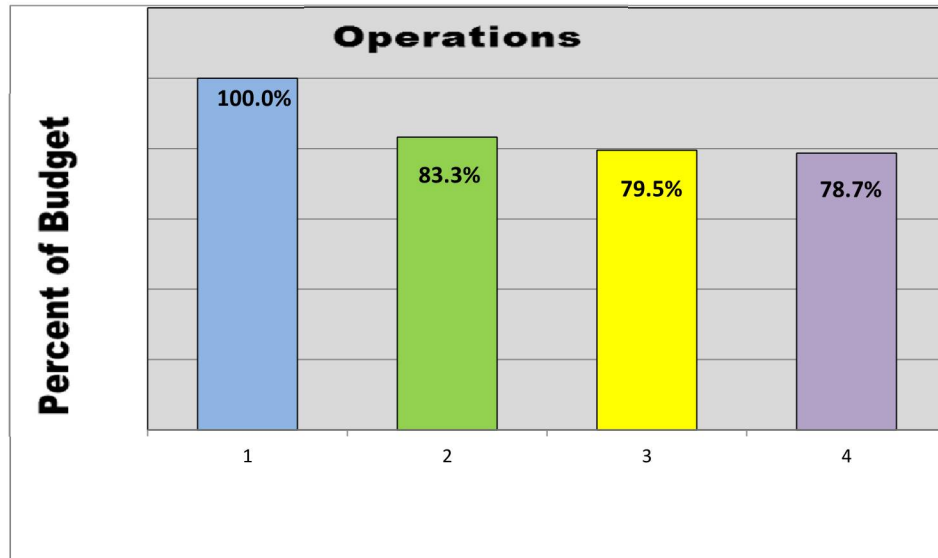
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FRANK D. LANTERMAN REGIONAL CENTER
PROJECTED CASH FLOW ANALYSIS
JUNE 1, 2020 - AUGUST 31, 2020

	DEPOSIT (PAYMENT)	BALANCE
06/01 BEGINNING BALANCE		20,054,787
06/04 OPS	(550,000)	19,504,787
06/10 STATE CLAIM REIMB - APRIL (50%)	9,750,000	29,254,787
06/10 POS	(18,150,000)	11,104,787
06/10 PAYROLL	(705,000)	10,399,787
06/18 POS	(2,750,000)	7,649,787
06/18 OPS	(550,000)	7,099,787
06/24 PAYROLL	(705,000)	6,394,787
06/25 OPS/POS CHECKS	(1,000,000)	5,394,787
07/06 OPS	(550,000)	4,844,787
07/08 PAYROLL	(730,000)	4,114,787
07/10 POS	(18,400,000)	(14,285,213)
07/15 STATE CLAIM REIMBUSMENT - MAY (10%)	2,352,000	(11,933,213)
07/17 ADVANCE FROM STATE (#1 & #2)	28,484,568	16,551,355
07/20 POS	(2,750,000)	13,801,355
07/20 OPS	(500,000)	13,301,355
07/22 PAYROLL	(730,000)	12,571,355
08/04 OPS	(500,000)	12,071,355
08/05 ADVANCE FROM STATE (#3)	14,242,284	26,313,639
08/05 PAYROLL	(730,000)	25,583,639
08/10 STATE CLAIM REIMB - JUNE (10%)	170,500	25,754,139
08/10 POS	(17,100,000)	8,654,139
08/17 POS	(2,500,000)	6,154,139
08/18 OPS	(500,000)	5,654,139
08/19 PAYROLL	(730,000)	4,924,139
8/31 ENDING BALANCE		\$ 4,924,139

**FRANK D. LANTERMAN REGIONAL CENTER
FINANCIAL STATEMENT SUMMARY - MAIN CONTRACT
ACTIVITY THROUGH APRIL 30, 2020**

Fiscal Year-To-Date 2019-2020 (A-5)



	1 Current Year Annual Budget (A-5)	2 Current Year 10 Months Budget (A-5)	3 Current Year Actual 10 Months YTD	4 Prior Year Actual 10 Months YTD (E-4)
OPS				
Actual	\$24,201,244	\$20,167,703	\$19,239,881	\$17,953,631
	100.0%	83.3%	79.5%	78.7%

	1 Current Year Annual Budget (A-5)	2 Current Year 10 Months Budget (A-5)	3 Current Year Actual 10 Months YTD	4 Prior Year Actual 10 Months YTD (E-4)
POS				
Actual	\$201,760,877	\$168,134,064	\$164,810,739	\$143,836,450
Projected Late Bills			\$3,400,161	\$2,167,865
Adjusted Total	\$201,760,877	\$168,134,064	\$168,210,900	\$146,004,315
	100.0%	83.3%	83.3%	79.8%

Fiscal Year 2018-2019 (E-4)

This month we recorded \$5,637 in OPS and \$57,100 in POS. To date, we have spent 99.9% of our OPS and 98.4% of our POS allocations. We are currently projecting a very small surplus in OPS and a small surplus in POS.

Fiscal Year 2017-2018 (D-4)

This month we recorded \$12,508 in POS. To date, we have spent 99.9% of our OPS and 99.3% of our POS allocations. We have a very small surplus in OPS, as well as a small surplus in POS.

FRANK D. LANTERMAN REGIONAL CENTER
NOTES TO FINANCIAL STATEMENTS
FOR THE 10 SERVICE MONTHS ENDED APRIL 30, 2020

2019-2020

INVESTMENT SUMMARY

As of April 30, about \$19.6 million was maintained in our business checking account with City National Bank. Interest earnings of \$10,697 and ICF/SPA administrative fees of \$1,115 were reported for the month.

Page 2 OPERATIONS

Line 2 - Temporary Help includes 7-8 service coordination staff over 10 weeks.

Line 15 - Total Personal Services includes 3 pay periods for the month.

Line 32 - Consulting/Training includes leadership training sessions.

Page 3 PURCHASE OF SERVICES

Note: There were 22 service days in both April and March. Our active caseload increased by 3 from 10,928 to 10,931 clients.

Line 2 - ICF/SNF Facility includes over \$91,298 for services in prior months.

Line 7 - Supported Employment (SEP) includes about \$115,000 for services provided in prior months.

Line 12 - Non-Medical – Program includes over \$135,000 for prior months' services.

Line 22 - Respite-In-Home includes about \$626,000 for services in prior months.

Page 4 COMMUNITY PLACEMENT PLAN (CPP)

Note: There were no placements into the community in April. There have been 8 placements for the fiscal year, 2 more than the 6 placements targeted for this period.

2018-2019

Line 39 - OPERATIONS includes a project to reduce disparity.

Line 40 - PURCHASE OF SERVICES includes adaptive skills training, behavior management consulting, and in-home respite services.

2017-2018

Line 40 - PURCHASE OF SERVICES includes specialized therapy, dentistry, HCBS transition expenses, and a CPP start-up project for \$1 million.

FRANK D. LANTERMAN REGIONAL CENTER
ANALYSIS OF REVENUE AND EXPENDITURES
FISCAL YEAR 2019 - 2020
FOR THE 10 SERVICE MONTHS ENDED APRIL 30, 2020

F.Y. 19 - 20

PAGE 1

DESCRIPTION	APPROVED BUDGET		EXPENDITURES						
	2019-20 A 5 (1)	2018-19 E 4 (1)	THIS MONTH * (3)	Y-T-D 2019-20 (4)	Y-T-D 2018-19 (5)	PERCENT 2019-20 A 5 (6)	PERCENT 2018-19 E 4 (6)	PERCENT 2017-18 D 5 (7)	2019-20 BUDGET AVAILABLE (9)
OPERATIONS - MAIN CONTRACT									
PERSONAL SERVICES	19,250,502	18,401,767	2,194,906	15,712,074	14,422,254	81.6%	78.4%	76.9%	3,538,428
OPERATING EXPENSES	5,043,742	4,471,115	339,455	3,648,852	3,645,441	72.3%	81.5%	73.7%	1,394,890
TOTAL EXPENSES:	24,294,244	22,872,882	2,534,361	19,360,926	18,067,695	79.7%	79.0%	76.3%	4,933,318
LESS: INTEREST INCOME	(75,000)	(50,000)	(10,697)	(105,841)	(97,735)	141.1%	195.5%	134.2%	30,841
LESS: OTHER INCOME	(18,000)	(18,000)	(1,115)	(15,204)	(16,329)	84.5%		81.4%	(2,796)
TOTAL INTEREST & OTHER INCOME :	(93,000)	(68,000)	(11,812)	(121,045)	(114,064)	130.2%	167.7%	98.5%	28,045
	24,201,244	22,804,882	2,522,549	19,239,881	17,953,631	79.5%	78.7%	76.3%	4,961,363
PURCH OF SERVICES - MAIN CONTRACT									
OUT-OF-HOME	55,363,050	49,437,390	4,905,463	45,411,816	41,210,309	82.0%	83.4%	80.5%	9,951,234
DAY PROGRAM	30,674,804	30,402,015	2,581,998	23,768,364	23,277,201	77.5%	76.6%	76.4%	6,906,440
OTHER SERVICES	122,996,028	100,908,886	10,900,418	96,543,073	80,316,113	78.5%	79.6%	78.0%	26,452,955
TOTAL POS BEFORE ADJUSTMENTS:	209,033,882	180,748,291	18,387,879	165,723,253	144,803,623	79.3%	80.1%	78.4%	43,310,629
LESS: ICF SPA PROGRAM	(1,178,612)	(1,125,980)	(74,334)	(912,514)	(967,173)	77.4%	85.9%	76.2%	(266,098)
BUDGET ALLOCATION SURPLUS/(DEFICIT)	(6,094,393)	3,337,875	0	--		--	--	--	(6,094,393)
TOTAL ADJUSTMENTS:	(7,273,005)	2,211,895	(74,334)	(912,514)	(967,173)	12.5%	-43.7%	29.3%	(6,360,491)
TOTAL PURCHASE OF SERVICES:	201,760,877	182,960,186	18,313,545	164,810,739	143,836,450	81.7%	78.6%	79.6%	36,950,138
COMMUNITY PLACEMENT PLAN									
PERSONAL SERVICES	632,424	632,424	42,982	524,014	574,740	82.9%	90.9%	87.9%	108,410
OPERATING EXPENSES	70,900	70,900	2,125	28,749	24,080	72.3%	34.0%	46.6%	42,151
TOTAL OPERATIONS:	703,324	703,324	45,107	552,763	598,820	78.6%	85.1%	83.6%	150,561
PURCHASE OF SERVICES	2,461,971	1,645,605	203,095	1,347,982	85,978	54.8%	5.2%	10.6%	1,113,989
TOTAL CPP :	3,165,295	2,348,929	248,202	1,900,745	684,798	60.0%	29.2%	28.2%	1,264,550
FAMILY RESOURCE CENTER									
TOTAL FRC EXPENSES:	155,701	155,701	13,803	125,655	127,837	80.7%	82.1%	83.3%	30,046
GRAND TOTAL :	229,283,117	208,269,698	21,098,099	186,077,020	162,602,716	81.2%	78.1%	78.5%	43,206,097
RECAP OF TOTAL CONTRACT									
OPERATIONS	25,060,269	23,663,907	2,581,459	19,918,299	18,680,288	79.5%	78.9%	76.5%	5,141,970
PURCHASE OF SERVICES	204,222,848	184,605,791	18,516,640	166,158,721	143,922,428	81.4%	78.0%	78.7%	38,064,127
TOTAL CONTRACT:	229,283,117	208,269,698	21,098,099	186,077,020	162,602,716	81.2%	78.1%	78.5%	43,206,097

* Column (3) represents payments made in the month following the last service months.

FRANK D. LANTERMAN REGIONAL CENTER
OPERATIONS - MAIN CONTRACT FOR THE 10 SERVICE MONTHS ENDED APRIL 30, 2020

F.Y. 19 - 20

PAGE 2

	BUDGET CATEGORY	BUDGET (A 5)	JUL 2019	AUG 2019	SEP 2019	OCT 2019	NOV 2019	DEC 2019	JAN 2020	FEB 2020	MAR 2020	APR 2020	TOTAL EXPENDED	PERCENT EXPENDED	BALANCE OF BUDGET	
	PERSONAL SERVICES															
1	SALARIES & WAGES	14,366,431	1,055,375	1,040,176	1,052,870	1,554,255	1,043,421	1,053,771	1,048,968	1,130,869	1,094,406	1,692,900	11,767,011	81.9%	2,599,420	1
2	TEMPORARY HELP	500,000	15,486	65,081	51,845	41,885	70,261	38,992	40,259	21,627	13,007	95,594	454,037	90.8%	45,963	2
3	CONTRACT SERVICES	404,000	27,514	27,078	29,873	34,194	22,158	44,230	24,608	16,721	29,703	20,468	276,547	68.5%	127,453	3
4	SUB-TOTAL:	15,270,431	1,098,375	1,132,335	1,134,588	1,630,334	1,135,840	1,136,993	1,113,835	1,169,217	1,137,116	1,808,962	12,497,595	81.8%	2,772,836	4
5	BENEFITS															5
6	RETIREMENT/PENSION	1,582,285	117,442	115,706	116,993	173,068	115,869	117,025	117,000	126,291	122,051	187,103	1,308,548	82.7%	273,737	6
7	MEDICARE TAX	208,237	15,421	15,201	15,401	22,732	15,288	15,442	15,391	16,692	16,135	24,793	172,496	82.8%	35,741	7
8	HEALTH BENEFITS	1,894,622	164,945	115,534	134,050	134,241	206,106	150,942	159,027	148,396	149,566	151,912	1,514,719	79.9%	379,903	8
9	WORKERS' COMPENSATION	121,118	15,629	9,775	9,798	9,683	4,986	9,992	10,037	9,961	9,981	10,024	99,866	82.5%	21,252	9
10	UNEMPLOYMENT INSURANCE SUI	78,061	3,798	3,797	3,807	3,758	3,775	3,804	3,834	3,765	3,788	3,817	37,943	48.6%	40,118	10
11	NON-INDUSTRIAL DISABILITY	59,512	4,687	4,799	4,806	4,771	4,752	4,858	5,013	4,951	4,785	4,983	48,405	81.3%	11,107	11
12	LIFE INSURANCE	36,236	2,851	2,905	2,910	2,887	4,559	3,270	3,363	3,293	3,152	3,312	32,502	89.7%	3,734	12
13	SUBTOTAL:	3,980,071	324,773	267,717	287,765	351,140	355,335	305,333	313,665	313,349	309,458	385,944	3,214,479	80.8%	765,592	13
14																14
15	TOTAL PERSONAL SERVICES:	19,250,502	1,423,148	1,400,052	1,422,353	1,981,474	1,491,175	1,442,326	1,427,500	1,482,566	1,446,574	2,194,906	15,712,074	81.6%	3,538,428	15
16	OPERATING EXPENSES															16
17	EQUIPMENT MAINTENANCE	41,000	961	2,672	6,836	6,752	2,764	4,492	4,132	2,607	492	1,423	33,131	80.8%	7,869	17
18	FACILITY RENT	2,394,987	195,192	192,535	183,507	197,947	193,873	192,718	195,694	198,353	195,548	195,994	1,941,361	81.1%	453,626	18
19	FACILITY MAINTENANCE	97,470	1,834	3,549	15,956	2,805	1,967	1,195	10,653	1,414	2,569	7,159	49,101	50.4%	48,369	19
20	COMMUNICATION	392,000	25,539	24,217	26,126	32,035	52,648	17,559	32,828	29,033	25,722	25,109	290,816	74.2%	101,184	20
21	GENERAL OFFICE EXPENSES	142,000	10,755	6,077	18,036	2,772	36,362	9,075	8,133	8,674	13,800	14,879	128,563	90.5%	13,437	21
22	PRINTING	43,000	326	0	7,307	595	770	7,623	1,117	10,604	360	221	28,923	67.3%	14,077	22
23	INSURANCE	200,000	16,302	16,302	16,302	16,302	15,399	15,289	15,136	17,794	16,607	10,818	156,251	78.1%	43,749	23
24	DATA PROCESSING	274,000	23,724	14,766	13,006	20,873	23,013	11,552	19,900	16,161	11,965	12,743	167,703	61.2%	106,297	24
25	DATA PROCESSING MAINTENANCE	348,000	25,839	53,375	23,215	34,936	49,651	11,151	29,509	25,978	32,596	26,102	312,352	89.8%	35,648	25
26	INTEREST EXPENSE	7,600	0	7,647	0	0	0	0	0	0	0	0	7,647	100.6%	(47)	26
27	BANK FEES	3,000	0	0	0	0	0	0	0	0	0	0	0	0.0%	3,000	27
28	LEGAL FEES	197,000	1,060	9,846	19,387	22,762	5,889	9,260	6,265	25,003	25,411	20,676	145,559	73.9%	51,441	28
29	BOARD AND COMMITTEE EXPENSES	26,000	810	1,543	811	1,803	112	1,505	4,491	1,407	666	620	13,768	53.0%	12,232	29
30	ACCOUNTING FEES	58,000	0	0	2,000	33,000	0	6,500	10,000	5,500	0	0	57,000	98.3%	1,000	30
31	EQUIPMENT PURCHASES	26,000	286	0	1,057	0	0	1,422	0	463	960	0	4,188	16.1%	21,812	31
32	CONSULTING/TRAINING	125,000	28,312	23,049	16,090	10,754	(1,006)	3,005	33,107	359	6,802	10,934	131,406	105.1%	(6,406)	32
33	TRAVEL	138,000	4,680	4,570	13,485	13,126	4,753	5,822	3,611	9,867	7,239	5,814	72,967	52.9%	65,033	33
34	ARCA DUES	68,389	5,699	5,699	5,699	5,699	5,699	5,699	5,699	5,699	5,699	5,699	56,990	83.3%	11,399	34
35	GENERAL EXPENSES	39,000	4,126	(244)	5,161	5,067	8,328	3,196	17,065	1,908	5,255	1,264	51,126	131.1%	(12,126)	35
36	PRIOR YEAR CLAIMS	0	0	0	0	0	0	0	0	0	0	0	0	--	0	36
37	OTHER	423,296	0	0	0	0	0	0	0	0	0	0	0	0.0%	423,296	37
38	TOTAL OPERATING EXPENSES:	5,043,742	345,445	365,603	373,981	407,228	400,222	307,063	397,340	360,824	351,691	339,455	3,648,852	72.3%	1,394,890	38
39																39
40	TOTAL EXPENSES:	24,294,244	1,768,593	1,765,655	1,796,334	2,388,702	1,891,397	1,749,389	1,824,840	1,843,390	1,798,265	2,534,361	19,360,926	79.7%	4,933,318	40
41																41
42	LESS: INTEREST INCOME	(75,000)	(4,586)	(8,239)	(6,644)	(9,248)	(12,880)	(14,477)	(14,552)	(11,946)	(12,572)	(10,697)	(105,841)	141.1%	30,841	42
43	LESS: OTHER INCOME	(18,000)	(3,113)	(1,637)	(1,230)	(1,668)	(515)	(2,064)	(1,107)	(1,549)	(1,206)	(1,115)	(15,204)	84.5%	(2,796)	43
44	TOTAL INTEREST & OTHER INCOME:	(93,000)	(7,699)	(9,876)	(7,874)	(10,916)	(13,395)	(16,541)	(15,659)	(13,495)	(13,778)	(11,812)	(121,045)	130.2%	28,045	44
45																45
46																46
47	NET OPERATIONS:	24,201,244	1,760,894	1,755,779	1,788,460	2,377,786	1,878,002	1,732,848	1,809,181	1,829,895	1,784,487	2,522,549	19,239,881	79.5%	4,961,363	47

FRANK D. LANTERMAN REGIONAL CENTER
PURCHASE OF SERVICES - MAIN CONTRACT FOR THE 10 SERVICE MONTHS ENDED APRIL 30, 2020

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	BUDGET CATEGORY	BUDGET (A 5)	JUL 2019	AUG 2019	SEP 2019	OCT 2019	NOV 2019	DEC 2019	JAN 2020	FEB 2020	MAR 2020	APR 2020	TOTAL EXPENDED	PERCENT EXPENDED	BALANCE OF BUDGET	
	NO. OF SERVICE DAYS		22	22	20	23	20	21	21	19	22	22				
	OUT-OF-HOME															
1	COMMUNITY CARE FACILITY	54,067,990	4,096,497	4,145,919	4,222,721	4,251,055	4,201,011	4,322,244	4,682,091	4,793,841	4,744,294	4,677,566	44,137,239	81.6%	9,930,751	1
2	ICF/SNF FACILITY	1,295,060	99,460	134,127	128,566	130,629	89,282	78,600	60,002	191,112	134,902	227,897	1,274,577	98.4%	20,483	2
3	TOTAL OUT-OF-HOME:	55,363,050	4,195,957	4,280,046	4,351,287	4,381,684	4,290,293	4,400,844	4,742,093	4,984,953	4,879,196	4,905,463	45,411,816	82.0%	9,951,234	3
4	DAY PROGRAMS															4
5	DAY CARE	1,486,085	104,858	99,553	99,168	105,665	89,064	82,930	97,742	82,458	79,026	78,259	918,723	61.8%	567,362	5
6	DAY TRAINING	25,303,672	1,978,236	2,074,656	1,975,979	2,179,415	1,785,781	2,017,102	2,068,102	1,985,440	2,123,211	2,175,724	20,363,646	80.5%	4,940,026	6
7	SUPPORTED EMPLOYMENT (SEP)	2,727,491	113,862	218,145	221,123	150,272	234,953	276,481	195,184	196,795	187,400	290,208	2,084,423	76.4%	643,068	7
8	WORK ACTIVITY PROGRAM (WAP)	1,157,556	61,475	49,493	42,572	46,574	37,117	31,205	35,661	33,416	26,252	37,807	401,572	34.7%	755,984	8
9	TOTAL DAY PROGRAMS:	30,674,804	2,258,431	2,441,847	2,338,842	2,481,926	2,146,915	2,407,718	2,396,689	2,298,109	2,415,889	2,581,998	23,768,364	77.5%	6,906,440	9
10	OTHER SERVICES															10
11	NON-MEDICAL-PROFESSIONAL	16,838,966	1,198,919	1,344,824	1,253,475	1,343,155	1,262,831	1,229,764	1,346,349	1,403,424	1,282,654	1,237,809	12,903,204	76.6%	3,935,762	11
12	NON-MEDICAL-PROGRAM	19,594,171	1,355,896	1,401,609	1,393,072	1,420,273	1,273,230	1,252,349	1,529,486	1,462,320	1,551,748	1,681,995	14,321,978	73.1%	5,272,193	12
13	HOME CARE SERVICES	2,911,315	235,518	234,106	255,935	272,770	244,734	262,671	322,916	300,699	349,699	282,503	2,761,551	94.9%	149,764	13
14	TRANSPORTATION	4,192,862	342,347	321,950	310,959	356,187	254,681	339,688	326,809	306,196	320,969	324,025	3,203,811	76.4%	989,051	14
15	PREVENTION	16,053,277	1,185,474	1,175,497	1,143,991	1,288,970	1,090,387	1,165,046	1,219,785	1,337,928	1,316,999	1,344,261	12,268,338	76.4%	3,784,939	15
16	OTHER AUTHORIZED	36,972,198	2,311,187	2,727,638	2,792,887	2,954,702	2,822,827	2,812,061	3,389,833	2,897,094	3,708,689	3,303,122	29,720,040	80.4%	7,252,158	16
17	P&I EXPENSES	117,822	18,664	10,372	10,372	9,264	10,372	10,299	9,454	9,201	9,332	9,848	105,254	89.3%	12,568	17
18	HOSPITAL CARE	2,961,778	223,758	385,756	253,277	198,920	183,550	176,726	150,996	157,487	139,118	109,916	1,979,504	66.8%	982,274	18
19	MEDICAL EQUIPMENT	104,430	1,477	1,571	10,384	23,151	619	13,407	5,665	7,440	12,892	(3,232)	73,374	70.3%	31,056	19
20	MEDICAL CARE-PROFESSIONAL	2,804,293	170,996	183,956	165,230	207,455	265,968	196,599	232,986	246,350	353,167	368,938	2,391,645	85.3%	412,648	20
21	MEDICAL CARE-PROGRAM	987,366	42,343	44,211	87,367	55,620	35,626	66,791	44,341	138,558	49,331	52,636	616,824	62.5%	370,542	21
22	RESPIRE-IN-HOME	19,108,876	1,015,705	1,222,100	1,498,464	1,552,583	1,674,473	1,540,141	1,647,782	1,693,805	1,860,255	2,187,772	15,893,080	83.2%	3,215,796	22
23	RESPIRE-OUT-OF-HOME	20,765	126	0	0	2,776	8,634	2,145	1,514	1,136	2,019	0	18,350	88.4%	2,415	23
24	CAMPS	327,909	23,149	185,893	48,523	6,613	10,218	1,493	5,280	3,301	825	825	286,120	87.3%	41,789	24
25	TOTAL OTHER SERVICES:	122,996,028	8,125,559	9,239,483	9,223,936	9,692,439	9,136,226	9,069,180	10,233,196	9,964,939	10,957,697	10,900,418	96,543,073	78.5%	26,452,955	25
26																26
27	TOTAL POS BEFORE ADJUSTMENTS:	209,033,882	14,579,947	15,961,376	15,914,065	16,556,049	15,573,434	15,877,742	17,371,978	17,248,001	18,252,782	18,387,879	165,723,253	79.3%	43,310,629	27
28	ADJUSTMENTS															28
29	LESS: ICF SPA PROGRAM	(1,178,612)	(106,730)	(108,811)	(82,019)	(111,225)	(34,314)	(137,611)	(73,818)	(103,273)	(80,379)	(74,334)	(912,514)	77.4%	(266,098)	29
30	PLUS: BUDGET ALLOCATION SURPLUS	(6,094,393)											0	0.0%	(6,094,393)	30
31	TOTAL ADJUSTMENTS:	(7,273,005)	(106,730)	(108,811)	(82,019)	(111,225)	(34,314)	(137,611)	(73,818)	(103,273)	(80,379)	(74,334)	(912,514)	12.5%	(6,360,491)	31
32																32
33																33
34	TOTAL PURCHASE OF SERVICES:	201,760,877	14,473,217	15,852,565	15,832,046	16,444,824	15,539,120	15,740,131	17,298,160	17,144,728	18,172,403	18,313,545	164,810,739	81.7%	36,950,138	34
35	ACTIVE CASELOAD:		10,555	10,574	10,606	10,651	10,729	10,783	10,785	10,817	10,928	10,931				35
36	CHANGE FROM PRIOR MONTH:		+45	+19	+32	+45	+78	+54	+2	+32	+111	+3	+421	4.0%		36

FRANK D. LANTERMAN REGIONAL CENTER
COMMUNITY PLACEMENT PLAN (CPP) FOR THE 10 SERVICE MONTHS ENDED APRIL 30, 2020

BUDGET CATEGORY		BUDGET (A 5)	JUL 2019	AUG 2019	SEP 2019	OCT 2019	NOV 2019	DEC 2019	JAN 2020	FEB 2020	MAR 2020	APR 2020	TOTAL EXPENDED	PERCENT EXPENDED	BALANCE OF BUDGET
PERSONAL SERVICES															
STAFFING - CPP		276,000	28,935	25,584	31,083	30,466	19,816	19,816	(8,277)	26,169	26,266	23,360	223,218	80.9%	52,782
PERSONAL SERVICES - CPP		276,000	28,935	25,584	31,083	30,466	19,816	19,816	(8,277)	26,169	26,266	23,360	223,218	80.9%	52,782
STAFFING - LDC		299,694	26,670	26,537	25,497	36,429	24,348	32,383	54,629	27,825	26,186	19,622	300,126	100.1%	(432)
CONTRACT SERVICES - LDC		56,730	3,418	372	0	0	0	3,070	(6,190)	0	0	0	670	1.2%	56,060
PERSONAL SERVICES - LDC		356,424	30,088	26,909	25,497	36,429	24,348	35,453	48,439	27,825	26,186	19,622	300,796	84.4%	55,628
TOTAL PERSONAL SERVICES		632,424	59,023	52,493	56,580	66,895	44,164	55,269	40,162	53,994	52,452	42,982	524,014	82.9%	108,410
OPERATING EXPENSES															
CONSULTING/TRAINING - CPP		42,000							7,785	(1,558)	0	0	6,227		35,773
GENERAL EXPENSES - CPP		13,600	1,275	1,133	1,417	992	992	992	283	1,133	1,133	992	10,342	76.0%	3,258
OPERATING EXPENSES - CPP		55,600	1,275	1,133	1,417	992	992	992	8,068	(425)	1,133	992	10,342	18.6%	45,258
CONSULTING/TRAINING - LDC		0	0	0	0	1,595	0	0	(1,595)	0	0	0	0	--	0
GENERAL EXPENSES - LDC		15,300	1,133	1,133	1,133	1,133	1,133	1,133	1,983	1,133	1,133	1,133	12,180	79.6%	3,120
OPERATING EXPENSES - LDC		15,300	1,133	1,133	1,133	2,728	1,133	1,133	388	1,133	1,133	1,133	12,180	79.6%	3,120
TOTAL OPERATING EXPENSES		70,900	2,408	2,266	2,550	3,720	2,125	2,125	8,456	708	2,266	2,125	28,749	40.5%	42,151
TOTAL OPERATIONS:		703,324	61,431	54,759	59,130	70,615	46,289	57,394	48,618	54,702	54,718	45,107	552,763	78.6%	150,561
OUT-OF-HOME															
COMMUNITY CARE FACILITY		1,603,807	6,215	82,609	53,560	169,555	178,268	73,616	98,555	137,470	149,391	178,537	1,127,776	70.3%	476,031
ICF/SNF FACILITY		0	0	0	0	0							0	--	0
SUB-TOTAL:		1,603,807	6,215	82,609	53,560	169,555	178,268	73,616	98,555	137,470	149,391	178,537	1,127,776	70.3%	476,031
DAY PROGRAMS															
DAY TRAINING		0	0	0	0	0	0	0	0	0	0	0	0	--	0
SUB-TOTAL:		0	0	0	0	0	0	0	0	0	0	0	0	--	0
OTHERS															
NON-MEDICAL PROFESSIONAL		8,164	153	426	453	6,112	5,727	8,362	20,150	12,655	17,096	13,705	84,839	--	(76,675)
NON-MEDICAL PROGRAM		0	0	7,984	10,424	3,890	6,765	5,123	6,492	6,829	6,831	6,520	60,858	--	(60,858)
HOME CARE SERVICES		0	0	0	0					0	0	0	0	--	0
TRANSPORTATION		0	0	0	0				0	0	0	0	0	--	0
OTHER AUTHORIZED		850,000	0	212,120	(189,825)	1,802	4,588	1,328	2,824	13,846	4,844	(14)	51,513	6.1%	798,487
P & I EXPENSE		0	0	0	0		408	2	137	137	137	682	1,503	--	(1,503)
MEDICAL EQUIPMENT		0	0	0	0			0		0	(3,600)	3,600	0	--	0
MEDICAL CARE - PROFESSIONAL		0	0	210	0					0	0	65	275	--	(275)
MEDICAL CARE - PROGRAM		0	0	0	0	5,308				0	15,910	0	21,218	--	(21,218)
RESPIRE - IN HOME		0	0	0	0	0	0			0	0	0	0	--	0
RESPIRE - OUT OF HOME		0	0	0	0	0				0	0	0	0	--	0
OTHER		0	0	0	0					0	0	0	0	--	0
SUB-TOTAL:		858,164	153	220,740	(178,948)	17,112	17,488	14,815	29,603	33,467	41,218	24,558	220,206	25.7%	637,958
IN EXCESS OF BUDGET ALLOCATION		0	0	0	0	0	0	0	0	0	0	0	0	--	0
TOTAL POS:		2,461,971	6,368	303,349	(125,388)	186,667	195,756	88,431	128,158	170,937	190,609	203,095	1,347,982	54.8%	1,113,989
TOTAL CPP :		3,165,295	67,799	358,108	(66,258)	257,282	242,045	145,825	176,776	225,639	245,327	248,202	1,900,745	60.0%	1,264,550

NUMBER OF CPP PLACEMENTS	6	2	1	1	0	2	0	0	2	0	0	8		(2)
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FRANK D. LANTERMAN REGIONAL CENTER
FAMILY RESOURCE CENTER FOR THE 10 SERVICE MONTHS ENDED APRIL 30, 2020

BUDGET CATEGORY		BUDGET (A 5)	JUL 2019	AUG 2019	SEP 2019	OCT 2019	NOV 2019	DEC 2019	JAN 2020	FEB 2020	MAR 2020	APR 2020	TOTAL EXPENDED	PERCENT EXPENDED	BALANCE OF BUDGET
PERSONAL SERVICES															
1	FAMILY SUPPORT SPECIALIST	75,624	6,302	6,302	6,302	6,302	6,302	6,302	6,302	6,302	6,302	6,302	63,020	83.3%	12,604
2	RESOURCE & INFO COORDINATOR	46,300	3,861	3,856	3,858	3,858	3,858	2,272	0	7,555	3,941	5,525	38,584	83.3%	7,716
3	RESOURCE & INFO SPECIALIST	23,717	1,976	1,976	1,977	1,977	1,977	1,976	1,976	1,976	1,976	1,976	19,763	83.3%	3,954
4	TOTAL FRC PERSONAL SERVICES	145,641	12,139	12,134	12,137	12,137	12,137	10,550	8,278	15,833	12,219	13,803	121,367	83.3%	24,274
5	FRC ACTIVITIES/PROJECTS														
6	INFO DISSEMINATION & REFERRAL	3,560	0	337	0	(1,340)	1,003	0	0	0	1,279	0	1,279	35.9%	2,281
7	PUBLIC AWARENESS	1,200	171	0	0	0	0	0	0	0	0	0	171	14.3%	1,029
8	FAMILY/PROFESSIONAL COLLABORATION	5,300	0	0	0	0	338	2,500	0	0	0	0	2,838	53.5%	2,462
9	TOTAL FRC ACTIVITIES/PROJECTS	10,060	171	337	0	(1,340)	1,341	2,500	0	0	1,279	0	4,288	42.6%	5,772
10															
11	TOTAL FAMILY RESOURCE CENTER:	155,701	12,310	12,471	12,137	10,797	13,478	13,050	8,278	15,833	13,498	13,803	125,655	80.7%	30,046

* The budgeted amount represents only those dollars specifically earmarked in our contract for Family Resource Center services.
Actual support also includes in-kind services and expenses provided through the Operations portion of the Regional Center contract.

FRANK D. LANTERMAN REGIONAL CENTER
ANALYSIS OF REVENUE AND EXPENDITURES
FISCAL YEAR 2018 - 2019
THROUGH APRIL 30, 2020

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DESCRIPTION	APPROVED BUDGET		EXPENDITURES						
	2018-19 E 4 (1)	2017-18 D 5 (2)	THIS MONTH * (3)	Y-T-D 2018-19 (4)	Y-T-D 2017-18 (5)	PERCENT 2018-19 E 4 (6)	PERCENT 2017-18 D 5 (7)	PERCENT 2016-17 C 6 (8)	2018-19 BUDGET AVAILABLE (9)
OPERATIONS - MAIN CONTRACT									
PERSONAL SERVICES	18,401,767	17,954,128	0	17,954,497	17,274,584	97.6%	96.2%	97.0%	447,270
OPERATING EXPENSES	4,471,115	4,218,455	5,637	4,962,265	4,885,101	111.0%	115.8%	104.2%	(491,150)
TOTAL EXPENSES:	22,872,882	22,172,583	5,637	22,916,762	22,159,685	100.2%	99.9%	98.9%	(43,880)
LESS: INTEREST INCOME	(50,000)	(13,000)	0	(112,852)	(23,668)	225.7%	182.1%	171.6%	62,852
LESS: OTHER INCOME	(18,000)	(27,000)	0	(18,007)	(21,726)	100.0%	80.5%	95.6%	7
TOTAL INTEREST & OTHER INCOME :	(68,000)	(40,000)	0	(130,859)	(45,394)	192.4%	113.5%	109.0%	62,859
NET OPERATIONS :	22,804,882	22,132,583	5,637	22,785,903	22,114,291	99.9%	99.9%	98.9%	18,979
PURCH OF SERVICES - MAIN CONTRACT									
OUT-OF-HOME	49,437,390	48,741,873	408	50,259,846	47,355,747	101.7%	97.2%	103.1%	(822,456)
DAY PROGRAM	30,402,015	31,637,236	4,750	28,462,573	29,676,239	93.6%	93.8%	101.8%	1,939,442
OTHER SERVICES	100,908,886	87,562,854	51,942	102,454,749	87,148,823	101.5%	99.5%	101.2%	(1,545,863)
TOTAL POS BEFORE ADJUSTMENTS:	180,748,291	167,941,963	57,100	181,177,168	164,180,809	100.2%	97.8%	101.9%	(428,877)
LESS: ICF SPA PROGRAM	(1,125,980)	(1,516,394)	0	(1,180,111)	(1,406,926)	104.8%	92.8%	91.3%	54,131
BUDGET ALLOCATION SURPLUS	3,337,875	(2,436,159)	0	--	--	--	--	--	
TOTAL ADJUSTMENTS:	2,211,895	(3,952,553)	0	(1,180,111)	(1,406,926)	-53.4%	35.6%	-105.5%	3,392,006
TOTAL PURCHASE OF SERVICES:	182,960,186	163,989,410	57,100	179,997,057	162,773,883	98.4%	99.3%	99.7%	2,963,129
COMMUNITY PLACEMENT PLAN									
PERSONAL SERVICES	632,424	592,996	0	589,568	550,891	93.2%	92.9%	93.1%	42,856
OPERATING EXPENSES	70,900	68,916	0	29,719	52,083	41.9%	75.6%	52.9%	41,181
TOTAL OPERATIONS:	703,324	661,912	0	619,287	602,974	88.1%	91.1%	89.3%	84,037
PURCHASE OF SERVICES	1,645,605	2,084,985	(6,144)	860,843	2,019,820	52.3%	96.9%	94.3%	784,762
TOTAL CPP :	2,348,929	2,746,897	(6,144)	1,480,130	2,622,794	63.0%	95.5%	93.2%	868,799
FAMILY RESOURCE CENTER									
TOTAL FRC EXPENSES:	155,701	105,438	0	155,701	105,438	100.0%	100.0%	100.0%	0
GRAND TOTAL :	208,269,698	188,974,328	56,593	204,418,791	187,616,406	98.2%	99.3%	99.4%	3,850,907
RECAP OF TOTAL CONTRACT									
OPERATIONS	23,663,907	22,899,933	5,637	23,560,891	22,822,703	99.6%	99.7%	98.6%	103,016
PURCHASE OF SERVICES	184,605,791	166,074,395	50,956	180,857,900	164,793,703	98.0%	99.2%	99.6%	3,747,891
TOTAL CONTRACT:	208,269,698	188,974,328	56,593	204,418,791	187,616,406	98.2%	99.3%	99.4%	3,850,907

* Column (3) represents payments made in the month following the last service months.

**FRANK D. LANTERMAN REGIONAL CENTER
ANALYSIS OF REVENUE AND EXPENDITURES
FISCAL YEAR 2017 - 2018
THROUGH APRIL 30, 2020**

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DESCRIPTION	APPROVED BUDGET		EXPENDITURES						
	2017-18 D 5 (1)	2016-17 C 6 (2)	THIS MONTH * (3)	Y-T-D 2017-18 (4)	Y-T-D 2016-17 (5)	PERCENT 2017-18 D 5 (6)	PERCENT 2016-17 C 6 (7)	PERCENT 2015-16 B 4 (8)	2017-18 BUDGET AVAILABLE (9)
OPERATIONS - MAIN CONTRACT									
PERSONAL SERVICES	17,954,128	16,834,873	0	17,274,584	16,322,069	96.2%	97.0%	94.0%	679,544
OPERATING EXPENSES	4,218,455	6,104,674	0	4,885,101	6,364,039	115.8%	104.2%	92.7%	(666,646)
TOTAL EXPENSES:	22,172,583	22,939,547	0	22,159,685	22,686,108	99.9%	98.9%	93.7%	12,898
LESS: INTEREST INCOME	(13,000)	(6,000)	0	(23,668)	(10,296)	182.1%	171.6%	111.3%	10,668
LESS: OTHER INCOME	(27,000)	(28,000)	0	(21,726)	(26,771)	80.5%	95.6%	135.6%	(5,274)
TOTAL INTEREST & OTHER INCOME :	(40,000)	(34,000)	0	(45,394)	(37,067)	113.5%	109.0%	130.1%	5,394
NET OPERATIONS :	22,132,583	22,905,547	0	22,114,291	22,649,041	99.9%	98.9%	93.7%	18,292
PURCH OF SERVICES - MAIN CONTRACT									
OUT-OF-HOME	48,741,873	44,084,301	523	47,355,747	45,431,997	97.2%	103.1%	98.8%	1,386,126
DAY PROGRAM	31,637,236	28,773,523	4,111	29,676,239	29,301,094	93.8%	101.8%	95.8%	1,960,997
OTHER SERVICES	87,562,854	77,543,302	7,874	87,148,823	78,498,197	99.5%	101.2%	90.2%	414,031
TOTAL POS BEFORE ADJUSTMENTS:	167,941,963	150,401,126	12,508	164,180,809	153,231,288	97.8%	101.9%	93.7%	3,761,154
LESS: ICF SPA PROGRAM	(1,516,394)	(1,884,342)	0	(1,406,926)	(1,720,868)	92.8%	91.3%	104.7%	(109,468)
BUDGET ALLOCATION SURPLUS/(DEFICIT)	(2,436,159)	3,514,887	0	--	--	--	--	--	
TOTAL ADJUSTMENTS:	(3,952,553)	1,630,545	0	(1,406,926)	(1,720,868)	35.6%	-105.5%	28.6%	(2,545,627)
TOTAL PURCHASE OF SERVICES:	163,989,410	152,031,671	12,508	162,773,883	151,510,420	99.3%	99.7%	88.4%	1,215,527
COMMUNITY PLACEMENT PLAN									
PERSONAL SERVICES	592,996	640,239	0	550,891	596,032	92.9%	93.1%	88.9%	42,105
OPERATING EXPENSES	68,916	67,467	0	52,083	35,658	75.6%	52.9%	80.8%	16,833
TOTAL OPERATIONS:	661,912	707,706	0	602,974	631,690	91.1%	89.3%	87.4%	58,938
PURCHASE OF SERVICES	2,084,985	2,541,476	1,000,000	2,019,820	2,395,791	96.9%	94.3%	62.8%	65,165
TOTAL CPP :	2,746,897	3,249,182	1,000,000	2,622,794	3,027,481	95.5%	93.2%	67.0%	124,103
FAMILY RESOURCE CENTER									
TOTAL FRC EXPENSES:	105,438	105,438	0	105,438	105,438	100.0%	100.0%	100.0%	0
GRAND TOTAL :	188,974,328	178,291,838	1,012,508	187,616,406	177,292,380	99.3%	99.4%	95.2%	1,357,922
RECAP OF TOTAL CONTRACT									
OPERATIONS	22,899,933	23,718,691	0	22,822,703	23,386,169	99.7%	98.6%	93.5%	77,230
PURCHASE OF SERVICES	166,074,395	154,573,147	1,012,508	164,793,703	153,906,211	99.2%	99.6%	95.5%	1,280,692
TOTAL CONTRACT:	188,974,328	178,291,838	1,012,508	187,616,406	177,292,380	99.3%	99.4%	95.2%	1,357,922

* Column (3) represents payments made in the month following the last service months.

NOMINATING COMMITTEE

**SLATE OF DIRECTORS
FOR ELECTION
JUNE 2020**

DIRECTORS FOR ELECTION

Rachelle Cabrera

Larry DeBoer

DIRECTORS FOR RE-ELECTION

Anila Guruji

Mark Higgins

Yudy Mazariegos

**SLATE OF OFFICERS
FOR ELECTION
JUNE 2020**

SLATE OF OFFICERS FOR ELECTION

PRESIDENT

Dina Richman

VICE PRESIDENT

Gloria Leiva

2nd VICE PRESIDENT

Louis Mitchell

TREASURER

Mark Higgins

SECRETARY

Elizabeth Beltran

IMMEDIATE PAST-PRESIDENT

Mark Higgins

EXECUTIVE COMMITTEE

EXECUTIVE COMMITTEE

June 10, 2020

MINUTES

PRESENT

Dina Richman, Chair
Elizabeth Beltran
Mark Higgins
Gloria Leiva

STAFF

Melinda Sullivan

CALL TO ORDER

Ms. Richman called the meeting to order at 12:06 p.m. The meeting was held via Zoom.

APPROVAL OF MINUTES

The minutes of May 13, 2020 were approved by consensus.

UPDATE ON COVID-19

Client Health and Safety

Ms. Sullivan advised the Committee that one more Lanterman client has passed due to COVID-19. This brings the total to 3.

Staff

Ms. Sullivan reminded the Committee that there is no return date at this point, but that Leadership staff continue the dialogue on the concept of what it might look like for retuning employees. A survey will be sent to staff by the end of the week inquiring about individual comfort level in returning to the Center.

Protests

Ms. Sullivan advised the Committee that to ensure the safety of the few staff at the Center during the LA Protests, the Center was closed at 3:30 p.m. to allow staff the time to safely get home before the curfew.

Ms. Richman put forward that the Center should make a public statement in support of the Black Lives Matters movement. The Committee was in agreement with the action.

UPDATE ON BUDGET AND TRAILER BILL LANGUAGE

Budget Update

Ms. Sullivan reported that the Governor's May Revision was released. At this point the Governor is proposing a cut to the regional center system of \$300 Million in Purchase of Services and \$30 Million in Operations. This proposal may decrease if federal funding is received. Ms. Sullivan brought forward the recommendation to draft letter to House Speaker Polosi requesting support of California's request for \$14 billion in federal COVID 19 relief funds, which would help with the state budget for fiscal year 2020-21. The Committee was in agreement with sending the letter.

Trailer Bill Language

Ms. Sullivan advised the Committee that Disability Rights California is advocating to get criminal diversion into the trailer bill language. Regional Centers are opposing this action and working with ARCA to address the legislature.

ADJOURNMENT FOR EXECUTIVE SESSION

Mr. Higgins moved to suspend the General Session meeting at 12:35 p.m. for Executive Session to conduct business on Approval of Minutes and Executive Director's Performance Evaluation for 2019-20. Ms. Leiva seconded the motion, and it passed unanimously.

RECONVENE FOR GENERAL SESSION

Ms. Beltran moved to reconvene the meeting at 12:57 p.m. for General Session. Ms. Leiva seconded the motion, and it passed unanimously. The Committee conducted business on Approval of Minutes and Executive Director's Performance Evaluation for 2019-20.

ADJOURNMENT

The meeting was adjourned at 12:59 p.m.

/fl

CLIENT ADVISORY COMMITTEE

Frank D. Lanterman Regional Center

Client Advisory Committee

June 8, 2020

MINUTES

PRESENT

Howard McBroom, Chair
Thomas Fambro
James Li

GUEST

Rachelle Cabrera

NOT PRESENT

Arthur Corre
Marilyn Franklin
Garik Gyuloglyan
Vahan Nisanian

STAFF

Carmine Manicone
Lyndon Marshall
Helane Schultz

CALL TO ORDER

The meeting was called to order at 4:30PM.

REVIEW OF MINUTES

The minutes of March 9 and May 11 will be reviewed at the next meeting when there is quorum.

FOLLOW UP ON CLIENT ZOOM MEETINGS

The committee continued their conversation about having weekly meetings during the pandemic via Zoom. They agreed that they would like to meet on Friday evenings from 4:30PM to 5:30PM. The topics of discussion will be chosen by all members.

RECRUITMENT AND CAC FLYER

The committee reviewed a draft of the CAC flyer together. All members present volunteered to help with recruitment. Some are members of other client groups and will take this flyer with them.

NEXT MEETING

The next meeting is scheduled on July 13, 2020; the committee agreed not to go dark in July this year.

ADJOURNMENT

The meeting was adjourned at 5:30 PM

/gs

PROGRAMS AND SERVICES COMMITTEE

Frank D. Lanterman Regional Center

Programs & Services Committee

June 10, 2020

MINUTES

PRESENT

Lupe Trevizo-Reinoso, Chair
Oscar Carvajal
Debbie Cornejo
Karla Garcia
Aaron Kitzman
Yudy Mazariegos
Howard McBroom

GUESTS

Christopher Perri

STAFF

Melinda Sullivan
Carmine Manicone

NOT PRESENT

Adrian Jimenez
Josephine Ko
Michiko Wilkins

CALL TO ORDER

The meeting was held remotely using ZOOM and was called to order by Lupe Trevizo-Reinoso at 10:02 AM.

APPROVAL OF MINUTES

The minutes of May 13, 2020 were reviewed and approved by consensus.

PERFORMANCE PLAN 2020: Q1

Ms. Sullivan reviewed the 2020 performance plan, Q1 and highlighted a few items. She reported that we partnered with a housing development organization that has a property near McArthur Park with sixty-four affordable housing units. We have a guarantee of fifteen of those units for the next 50 years. Mr. Manicone explained that FQHC stands for Federally Qualified Health

Care center and they receive a higher reimbursement rate from the federal government to serve individuals. They typically serve a diverse population, based on low income and that includes individuals with developmental disabilities. Ms. Sullivan added that we are in the process of developing a working relationship with Clinica Romero; in 4 or 5 months we should be able to announce that it is open for clients.

Mr. Manicone reviewed Goals 11-13 and reported that we do not have data for these sections yet because the NCI information available to regional centers does not compile the data broken down by race/ethnicity. DDS has offered to provide some of this data, but have not done so yet. He further reported that the NCI data is always a couple of years old. He asked the committee if we should keep these goals for the 2021 performance plan. He also reported that DDS had committed to providing more data specific to FDLRC on race and ethnicity and when provided, it will be shared with the committee. Discussion followed.

Regarding Goal 14, Ms. Sullivan reported that the total number of clients is missing. She asked the committee if there should be a better definition and perhaps include different age ranges. Discussion followed.

PROPOSED JOINT MEETING WITH SPAC

Mr. Manicone reported that Ms. Karen Ingram and he have discussed having a joint meeting on Thursday June 25th at 10:00AM via Zoom. The committee agrees with the time and date. If anyone has any specific topic agendas, please send them to Ms. Gabby Sanchez.

OTHER

Ms. Sullivan reported that Ms. Karen Ingram is retiring in July. This week Pablo Ibanez began as new director of community services at Lanterman.

NEXT MEETING

The next committee meeting is scheduled on July 8, 2020.

ADJOURNMENT

The meeting was adjourned at 11:17AM.

/gs

SERVICE PROVIDER
ADVISORY COMMITTEE

**Frank D. Lanterman Regional Center
Service Provider Advisory Committee
June 3, 2020
Minutes**

This committee Zoom meeting was called to order at 10:04 AM and roll call was taken.

SPAC MEMBERS PRESENT

Kimberly West-Isaac
Traci Jones-Martinez
Keri Castaneda
Jim Storck
Yvonne Nakamoto
Kyra Griffith
Dee Prescott
Kelly White
Greg Sanchez

Excused

Nicole Hajjar

Guests:

Janet Upjohn/Cheerful Helpers
Beatriz Diaz/In2Vision
Aida Herrera/ECF
Sam Anuakpado/LSSSC
Christopher Perri/PCDA
Joann Lockett/ECF
Nanette Cruz/ECF
Michaelann Gabriel/CDK

Ben Karakunnel/Home Instead
Laura Campana/Way Finder Fam.
Jacklin Pfaff/Total Ed. Solutions
Brian Nguyen/Easterseals
Joann Ahn/ECF
Cynthia Raimondi/ABLE
Charlotte Mckoy/
Rachel Saucedo/

Bijan Boizai/In2Vision
Cynthia Barron/ECF
Veronica Solano/Jeffrey Found.
Andrea Devers/PCS Svs.
Andrew Day/PCS Svs
Nancy Niebrugge/TCC
Maria Davila/Passport to Learn.
Anjali Carrasco/CDK

Staff

Karen Ingram
Sonia Garibay

Public Comments

Mr. Sanchez shared that Home Instead Pasadena has identified a 3rd party Covid-19 surveillance program with nursing staff on board that does testing in the city of Pasadena. Information on this was shared with attendees.

Ms. Isaac and Ms. Garibay reported that CCL is honoring/nominating workers caring for Covid-19 patients at retirement and other senior homes to receive financial compensation. These compensations are on a first come first served basis.

Approval of Minutes

The minutes from May 6, 2020 were accepted as submitted.

REPORTS

Board

Ms. Isaac reported the following:

- Update on Covid-19 statewide.
- Administrative Services Report presentation – review of SOE expenditures
- Budget – Trailer Bill Language, May Revise and line of credit were discussed.

HCBS Self-Assessment Status

Ms. Garibay shared that only 50% of providers have completed their self-assessment; she also reported that most providers haven't even started the process. Some providers shared the issues they were/are having when completing the self-assessment; they were advised to contact Ms. Garibay at 213-252-4904 or sgaribay@lanterman.org for assistance. Due date is June 30th.

Provider Training Committee

Ms. Prescott will report at the next meeting.

Staff Training/Vendor Fair Committee

Mr. Sanchez shared that suggested topics for the Staff Training/Vendor Fair were received and that the subcommittee will meet via Zoom to finalize details on this. He'll share more at the next meeting.

OLD BUSINESS

Legislative Advocacy

- Ms. White reported that advocacy continues. There is a push to ask Congress to approve funding for CA in the next stimulus package.
- Several providers shared that they have had elected officials or their staff participate in Zoom sessions with clients and/or parents to show them how remote services are working.

DDS Updates

Review of New Covid-19 Directives & Guidances

Ms. Ingram reported the following:

- May 7 – “Additional Guidance on Payments for Non-residential Services During the State of Emergency”: reminds providers to document why they're billing for absences; suggests they should use PPP or other emergency funds before billing for absences; noted that while retainers are allowed for day services there is still an expectation that some level of actual service is being provided (examples were given). The following was discussed:
 - LRC held a teleconference to discuss this Guidance and 9 providers participated.
 - ARC CA and an attorney from the Bay Area sent letters to DDS regarding the inappropriateness of the May 7 Guideline, especially since some instructions were to be applied retroactively.
 - All RCs received the Guidance, but have implemented them differently.
 - Day services are a high priority as the retainer will end soon and services must be provided in order to be paid. Ms. Ingram stressed that day programs must change the way they do program to meet social distancing and other safety standards.

- Ms. Castaneda shared the “Reopening safer at work and in the community for control of Covid-19” protocols.
- Ms. Ingram clarified that daily rates for day services will likely be replaced with hourly rates to facilitate needed changes. Programs in the 500 series will likely be changed to service code 055 (Community Integration) to meet the individualized service needs.
- Ms. Ingram stated that day services will need to do revisions (shorter hours, fewer days per week etc.) before reopening.
- May 11 – “Expiration of Temporary Provider Rate Increase (Bridge Funding)”: the one year 2.1% rate expired 4/30/20.
- May 27 – “Submitting Notification of Supported Employment Program Group Changes, Form DS1963”: DDS is asking that SE providers complete a DS1963 for each SE-Group that has been laid off during the SOE. A new DS1963 should be submitted when the group is called back to work.

LRC Updates

Review Implementation of Directives

Ms. Ingram shared that because the cities and counties are modifying their “stay at home” orders, some providers are asking if it’s the right time for them to reopen for business. Ms. Ingram advised them to follow local guidance as LRC cannot make any recommendations. She also reminded them to consult with their insurance companies about liability coverage. This information was shared in a recent Provider E-bulletin, but will be shared again.

Ms. Ingram recommended that providers should have a plan on how to keep clients, families and their staff safe before resuming in-person or on-site sessions. She emphasized that plans that include waivers and statements for families/clients/staff to sign are not acceptable; LRC will not do business with providers that require families to sign waivers. Ms. Ingram will send a letter to providers regarding this matter.

Ms. Ingram strongly advised that day program providers share their ideas with all day services providers as that will be the key for day services to survive.

LRC continues fully functioning with the majority of staff working remotely, and it is expected that remote services will continue for some time.

NEW BUSINESS

Proposed 2020/2021 Budget

Ms. Ingram informed that the budget situation has been fluid, with the Governor recommending significant cuts in the May Revise which the Senate subsequently rejected. It is hoped that federal funding will be received to alleviate the costs that Covid-19 has caused the State. The Governor wants to reinstate Uniform Holiday Closures, but the status of this is unknown at this time.

Summer Meeting Date

All committee members agreed to meet July 1 rather than go dark during the summer, as is typical. The Committee felt it is important to continue to be informed during these challenging times.

Joint Meeting w/ Programs & Services Committee

SPAC and Programs & Services will have a joint meeting on June 25 at 10:00 am via Zoom to discuss the budget and other issues.

UPDATES/ANNOUNCEMENTS/CONCERNS

None

ADJOURNEMENT

The meeting was adjourned at 11:09 AM

/ip

Service Provider Advisory Committee Meeting
ATTENDANCE

2019-2020	N O V 19	D E C 19	J A N 20	F E B 20	M A R 20	A P R 20	M A Y 20	J U N 20	J U L 20	A U G 20	S E P 20	O C T 20	T O T A L
K. WEST-ISAAC - Chair	SP	X	N	X	X	X	X	X					
T. JONES MARTINEZ	B	X	O	X	X	X	X	X					
K. CASTANEDA	R	X	M	X	X	X	X	X					
N. HAJJAR	E	X	E	E	E	X	X	E					
D. PRESCOTT	A	E	E	X	X	X	X	X					
J. STORCK	K	X	T	X	X	X	X	X					
Y. NAKAMOTO	F	X	I	X	X	X	X	X					
G. SANCHEZ	A	X	N	X	X	E	X	X					
K. GRIFFITH	S	X	G	X	X	X	X	X					
K. WHITE	T	X		X	E	X	X	X					