

NOMINATING COMMITTEE

MEMORANDUM

DATE: October 3, 2023

TO: Nominating Committee
Melinda Sullivan

FROM: Pablo Ibañez

RE: **Service Provider Advisory Committee (SPAC)**

Terms for the five following SPAC members are expiring October 31, 2023: Dee Prescott, Greg Sanchez, Kelly White, Nancy Niebrugge and Nicole Hajjar. They have all expressed wanting to continue as committee members and their interest statements are attached. Each of these members attends SPAC meetings and has helped coordinate and/or participate in one or more SPAC sponsored events during their term. Dee Prescott, SPAC Chair, has reviewed the interest statements of these members.

Following is the agency each applicant represents and the type of service(s) provided.

| <u>Name</u> | <u>Agency</u> | <u>Type of service(s)</u> |
|------------------------|----------------------------|--|
| Dee Prescott | Easter Seals | Adult Day Programs |
| <i>Greg Sanchez</i> | <i>Home Instead</i> | <i>Specialist</i> |
| Kelly White | Villa Esperanza | Adult Day Programs Residential Other Living Options Early Intervention Work Programs |
| <i>Nancy Niebrugge</i> | <i>The Campbell Center</i> | <i>Adult Day Programs</i> <i>Residential</i> <i>Work Programs</i> |
| Nicole Hajjar | Smile + Wonder | Early Intervention Specialist |

We are recommending appointment of all five renewing applicants.

Thank you for your consideration of these nominations.

***Service Provider Advisory Committee
Term Expiration Dates***

(Two Year Term)

Dee Prescott was elected Chair 11/22.

| Committee Member | Initial Seating | Current Term Started | Term Expires | Geography | Service Type |
|--|------------------------|-----------------------------|---------------------|------------------|---------------------|
| Keri Castaneda/AbilityFirst | 2014 | 10/20/22 | 10/2024 | 1, 2 | 1, 2, 6, 7 |
| Dee Prescott/Easterseals | 2015 | 10/2021 | 10/2023 | 1, 2, 3 | 1 |
| Nicole Hajjar/Smile + Wonder | 2015 | 10/20/21 | 10/2023 | 3 | 4, 5 |
| Gregorio Sanchez/Home Instead | 2018 | 10/2021 | 10/2023 | 1, 2, 3 | 5 |
| Kyra Griffith/TLC Speech Therapy | 2018 | 10/2022 | 10/2024 | 3 | 4 |
| Kelly White/Villa Esperanza | 2019 | 10/2021 | 10/2023 | 1 | 1, 2, 3, 4, 7 |
| Nancy Niebrugge/The Campbell Center | 2021 | 10/2021 | 10/2023 | 2 | 1, 2, 3 |
| Michaelann Gabriel/Center for Dev Kids | 2021 | 10/2022 | 10/2024 | 1 | 4,6 |
| Andrew Day/PCS Services | 2021 | 10/2022 | 10/2024 | 2 | 1, 3 |
| Bryan Chacon/Maxim Health | 2022 | 10/2022 | 10/2024 | 1, 2, 3 | 5 |

Geography
1 = Foothill/Pasadena
2 = Glendale/Eaglerock/Burbank
3 = Hollywood/Wilshire

Service Type
1 = Adult Day Programs
2 = Residential (CCF/ICF)
3 = Other Living Options
4 = Early Intervention
5 = Specialist
6 = Children's Programs
7 = Work Programs

Updated 5/4/23



I Dee Prescott, am

X interested

 not interested

in being considered by the Board of Directors for another term on the Service Provider Advisory Committee.

Dee Prescott

Signature

09/12/23

Date



I Gregorio Sanchez, am

 X interested

 not interested

in being considered by the Board of Directors for another term on the Service Provider Advisory Committee.

Gregorio V. Sanchez Jr., Ph.D.
Signature

9/6/2023
Date

FRANK D. LANTERMAN



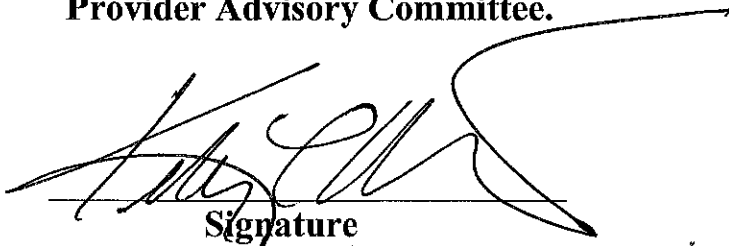
REGIONAL CENTER

I Kelly White, am

✓ interested

 not interested

in being considered by the Board of Directors for another term on the Service Provider Advisory Committee.


Signature

9/6/23
Date



I Nancy Niebrugge, am

X interested

 not interested

in being considered by the Board of Directors for another term on the Service Provider Advisory Committee.

A handwritten signature in cursive script, reading "Nancy Niebrugge", is written in black ink on a light-colored background.

Signature

9/6/23

Date



NANCY BARGMANN
DIRECTOR

State of California—Health and Human Services Agency
Department of Developmental Services
1215 O Street, Sacramento, CA 95814
www.dds.ca.gov



GAVIN NEWSOM
GOVERNOR

September 26, 2023

Louis Mitchell, Board President
Melinda Sullivan, Executive Director
Frank D. Lanterman Regional Center
3303 Wilshire Boulevard, Suite 700
Los Angeles, CA 90010-1710

Dear Mr. Mitchell and Ms. Sullivan:

Thank you for completing and submitting the 2023 Board Composition Survey issued by the Department of Developmental Services (Department). Pursuant to Welfare & Institutions (W&I) Code section 4622.5, "By August 15 of each year, the governing board of each regional center shall submit to the department detailed documentation, as determined by the department, demonstrating that the composition of the board is in compliance with Section 4622." Frank D. Lanterman Regional Center (FDLRC) submitted a completed survey on August 15, 2023.

FDLRC's Board composition meets all requirements pursuant to W&I Code section 4622. FDLRC's Bylaws state that the Board of Directors should have a range of 12 to 17 board members. The survey lists 17 members as serving on the board and all their terms of office fall within the statutory limits. FDLRC's Board also includes a member from the provider advisory committee as required.

FDLRC's diligence with board composition is demonstrated in meeting the requirements of geographic, ethnic, and disability representation. FDLRC's Board maintains requisite members with legal, management or board governance, finance and developmental disability program expertise, as well as members with an interest in, or knowledge of, developmental disabilities. The Department also acknowledges the required inclusion of individuals receiving regional center services and parents/legal guardians of individuals served.

As a reminder, the Department is notifying you that the submitted survey shows the following FDLRC Board Members will reach the board membership term end date prior to the next board composition survey: Michael Cooney, Tina Daley, Weller Killebrew, Gloria Leiva, Lili Romero, Ana Villasenor in June 2024, and Larry DeBoer in July 2024.

The Department recognizes the considerable commitment and responsibility involved in board membership and appreciates your efforts. The Department also recognizes the complexity of maintaining compliance within the context of FDLRC's Bylaws, board member term limits, and the multi-faceted contributions of each board member.

Louis Mitchell, Board President
Melinda Sullivan, Executive Director
September 26, 2023
Page two

If you have questions regarding this correspondence, please contact Alma Janssen, Secondary Regional Center Liaison, Office of Community Operations, at (916) 654-3265, or by email, at alma.janssen@dds.ca.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Ernie Cruz", with a long horizontal flourish extending to the right.

ERNIE CRUZ
Deputy Director
Community Services Division

cc: Amy Westling, Association of Regional Center Agencies
Aaron Christian, Department of Developmental Services
Christine Bagley, Department of Developmental Services
Uvence Martinez, Department of Developmental Services
Alma Janssen, Department of Developmental Services

PROGRAMS AND SERVICES COMMITTEE

Frank D. Lanterman Regional Center

Programs & Services Committee

October 11, 2023

MINUTES

PRESENT

Lupe Trevizo-Reinoso, Chair
Oscar Carvajal
Debbie Cornejo
Karla Garcia
Darryl Goodus
Howard McBroom
Christopher Perri

GUEST

Donald Phippen

NOT PRESENT

Yudy Mazariegos
Kristianna Moralls
Trudy Robinson

STAFF

Srbui Ovsepyan
Lusine Gambaryan
Bill Crosson

CALL TO ORDER

Ms. Trevizo-Reinoso called the meeting to order at 10:14 A.M.

APPROVAL OF MINUTES

The minutes of August 9, 2023 were reviewed and approved by consensus.
The minutes of September 13, 2023 were reviewed and approved by consensus.

TRAILER BILL LANGUAGE-UPDATES

Ms. Ovsepyan reviewed the trailer bill language updates. She briefly talked about:

- Language affecting remote IPP/IFSP
- Language affecting FCPP and APFP

- Changes to ABA services
- Changes to generic/medical service authorizations
- Changes to social rec programs

She talked about the committee's roles in the upcoming months as it relates to trailer bill language updates and the impact it may have on certain service standards that may need to be updated.

SIR COORDINATION-INTRODUCTION

Ms. Lusine Gambaryan, SIR Coordinator gave a presentation to the committee regarding her role at Lanterman. She highlighted that she:

- Provides new staff and new teams with training and technical support
- Facilitates and oversees communications in collaboration with the Office of Inspector General (OIG), Mission Analytics, and DDS
- Analyzes SIRs
- Tracks, reviews, and prepares monthly SIR updates
- Reports to the Quality Management Committee on a quarterly basis and recommends and promotes strategies to prevent and mitigate risk
- Reviews and resolves claims
- Participates in monthly meetings with DDS on risk management support

The committee had a few questions and discussion followed.

NEXT MEETING

The next committee meeting is scheduled on November 8, 2023. The committee would like to meet in person; location to be determined.

ADJOURNMENT

The meeting was adjourned at 11:25 AM.

/gs

CLIENT ADVISORY COMMITTEE

Frank D. Lanterman Regional Center

Client Advisory Committee

October 9, 2023

MINUTES

PRESENT

Rachelle Cabrera
Thomas Espinosa
James Li

STAFF

Lupe Munoz
John Valencia

NOT PRESENT

Howard McBroom, Chair
Gaby Funes
Mary Flynn
Srbui Ovsepyan

CALL TO ORDER

The meeting was called to order at 4:34 P.M.

REVIEW OF MINUTES

The minutes of August 14, 2023 were reviewed and approved by consensus.

CAC ANNUAL PROJECT

Ms. Munoz shared the power point presentation that will be presented to new service coordinators later this year. The committee reviewed the slides one by one and made changes to them. Ms. Munoz took notes and will share this with everyone before it is presented.

ADJOURNMENT

The meeting was adjourned at 5:30 PM.

/gs

SERVICE PROVIDER
ADVISORY COMMITTEE

**Frank D. Lanterman Regional Center
Service Provider Advisory Committee
October 4, 2023
Minutes**

This SPAC Committee Zoom meeting was called to order at 10:00 AM and introductions were made.

SPAC MEMBERS PRESENT

Dee Prescott
Kelly White
Kyra Griffith
Bryan Chacon
Andrew Day
Nicole Hajjar
Keri Castaneda

EXCUSED

Greg Sanchez
Michaelann Gabriele
Nancy Niebrugge

Guests:

| | | |
|-----------------------------|--------------------------------------|-------------------------------|
| Christian De Paz/ACT | Lateisha Getter/Inclusion Svs | Edward Parker/BCR |
| Nanette Cruz/ECF | Brian Nguyen/Easterseals | Veronica Solano/The Jeffrey F |
| Lauren Gayle/VL Open H | Abel Alvarez/24 Hr HC | Armine Kim/Lutheran SS |
| Stephanie Johnson/Futures U | Sarai Nelson/Building BR | Jeff Chenu/Newfront Insurance |
| Azniv Tonoyan/In2vision | Jacob Esi/Elite Support | Darrylette Bass/Workforce DC |
| Jose Ramirez/Aveanna | Rene Lewis/Family Way | Donnicus L Cook/Quantum HC |
| Chinyere Emelobe/Opendoor C | Jeannette Burton/Workforce DC | Priscilla Garcia/SVS |
| Veronica Aleman/SVS | Eddie Bueno/Aveanna | Cindi Raimondi/ABLE |
| Glenda Alvarico/Maxim | Kimberly Yrigoyen/SVS | Brian Castro/Future Unlimited |
| Carrie/Ed Art Studio | Felicia Hampton/Care 1 st | Maria D/PTL Parenting |
| Vicky Smith/DDS | Jennifer Niklas/DDS | Marina Margaryan/Westview |
| Adela Garcia/ | Anjali Carrasco/ | Alden Parker/PAGA |

Staff

Pablo Ibañez
Sonia Garibay
Eduardo Del Rio
Pablo Diaz, Jr.

Public Comments

None

Approval of Minutes

The minutes from September 6, 2023 were approved as submitted.

Mr. Ibañez introduced Mr. Pablo Diaz Jr. as the CS Deaf Specialist and Mr. Eduardo Del Rio, former Provider Specialist, as the new CS Resource Developer.

REPORTS

Board Meeting

Ms. Prescott did not attend the Board meeting. Mr. Ibañez reported that the Board reviewed the status of the Brand office, which will be opening in the very near future. He clarified that this will be a 2nd Resource Center. This office will have meeting spaces available to service coordination and service providers.

The group also had a debrief on the recent Community Meetings in general.

HCBS Update

Ms. Garibay reported that the Tom Pomeranz training on the HCBS Requirements is scheduled for November 8; he will be sharing practical ways to comply with different requirements. Information was posted in the chat.

Ms. Garibay also shared that there is still availability for providers that have staff that want to participate in the Person Center Thinking training. These trainings will be held 4 days per week, Mondays and Wednesdays from 8:30am – 12:30pm. Providers that make the commitment to participate will need to attend all trainings. Participants that complete all trainings will receive a certificate for the PCP, which will be attached to some incentives as long as funds are still available. Trainings will start October 23 and will go through December 23. Flyers with links to the trainings were shared in the chat.

Self Determination

No update.

OLD BUSINESS

Legislative Advocacy

Ms. White reported that DDS and Regional Centers are having conversations regarding moving day services from a daily rate to an hourly rate. She expressed that if this change takes place it will be devastating to providers, as they still need to pay staff even if clients do not attend the program. Ms. White also shared that as the minimum wage increases to \$20.00 an hour for fast food restaurants next year it will become very difficult for providers to retain staff. She expressed that, even though, the decision to change the rates have not been approved yet, the advocacy efforts need to be stronger to oppose this change.

Providers were encouraged to look at their cost analysis to have an idea as to how this change will affect their programs. It was suggested having a separate meeting for providers to discuss this issue.

DDS Updates

No updates.

LRC Updates

No updates.

SP Breakfast

Ms. Griffith shared that the SP breakfast will take place on Tuesday, November 21 at 9:00 – 11:30 at the Almansor Court in Alhambra; the Keynote speaker is Dr. Anita Wilson. The invitation will be sent in the next few days.

Resource Vendor Fair

Mr. Ibañez reported that the Vendor Fair went very well, except with a few technical glitches, but overall, all participants agreed that it was a successful event.

One of the suggestions for the next year fair is having an “interest list” of topics that service coordination is interested in learning about. There is a possibility that this fair will be an in-person event next year.

NEW BUSINESS

DSP Incentives

Ms. Vicki Smith, Deputy Director, DDS Policy and Program Development/Workforce Initiatives and Ms. Jennifer Niklas who oversee the Workforce and Training Department gave a power point presentation on the Workforce incentives. The topics discussed were:

- Direct Service Professional (DSP) Training Stipend – was fully launched in September 2023. Ms. Smith shared that DDS is reviewing some proposals and would like to develop 2 additional courses, cultural competency and supporting individuals who may identify as LGBTQIA+. This is a time limited program; the courses must be completed by 6/30/24. The stipend is \$625 before taxes and providers can attend as many courses but they can only get the \$625 stipend twice.
- DSP Internship Program – will launch Fall 2023
Three-month training and internship program that provides standardized, new direct care workforce entry-level training and practical work experience for up to 2,500 interns.
- Regional Center Staff Tuition Reimbursement – launched April 2023
Qualifying employees are eligible to receive up to \$10,000 annually for up to 3 years. 115 regional center staff members are participating; 22 applications are still pending.
- Technology Pilot for Remote Supports using Technology –full launch expected Winter 2024.
Technology services intended to provide supports and services to individuals that live independently to access services remotely and meet the goals identified in their IPP.
- DSP Workforce Training & Development – soft launch Fall 2023
Designed to enhance DSPs professional training, promoting services that are person centered, culturally and linguistically sensitive.

- DSP Bilingual/Multilingual Pay Differential – will launch Fall 2023

Promotes the equity in access to services for individuals and their families by providing a pay differential to DSPs who communicate with individuals and families in a language other than English.

Due to lack of time for Q&A, the group would like to have Ms. Smith attend a future meeting; Mr. Ibañez volunteered to collect questions from the group. A copy of the presentation will be forwarded to SPAC participants. Links were shared in the chat.

Vendor Fair – Private Attorney General Act (PAGA)

Alden Parker, litigator with Fisher Phillips and Jeff Chenu, broker and client advocate at New Front Insurance will be presenting on the Private Attorney General Act (PAGA). A copy of the power point presentation will be shared with the SPAC participants later.

Mr. Parker and Mr. Chenu can be contacted as follows:

Alden Parker – 916-210-0404 aparker@fisherphillips.com

Jeff Shanu – 916-425-5354 jeffchenu@newfront.com

UPDATES/ANNOUNCEMENTS/CONCERNS

None

ADJOURNEMENT

The meeting was adjourned at 12:12 pm

/ip

Service Provider Advisory Committee Meeting
ATTENDANCE

| 2022-2023 | N O V 22 | D E C 22 | J A N 23 | F E B 23 | M A R 23 | A P R 23 | M A Y 23 | J U N 23 | J U L 23 | A U G 23 | S E P 23 | O C T 23 | T O T A L |
|----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|----------------------------------|
| D. PRESCOTT - Chair | N | X | X | X | X | X | X | X | N | X | X | X | 10 |
| K. CASTANEDA | O | X | E | E | X | X | X | X | O | X | E | X | 7 |
| N. HAJJAR | | X | X | X | X | X | X | X | | E | X | X | 9 |
| G. SANCHEZ | M | X | X | X | X | X | X | X | M | X | X | E | 9 |
| K. GRIFFITH | E | X | E | X | X | X | X | X | E | X | X | X | 9 |
| K. WHITE | E | E | E | X | X | X | X | X | E | X | X | X | 8 |
| N. NIEBRUGGE | T | X | E | X | X | X | X | X | T | E | X | E | 7 |
| M. GABRIELE | I | X | X | E | E | X | X | X | I | X | X | E | 7 |
| A. DAY | N | X | E | X | X | X | X | X | N | E | X | X | 8 |
| B. CHACON* | G | | | | | | X | E | G | X | X | X | 4 |

*New member