

ADMINISTRATIVE AFFAIRS COMMITTEE

Frank D. Lanterman Regional Center

Administrative Affairs Committee

January 10, 2023

MINUTES

PRESENT

Larry DeBoer, Chair
Allison Fuller
Jack Gilbertson
Mark Higgins
Al Marsella
Lili Romero-Riddell

NOT PRESENT

Marjorie Heller
Dr. Tony Stein

STAFF

Jennifer Ball
Kaye Quintero
Melinda Sullivan

CALL TO ORDER

The meeting was called to order at 12:03P.M. via Zoom.

REVIEW OF MINUTES

The minutes of November 8, 2022 were reviewed and approved by consensus.

CHAIRPERSON'S REPORT

Mr. DeBoer had nothing to report.

POS PROJECTIONS FOR FY 2022-23

Ms. Quintero reported regional centers were required to submit their initial POS projections for this fiscal year on December 10. Lanterman's projections are tracking well within the allocation received this year. She reviewed the summary of projections. Discussion followed.

Ms. Fuller requested a pie chart with this data the next time it is reviewed and Ms. Quintero will provide this.

REVIEW OF FINANCIAL STATEMENTS

CASH FLOW

Ms. Ball stated that we are projected to have \$60,124,980 available at the end of March 31, 2023.

Ms. Ball reviewed the financial statements through October 31, 2022.

Fiscal Year to date 2022-2023 (D-1)

In Operations (main contract) we have spent \$12,257,957 (36.24% of budget). In Purchase of services (main contract) we have spent \$100,570,150 before we add late bills. Including projected late bills, we will have spent \$107,020,852 (30.7% of budget).

Fiscal Year 2021-2022 (C-3)

This month we recorded \$354,253 in OPS and \$1,084,258 in POS. To date, we have spent 95.0% of our OPS and 90.3% of our POS allocations.

Fiscal Year 2020-21 (B-5)

This month we recorded \$2,442 in OPS and \$210,610 in POS. To date, we have spent 99.3% of our OPS and 99.1% of our POS allocations.

HYBRID INTEREST RATE OPTION

At the last meeting, it was asked whether there were investment options with City National Bank that could yield more earnings given our average daily balance. City National Bank is offering an option to change the type of account we have that they project will yield better earnings for us. A proforma analysis of this option was reviewed with the committee. Discussion followed.

The committee agreed they will wait and discuss this again before taking any action. They would like more research and information about what the DDS contract says regarding this.

NEXT MEETING

The next meeting is scheduled on February 14, 2023.

ADJOURNMENT

The meeting was adjourned at 12:55PM

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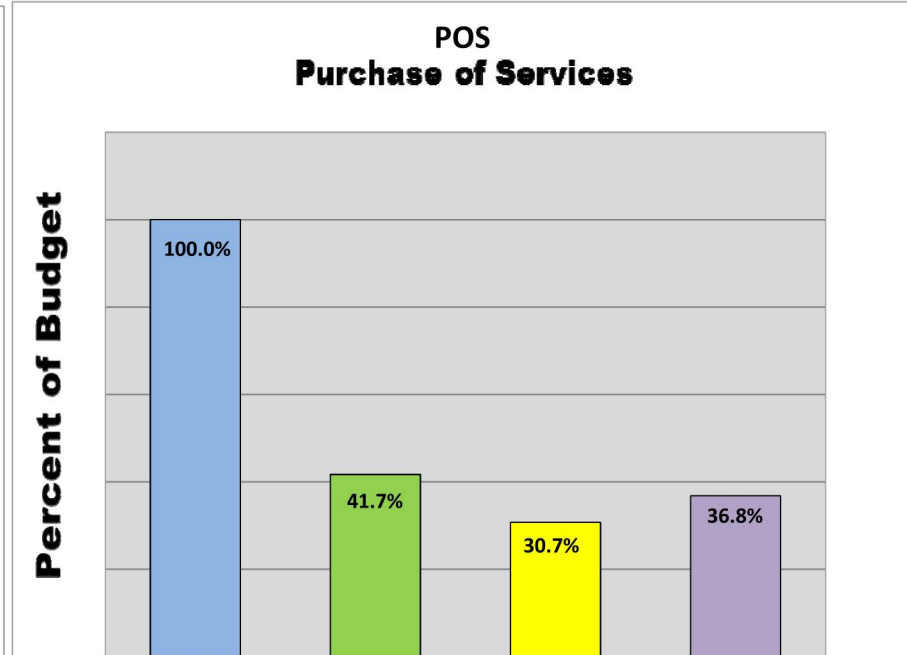
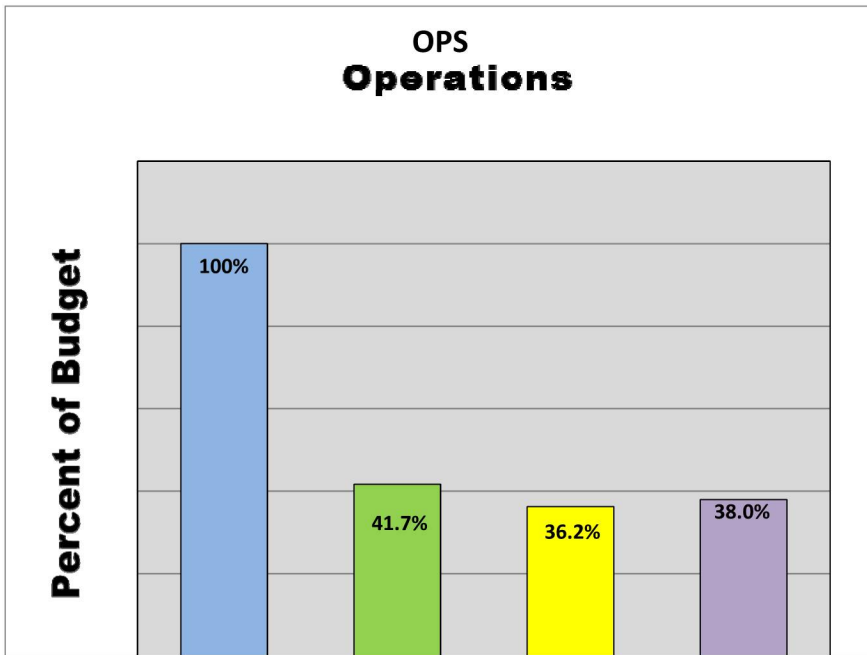
SUMMARY OF REGIONAL CENTER POS EXPENDITURE PROJECTION REPORTS (PEP)								
Based on Expenditures July 2022 - June 2023				Mos Actual				
Fiscal Year 2022-2023				4				
% of Year Elapsed: 33.3%								
	NON-CPP EXPENDITURES							
Regional Center	Estimated Cost of Current Services	Estimated Growth	Total	Separately Budgeted Items (Varies by RC)	TOTAL ESTIMATED EXPENDITURES	Non-CPP D - 1 Contract	PROJECTED SURPLUS/ (DEFICIT)	% Surplus/ -Deficit
Alta	\$587,352,861	\$52,330,831	\$639,683,692	\$30,715,748	\$670,399,440	\$705,234,767	\$34,835,327	4.94%
Central Valley	\$392,776,802	\$14,743,106	\$407,519,909	\$36,150,096	\$443,670,005	\$494,912,105	\$51,242,100	10.35%
East Bay	\$583,532,407	\$4,099,997	\$587,632,404	\$51,589,259	\$639,221,662	\$719,250,734	\$80,029,072	11.13%
East LA	\$323,301,384	\$8,153,236	\$331,454,620	\$0	\$331,454,620	\$346,092,460	\$14,637,840	4.23%
Far Northern	\$217,141,522	\$5,854,962	\$222,996,484	(\$2,200,000)	\$220,796,484	\$251,361,674	\$30,565,190	12.16%
Golden Gate	\$430,055,394	\$5,403,795	\$435,459,189	\$14,093,841	\$449,553,030	\$505,880,570	\$56,327,540	11.13%
Harbor	\$280,937,733	\$10,704,341	\$291,642,074	\$23,693,332	\$315,335,406	\$336,941,422	\$21,606,016	6.41%
Inland	\$696,478,880	\$88,623,939	\$785,102,819	(\$12,046,997)	\$773,055,822	\$853,069,704	\$80,013,882	9.38%
Kern	\$182,744,088	\$8,544,012	\$191,288,100	\$0	\$191,288,100	\$247,451,565	\$56,163,465	22.70%
Lanternman	\$254,852,082	\$8,885,395	\$263,737,477	\$13,107,430	\$276,844,907	\$348,338,926	\$71,494,019	20.52%
North Bay	\$345,676,258	\$0	\$345,676,258	\$20,538,362	\$366,214,620	\$436,298,222	\$70,083,602	16.06%
North LA	\$675,657,978	\$10,346,845	\$686,004,822	\$44,633,984	\$730,638,806	\$792,475,114	\$61,836,308	7.80%
Orange	\$525,289,542	\$10,892,700	\$536,182,242	\$26,433,736	\$562,615,978	\$616,201,424	\$53,585,446	8.70%
Redwood Coast	\$131,366,518	\$5,045,318	\$136,411,836	\$196,279	\$136,608,115	\$185,089,759	\$48,481,644	26.19%
San Andreas	\$540,445,158	\$2,416,549	\$542,861,708	\$38,942,783	\$581,804,491	\$655,473,866	\$73,669,375	11.24%
San Diego	\$560,681,679	\$10,510,822	\$571,192,501	\$35,400,000	\$606,592,501	\$640,605,616	\$34,013,115	5.31%
San Gabriel	\$325,930,733	\$4,098,978	\$330,029,711	\$18,067,077	\$348,096,788	\$377,421,013	\$29,324,225	7.77%
South Central	\$454,785,583	\$11,141,935	\$465,927,518	(\$415,716)	\$465,511,802	\$531,756,784	\$66,244,982	12.46%
Tri Counties	\$373,338,967	\$5,831,174	\$379,170,140	\$21,466,613	\$400,636,753	\$447,268,387	\$46,631,634	10.43%
Valley Mountain	\$284,888,915	\$3,508,695	\$288,397,610	(\$2,300,000)	\$286,097,610	\$312,173,740	\$26,076,130	8.35%
Westside	\$334,167,834	\$3,920,272	\$338,088,106	(\$1,800,000)	\$336,288,106	\$389,501,148	\$53,213,042	13.66%
Totals	\$8,501,402,320	\$275,056,902	\$8,776,459,222	\$356,265,827	\$9,132,725,048	\$10,192,799,000	\$1,060,073,952	10.40%

FRANK D. LANTERMAN REGIONAL CENTER
PROJECTED CASH FLOW ANALYSIS
JANUARY 1, 2023 THROUGH MARCH 31, 2023

DATE	ACTIVITY	DEPOSIT (PAYMENT)	BALANCE
1-Jan	BEGINNING BALANCE		68,129,980
1-Jan	PAYROLL	(810,000)	67,319,980
5-Jan	POS (FMS)	(100,000)	67,219,980
5-Jan	OPS	(500,000)	66,719,980
10-Jan	NOV CLAIM REIMBURSEMENT	26,000,000	92,719,980
10-Jan	POS	(21,500,000)	71,219,980
12-Jan	POS (FMS)	(100,000)	71,119,980
12-Jan	OPS	(125,000)	70,994,980
17-Jan	PAYROLL	(810,000)	70,184,980
19-Jan	POS	(3,000,000)	67,184,980
19-Jan	OPS	(125,000)	67,059,980
26-Jan	POS	(1,000,000)	66,059,980
26-Jan	OPS	(125,000)	65,934,980
31-Jan	PAYROLL	(810,000)	65,124,980
2-Feb	POS (FMS)	(100,000)	65,024,980
2-Feb	OPS	(500,000)	64,524,980
9-Feb	POS (FMS)	(100,000)	64,424,980
9-Feb	OPS	(125,000)	64,299,980
10-Feb	DEC CLAIM REIMBURSEMENT	25,025,000	89,324,980
10-Feb	POS	(20,500,000)	68,824,980
14-Feb	PAYROLL	(810,000)	68,014,980
16-Feb	OPS	(125,000)	67,889,980
16-Feb	POS	(4,500,000)	63,389,980
18-Feb	PAYROLL	(810,000)	62,579,980
23-Feb	OPS	(125,000)	62,454,980
23-Feb	POS	(1,000,000)	61,454,980
28-Feb	PAYROLL	(810,000)	60,644,980
2-Mar	POS (FMS)	(100,000)	60,544,980
2-Mar	OPS	(500,000)	60,044,980
9-Mar	POS (FMS)	(100,000)	59,944,980
9-Mar	OPS	(125,000)	59,819,980
10-Mar	JAN CLAIM REIMBURSEMENT	25,000,000	84,819,980
10-Mar	POS	(18,000,000)	66,819,980
14-Mar	PAYROLL	(810,000)	66,009,980
16-Mar	POS	(4,000,000)	62,009,980
16-Mar	OPS	(125,000)	61,884,980
23-Mar	POS (FMS)	(100,000)	61,784,980
23-Mar	OPS	(125,000)	61,659,980
27-Mar	POS	(500,000)	61,159,980
28-Mar	PAYROLL	(810,000)	60,349,980
30-Mar	POS (FMS)	(100,000)	60,249,980
30-Mar	OPS	(125,000)	60,124,980
	ENDING BALANCE		\$ 60,124,980

**FRANK D. LANTERMAN REGIONAL CENTER
FINANCIAL STATEMENT SUMMARY - MAIN CONTRACT
ACTIVITY THROUGH
OCTOBER 31, 2022**

Fiscal Year-To-Date 2022-2023 (D - 1)



	1 Current Year Annual Budget (D-1)	2 Current Year 5 Months Budget (D-1)	3 Current Year Actual 5 Months YTD	4 Prior Year Actual 5 Months YTD (C- 3)
OPS				
Actual	\$33,829,071	\$14,095,446	\$12,257,975	\$10,466,727
	100.0%	41.7%	36.24%	38.0%

	1 Current Year Annual Budget (D -1)	2 Current Year 5 Months Budget (D-1)	3 Current Year Actual 5 Months YTD	4 Prior Year Actual 5 Months YTD (C-3)
POS				
Actual	\$348,338,926	\$145,141,219	\$100,570,150	\$104,337,014
Projected Late Bills			\$6,450,702	\$4,419,010
Adjusted Total	\$348,338,926	\$145,141,219	\$107,020,852	\$108,756,024
	100.0%	41.7%	30.7%	36.8%

Fiscal Year 2021-2022 (C-3)

This month we recorded \$354,253 in OPS and \$1,084,258 in POS. To date, we have spent 95.0% of our OPS and 90.3% of our POS allocations.

Fiscal Year 2020-21 (B-5)

This month we recorded \$2,442 in OPS and \$210,610 in POS. To date, we have spent 99.3% of our OPS and 99.1% of our POS allocations.

FRANK D. LANTERMAN REGIONAL CENTER
NOTES TO FINANCIAL STATEMENTS
FOR THE 5 SERVICE MONTHS ENDED NOVEMBER 30, 2022

2022-2023

INVESTMENT SUMMARY

As of November 30, about \$48.4 million was maintained in our business checking account with City National Bank. Interest earnings of \$461 were reported, while \$589 in ICF SPA administrative fee deposits were recorded for the month.

Page 2 OPERATIONS

Line 3 – Contract Services includes \$120,000 payment on a new contract to develop clinical resources.

Line 10 – Unemployment Insurance SUI includes payment from prior month.

Line 20 – Communication includes increase in monthly wireless bill for added cell phone lines.

Line 21 - General Office Expenses includes \$12,000 purchase of accessories for new cell phones.

Line 31 – Equipment Purchases includes purchases of additional cell phones for staff and furniture for expansion project.

Page 3 PURCHASE OF SERVICES

***Note:** There were 22 service days in November, compared to 21 service days in October. The client caseload increased by 69 to 11,921, bringing the net increase for the current fiscal year to 275 clients. The most noteworthy increases in monthly payments include the following:*

Line 16 – Other Authorized includes over \$1 million in services for prior months.

Line 19 – Respite-In-Home includes almost \$1.2 million in services for prior months.

Page 4 COMMUNITY PLACEMENT PLAN (CPP)

There has been 0 CPP placements in November, maintaining the total at 2 placements for the fiscal year.

Page 6 2021-2022

Line 39 - OPERATIONS – includes regional center expansion project and network setup, accounting fees and START funding.

Line 40 - PURCHASE OF SERVICES – includes supplemental residential programs, adult residential facilities, adult development, mobile day programs, independent living services, behavior analysts, behavior management, community integration, creative art programs, transportation, early start therapies, money management, personal assistance, individual and family trainings, supported living services and in-home respite services.

Page 7 2020-2021

Line 39 – OPERATIONS - includes consulting services.

Line 40 - PURCHASE OF SERVICES – includes supplemental residential programs, community integration training, skilled nursing, supported living services, personal assistance and in-home respite services.

FRANK D. LANTERMAN REGIONAL CENTER
ANALYSIS OF REVENUE AND EXPENDITURES
FISCAL YEAR 2022 - 2022
FOR THE 5 SERVICE MONTHS ENDED NOVEMBER 30, 2022

F.Y. 22 - 23
PAGE 1

DESCRIPTION	APPROVED BUDGET		EXPENDITURES			PERCENT 2022-23 D-1 (6)	PERCENT 2021-22 C-3 (7)	PERCENT 2020-21 B-5 (8)	2022-23 BUDGET AVAILABLE (9)
	2022-23 D-1 (1)	2021-22 C-3 (1)	THIS MONTH * (3)	Y-T-D 2022-23 (4)	Y-T-D 2021-22 (5)				
OPERATIONS - MAIN CONTRACT									
PERSONAL SERVICES	27,119,437	22,197,162	1,999,924	10,249,851	8,687,121	38%	39.1%	39.9%	16,869,586
OPERATING EXPENSES	6,721,634	8,376,783	426,046	2,013,132	1,784,390	30%	21.3%	33.4%	4,708,502
TOTAL EXPENSES:	33,841,071	30,573,945	2,425,970	12,262,983	10,471,512	36%	34.2%	38.6%	21,578,088
LESS: INTEREST INCOME	(5,000)	(25,000)	(461)	(2,198)	(1,234)	44%	4.9%	17.6%	(2,802)
LESS: OTHER INCOME	(7,000)	(30,000)	(589)	(2,809)	(3,551)	40%	11.8%	28.3%	(4,191)
TOTAL INTEREST & OTHER INCOME :	(12,000)	(55,000)	(1,050)	(5,007)	(4,785)	42%	8.7%	19.0%	(6,993)
	33,829,071	30,518,945	2,424,920	12,257,975	10,466,727	36%	34.3%	38.7%	21,571,096
PURCH OF SERVICES - MAIN CONTRACT									
OUT-OF-HOME	76,338,240	70,959,214	5,884,837	29,167,241	27,691,632	38%	39.0%	41.5%	
DAY PROGRAM	29,555,585	28,374,545	2,150,541	10,742,133	10,598,220	36%	37.4%	36.0%	
OTHER SERVICES	172,006,284	175,459,857	13,860,564	60,797,875	66,282,083	35%	37.8%	37.3%	
TOTAL POS BEFORE ADJUSTMENTS:	277,900,109	274,793,616	21,895,942	100,707,249	104,571,935	36%	38.1%	38.3%	
LESS: ICF SPA PROGRAM	(421,660)	(582,321)	(31,684)	(137,099)	(234,921)	33%	40.3%	30.1%	
BUDGET ALLOCATION SURPLUS/(DEFICIT)	84,389,567	21,826,866	0	0	0	0%	0.0%	0.0%	
TOTAL ADJUSTMENTS:	83,967,907	21,244,545	(31,684)	(137,099)	(234,921)	0%	-1.1%	-2.7%	
TOTAL PURCHASE OF SERVICES:	348,338,926	296,038,161	21,864,258	100,570,150	104,337,014	29%	35.2%	36.5%	247,768,776
COMMUNITY PLACEMENT PLAN									
PERSONAL SERVICES	353,795	368,348	52,708	322,444	310,551	91%	84.3%	49.9%	31,351
OPERATING EXPENSES		0	2,267	11,331	11,728			10.1%	
TOTAL OPERATIONS:	353,795	368,348	54,974	333,775	322,279	94%	87.5%	43.6%	20,020
PURCHASE OF SERVICES	100,000	1,200,627	3,087	5,252	15,296	5%	1.3%	1.6%	94,748
TOTAL CPP :	453,795	1,568,975	58,062	339,027	337,574	75%	21.5%	13.7%	114,768
FAMILY RESOURCE CENTER									
TOTAL FRC EXPENSES:	155,701	155,701	12,912	64,250	62,100	41%	39.9%	41.2%	91,451
GRAND TOTAL :	382,777,493	328,281,782	24,360,151	113,231,402	115,203,415	30%	35.1%	36.5%	269,546,091
RECAP OF TOTAL CONTRACT									
OPERATIONS	34,338,567	31,042,994	2,492,806	12,656,001	10,851,105	37%	35.0%	38.9%	21,682,566
PURCHASE OF SERVICES	348,438,926	297,238,788	21,867,345	100,575,402	104,352,310	29%	35.1%	36.3%	247,863,524
TOTAL CONTRACT:	382,777,493	328,281,782	24,360,151	113,231,402	115,203,415	30%	35.1%	36.5%	269,546,091

* Column (3) represents payments made in the month following the last service months.

FRANK D. LANTERMAN REGIONAL CENTER **F.Y. 22 - 23**
OPERATIONS - MAIN CONTRACT FOR THE 5 SERVICE MONTHS ENDED N **PAGE 2**

	BUDGET CATEGORY	BUDGET D-1	JUL 2022	AUG 2022	SEP 2022	OCT 2022	NOV 2022	DEC 2022	TOTAL EXPENDED	PERCENT EXPENDED	BALANCE OF BUDGET
1	PERSONAL SERVICES										
2	SALARIES & WAGES	20,326,220	1,317,027	1,344,662	2,066,242	1,380,676	1,399,053		7,507,660	36.9%	12,818,560
3	TEMPORARY HELP	625,000	135,470	53,241	90,960	63,414	53,899		396,984	63.5%	228,016
4	CONTRACT SERVICES	498,000	21,724	14,294	41,074	23,397	138,895		239,385	48.1%	258,615
5	SUB-TOTAL:	21,449,220	1,474,221	1,412,197	2,198,276	1,467,487	1,591,847	0	8,144,028	38.0%	13,305,192
6	BENEFITS										
7	RETIREMENT/PENSION	2,250,603	145,900	148,767	228,444	152,764	154,767		830,642	36.9%	1,419,960
8	MEDICARE TAX	296,895	19,209	19,702	30,172	20,258	20,472		109,813	37.0%	187,082
9	HEALTH BENEFITS	2,804,259	183,399	187,161	187,821	269,456	199,394		1,027,230	36.6%	1,777,029
10	WORKERS' COMPENSATION	111,096	5,573	13,016	12,864	9,286	9,329		50,068	45.1%	61,028
11	UNEMPLOYMENT INSURANCE SUI	84,939	9,482	2,044	1,971	(176)	11,715		25,036	29.5%	59,903
12	NON-INDUSTRIAL DISABILITY	64,716	6,052	6,054	7,128	6,677	6,703		32,614	50.4%	32,102
13	LIFE INSURANCE	57,709	4,152	4,153	10,738	5,678	5,697		30,419	52.7%	27,290
14	SUB-TOTAL:	5,670,217	373,767	380,897	479,138	463,944	408,077	0	2,105,822	37.1%	3,564,395
15	TOTAL PERSONAL SERVICES:	27,119,437	1,847,988	1,793,094	2,677,414	1,931,431	1,999,924	0	10,249,851	37.8%	16,869,586
16	OPERATING EXPENSES										
17	EQUIPMENT MAINTENANCE	70,500	8,212	6,106	9,327	3,914	4,537		32,096	45.5%	38,404
18	FACILITY RENT	2,849,783	233,635	227,672	136,076	240,819	231,867		1,070,069	37.5%	1,779,714
19	FACILITY MAINTENANCE	73,850	1,703	809	15,622	940	1,473		20,548	27.8%	53,302
20	COMMUNICATION	396,400	46,605	19,438	23,287	28,029	36,100		153,458	38.7%	242,942
21	GENERAL OFFICE EXPENSES	207,000	6,109	4,727	25,022	17,712	21,861		75,431	36.4%	131,569
22	PRINTING	54,000	6,603	0	0	4,036	1,333		11,971	22.2%	42,029
23	INSURANCE	265,000	23,255	23,255	23,255	23,255	23,720		116,739	44.1%	148,261
24	DATA PROCESSING	506,000	24,160	23,022	23,499	27,713	27,489		125,883	24.9%	380,117
25	DATA PROCESSING MAINTENANCE	399,000	85,644	21,896	24,144	11,033	19,579		162,296	40.7%	236,704
26	INTEREST EXPENSE	1,200	0	0	0	0	0		0	0.0%	1,200
27	BANK FEES	14,000	0	0	0	0	0		0	0.0%	14,000
28	LEGAL FEES	253,000	13,165	283	12,508	32,696	9,798		68,450	27.1%	184,550
29	BOARD AND COMMITTEE EXPENSES	5,000	0	2,494	165	543	462		3,665	73.3%	1,335
30	ACCOUNTING FEES	60,500	0	0	0	0	0		0	0.0%	60,500
31	EQUIPMENT PURCHASES	175,000	3,942	0	0	0	24,176		28,118	16.1%	146,882
32	CONSULTING/TRAINING	190,000	9,305	449	4,019	39,950	5,274		58,997	31.1%	131,003
33	TRAVEL	40,000	330	1,243	3,530	2,680	7,002		14,785	37.0%	25,215
34	ARCA DUES	69,346	5,699	5,699	5,699	5,699	5,699		28,495	41.1%	40,851
35	GENERAL EXPENSES	250,000	4,860	1,998	7,731	21,866	5,675		42,130	16.9%	207,870
36	PRIOR YEAR CLAIMS	0	0	0	0	0	0		0	--	0
37	START FUNDING	0	0	0	0	0	0		0	--	0
38	PART C, ARPA	160,921	0	0	0	0	0		0	0.0%	160,921
39	OTHER	681,134	0	0	0	0	0		0	--	681,134
40	TOTAL OPERATING EXPENSES:	6,721,634	473,227	339,091	313,884	460,884	426,046	0	2,013,132	30.0%	4,708,502
41											
42	TOTAL EXPENSES:	33,841,071	2,321,215	2,132,185	2,991,298	2,392,315	2,425,970	0	12,262,983	36.2%	21,578,088
43											
44	LESS: INTEREST INCOME	(5,000)	(295)	(529)	(450)	(464)	(461)		(2,198)	44.0%	(2,802)
45	LESS: OTHER INCOME	(7,000)	(785)	(357)	(170)	(908)	(589)		(2,809)	23.4%	(4,191)
46	TOTAL INTEREST & OTHER INCOME:	(12,000)	(1,080)	(886)	(620)	(1,372)	(1,050)	0	(5,007)	41.7%	(6,993)
47											
48	NET OPERATIONS:	33,829,071	2,320,135	2,131,299	2,990,678	2,390,944	2,424,920	0	12,257,975	36.2%	21,571,096

FRANK D. LANTERMAN REGIONAL CENTER **F.Y. 22 - 23**
PURCHASE OF SERVICES - MAIN CONTRACT FOR THE 5 SERVICE MONTHS ENDED **PAGE 3**

	BUDGET CATEGORY	BUDGET D-1	JUL 2022	AUG 2022	SEP 2022	OCT 2022	NOV 2022	DEC 2022	TOTAL EXPENDED	PERCENT EXPENDED	BALANCE OF BUDGET	
	NO. OF SERVICE DAYS		20	23	21	21	21	21	253			
	OUT-OF-HOME											
1	COMMUNITY CARE FACILITY	73,300,727	5,227,718	5,355,860	5,520,707	6,328,826	5,754,648		28,187,759	38.5%		1
2	ICF/SNF FACILITY	3,037,513	127,727	314,880	166,553	240,133	130,189		979,482	32.2%		2
3	TOTAL OUT-OF-HOME:	76,338,240	5,355,445	5,670,740	5,687,260	6,568,959	5,884,837	0	29,167,241	38.2%		3
4	DAY PROGRAMS											4
5	DAY CARE	377,009	20,486	30,610	26,209	22,613	30,583		130,500	34.6%		5
6	DAY TRAINING	26,735,864	1,487,230	2,088,501	1,816,194	2,422,684	2,019,110		9,833,719	36.8%		6
7	SUPPORTED EMPLOYMENT (SEP)	2,418,435	89,997	168,446	138,082	272,842	99,196		768,563	31.8%		7
8	WORK ACTIVITY PROGRAM (WAP)	24,277	1,605	2,941	1,834	1,319	1,652		9,351	38.5%		8
9	TOTAL DAY PROGRAMS:	29,555,585	1,599,318	2,290,498	1,982,319	2,719,457	2,150,541	0	10,742,133	36.3%		9
10	OTHER SERVICES											10
11	NON-MEDICAL-PROFESSIONAL	21,440,233	1,405,572	1,616,599	1,499,905	1,728,631	1,682,692		7,933,398	37.0%		11
12	NON-MEDICAL-PROGRAM	22,617,547	1,359,829	1,504,661	1,814,993	1,948,955	1,803,623		8,432,061	37.3%		12
13	HOME CARE SERVICES	5,928,401	392,111	471,404	422,316	439,015	495,016		2,219,862	37.4%		13
14	TRANSPORTATION	2,485,893	132,761	167,235	170,373	212,361	188,651		871,380	35.1%		14
15	PREVENTION	20,558,046	1,263,446	1,622,570	1,509,085	1,690,371	1,743,881		7,829,353	38.1%		15
16	OTHER AUTHORIZED	53,618,136	2,737,475	4,002,138	4,836,465	4,098,179	4,595,586		20,269,843	37.8%		16
17	P&I EXPENSES	167,367	20,278	10,678	11,140	11,602	10,370		64,068	38.3%		17
18	HOSPITAL CARE	1,445,244	76,620	76,620	176,620	77,500	75,000		482,360	33.4%		18
19	MEDICAL EQUIPMENT	233,735	6,202	10,423	5,261	18,143	6,538		46,567	19.9%		19
20	MEDICAL CARE-PROFESSIONAL	5,707,845	310,715	414,808	424,313	492,286	330,012		1,972,134	34.6%		20
21	MEDICAL CARE-PROGRAM	756,525	46,532	29,471	47,321	89,105	28,584		241,013	31.9%		21
22	RESPIRE-IN-HOME	35,930,111	1,137,632	1,786,237	2,687,626	1,765,933	2,896,293		10,273,721	28.6%		22
23	RESPIRE-OUT-OF-HOME	21,024	17,600	3,780	0	0	3,993		25,373	120.7%		23
24	CAMPS	1,096,177	62,304	0	9,673	64,440	325		136,742	12.5%		24
25	TOTAL OTHER SERVICES:	172,006,284	8,969,077	11,716,624	13,615,091	12,636,519	13,860,564	0	60,797,875	35.3%		25
26												26
27	TOTAL POS BEFORE ADJUSTMENTS:	277,900,109	15,923,840	19,677,862	21,284,670	21,924,935	21,895,942	0	100,707,249	36.2%		27
28	ADJUSTMENTS											28
29	LESS: ICF SPA PROGRAM	(421,660)	(15,206)	(23,832)	(9,349)	(57,028)	(31,684)		(137,099)	32.5%		29
30	PLUS: BUDGET ALLOCATION SURPLUS	70,860,477							0	0.0%		30
31	TOTAL ADJUSTMENTS:	70,438,817	(15,206)	(23,832)	(9,349)	(57,028)	(31,684)	0	(137,099)	-0.2%		31
32												32
33												33
34	TOTAL PURCHASE OF SERVICES:	348,338,926	15,908,634	19,654,030	21,275,321	21,867,907	21,864,258	0	100,570,150	28.9%	247,768,776	34
35	ACTIVE CASELOAD:	11,646	11,690	11,708	11,825	11,852	11,921		11,921			35
36	CHANGE FROM PRIOR MONTH:		44	18	117	27	69		275	2.36%		36

FRANK D. LANTERMAN REGIONAL CE F.Y. 22 - 23
COMMUNITY PLACEMENT PLAN (CPP) FOR THE 4 SERVICE MONTHS ENDED NOV PAGE 4

	BUDGET CATEGORY	BUDGET D-1	JUL 2022	AUG 2022	SEP 2022	OCT 2022	NOV 2022	DEC 2022	TOTAL EXPENDED	PERCENT EXPENDED	BALANCE OF BUDGET
	PERSONAL SERVICES										
1	STAFFING - CPP	184,164	28,739	28,562	43,476	28,820	23,334		152,931	83.0%	31,233
2	PERSONAL SERVICES - CPP	184,164	28,739	28,562	43,476	28,820	23,334	0	152,931	83.0%	31,233
3											
4	STAFFING - LDC	169,631	31,033	30,682	46,023	32,402	29,374		169,513	99.9%	118
5	CONTRACT SERVICES - LDC	0	0	0	0	0	0		0	--	0
6	PERSONAL SERVICES - LDC	169,631	31,033	30,682	46,023	32,402	29,374	0	169,513	99.9%	118
7											
8	TOTAL PERSONAL SERVICES	353,795	59,772	59,244	89,499	61,221	52,708	0	322,444	91.1%	31,351
9	OPERATING EXPENSES										
10	CONSULTING/TRAINING - CPP		0	0	0	0	0		0		
11	GENERAL EXPENSES - CPP		1,133	1,133	1,133	1,133	1,133		5,666		(5,666)
12	OPERATING EXPENSES - CPP		1,133	1,133	1,133	1,133	1,133	0	5,666		
13											
14	CONSULTING/TRAINING - LDC		0	0	0	0	0		0		
15	GENERAL EXPENSES - LDC		1,133	1,133	1,133	1,133	1,133		5,666		(5,666)
16	OPERATING EXPENSES - LDC		1,133	1,133	1,133	1,133	1,133	0	5,666		
17											
18	TOTAL OPERATING EXPENSES		2,266	2,266	2,266	2,267	2,267	0	11,331		(11,331)
19											
20	TOTAL OPERATIONS:	353,795	62,038	61,510	91,765	63,488	54,974	0	333,775	94.3%	20,020
21	OUT-OF-HOME										
22	COMMUNITY CARE FACILITY	100,000	0	0	0						
23	ICF/SNF FACILITY		0	0	0						
24	SUB-TOTAL:	100,000	0	0	0	0	0	0	0	0.0%	100,000
25	DAY PROGRAMS										
26	DAY TRAINING		0	0	0						
27	SUB-TOTAL:		0	0	0	0	0	0	0	--	0
28	OTHERS										
29	NON-MEDICAL PROFESSIONAL		0	76	0						
30	NON-MEDICAL PROGRAM		0	0	0						
31	HOME CARE SERVICES		0	0	0						
32	TRANSPORTATION		0	0	357	1,732	3,087				
33	OTHER AUTHORIZED		85,316	0	0	(85,316)					
34	P & I EXPENSE		0	0	0						
35	MEDICAL EQUIPMENT		0	0	0						
36	MEDICAL CARE - PROFESSIONAL		0	0	0						
37	MEDICAL CARE - PROGRAM		0	0	0						
38	RESPIRE - IN HOME		0	0	0						
39	RESPIRE - OUT OF HOME		0	0	0						
40	OTHER		0	0	0						
41	SUB-TOTAL:		85,316	76	357	(83,584)	3,087	0	5,252	--	(5,252)
42											
43	IN EXCESS OF BUDGET ALLOCATION		0	0	0	0	0	0			
44											
45	TOTAL POS:	100,000	85,316	76	357	(83,584)	3,087	0	5,252	5.3%	94,748
46											
47	TOTAL CPP :	453,795	147,354	61,586	92,122	(20,096)	58,062	0	339,027	74.7%	114,768
48											
49	NUMBER OF CPP PLACEMENTS		0	1	1	0	0		2		

**FRANK D. LANTERMAN REGIONAL CENTER
FAMILY RESOURCE CENTER FOR THE 4 SERVICE MONTHS ENDED NOVEMBER 30, 2022**

F.Y. 22 - 23
PAGE 5

	BUDGET CATEGORY	BUDGET D-1	JUL 2022	AUG 2022	SEP 2022	OCT 2022	NOV 2022	DEC 2022	TOTAL EXPENDED	PERCENT EXPENDED	BALANCE OF BUDGET	
	PERSONAL SERVICES											
1	FAMILY SUPPORT SPECIALIST		6,303	6,303	6,303	6,303	6,303		31,515			1
2	RESOURCE & INFO COORDINATOR		3,858	3,858	3,858	3,858	3,858		19,290			2
3	RESOURCE & INFO SPECIALIST		1,976	1,976	1,976	1,976	1,976		9,880			3
4	TOTAL FRC PERSONAL SERVICES		12,137	12,137	12,137	12,137	12,137	0	60,685			4
5	FRC ACTIVITIES/PROJECTS											5
6	INFO DISSEMINATION & REFERRAL		0	0	500	0	775		1,275			6
7	PUBLIC AWARENESS		0	0	0	0	0		0			7
8	FAMILY/PROFESSIONAL COLLABORATION		1,040	500	350	400	0		2,290			8
9	TOTAL FRC ACTIVITIES/PROJECTS		1,040	500	850	400	775	0	3,565			9
10												10
11	TOTAL FAMILY RESOURCE CENTER:	155,701	13,177	12,637	12,987	12,537	12,912	0	64,250	41.3%	91,451	11

* The budgeted amount represents only those dollars specifically earmarked in our contract for Family Resource Center services.
Actual support also includes in-kind services and expenses provided through the Operations portion of the Regional Center contract.

FRANK D. LANTERMAN REGIONAL CENTER
ANALYSIS OF REVENUE AND EXPENDITURES
FISCAL YEAR 2021 - 2022
THROUGH NOVEMBER 30, 2022

F.Y. 21 - 22
PAGE 6

DESCRIPTION	APPROVED BUDGET		EXPENDITURES						
	2021-22 C-3 (1)	2020-21 B-5 (2)	THIS MONTH * (3)	Y-T-D 2021-22 (4)	Y-T-D 2020-21 (5)	PERCENT 2021-22 C-3 (6)	PERCENT 2020-21 B-5 (7)	PERCENT 2019-20 A-9 (8)	2021-22 BUDGET AVAILABLE (9)
OPERATIONS - MAIN CONTRACT									
PERSONAL SERVICES	22,197,162	20,599,573	675	22,383,432	19,899,660	100.8%	96.6%	98.0%	(186,270)
OPERATING EXPENSES	8,037,521	4,879,411	353,578	6,301,188	5,342,394	78.4%	109.5%	82.1%	1,736,333
TOTAL EXPENSES:	30,234,683	25,478,984	354,253	28,684,620	25,242,055	94.9%	99.1%	94.6%	1,550,063
LESS: INTEREST INCOME	(25,000)	(100,000)	0	(4,179)	(21,267)	16.7%	21.3%	158.3%	(20,821)
LESS: OTHER INCOME	(30,000)	(16,000)	0	(7,117)	(26,584)	23.7%	166.1%	89.3%	(22,883)
TOTAL INTEREST & OTHER INCOME :	(55,000)	(116,000)	0	(11,296)	(47,851)	20.5%	41.3%	144.9%	(43,704)
	30,179,683	25,362,984	354,253	28,673,325	25,194,204	95.0%	99.3%	94.4%	1,506,358
PURCH OF SERVICES - MAIN CONTRACT									
OUT-OF-HOME	70,959,214	66,722,363	265,988	68,760,852	70,153,561	96.9%	105.1%	101.7%	2,198,362
DAY PROGRAM	28,374,545	29,544,429	58,009	26,752,101	25,909,829	94.3%	87.7%	92.6%	1,622,444
OTHER SERVICES	175,459,857	154,827,012	767,866	172,216,391	164,485,963	98.2%	106.2%	96.5%	3,243,466
TOTAL POS BEFORE ADJUSTMENTS:	274,793,616	251,093,804	1,091,863	267,729,344	260,549,353	97.4%	103.8%	97.3%	7,064,272
LESS: ICF SPA PROGRAM	(582,321)	(1,000,000)	(7,604)	(548,327)	(567,304)	94.2%	56.7%	88.5%	(33,994)
BUDGET ALLOCATION SURPLUS/(DEFICIT)	21,826,866	12,278,179	0	0	0	0.0%	0.0%	0.0%	21,826,866
TOTAL ADJUSTMENTS:	21,244,545	11,278,179	(7,604)	(548,327)	(567,304)	-2.6%	-5.0%	-26.1%	21,792,872
TOTAL PURCHASE OF SERVICES:	296,038,161	262,371,983	1,084,258	267,181,017	259,982,049	90.3%	99.1%	95.0%	28,857,144
COMMUNITY PLACEMENT PLAN									
PERSONAL SERVICES	678,710	601,662	0	525,484	524,833	77.4%	87.2%	92.6%	153,226
OPERATING EXPENSES	28,900	112,438	0	27,591	17,874	0.0%	15.9%	52.1%	1,309
TOTAL OPERATIONS:	707,610	714,100	0	553,075	542,707	78.2%	76.0%	88.5%	154,535
PURCHASE OF SERVICES	1,200,627	1,758,843	215,257	302,235	901,769	25.2%	51.3%	62.5%	898,392
TOTAL CPP :	1,908,237	2,472,943	215,257	855,309	1,444,476	44.8%	58.4%	67.2%	1,052,928
FAMILY RESOURCE CENTER									
TOTAL FRC EXPENSES:	155,701	155,701	0	154,628	153,442	99.3%	98.5%	97.3%	1,074
GRAND TOTAL :	328,281,782	290,363,611	1,653,768	296,864,278	286,774,172	90.4%	98.8%	94.5%	31,417,504
RECAP OF TOTAL CONTRACT									
OPERATIONS	31,042,994	26,232,785	354,253	29,381,027	25,890,353	94.6%	98.7%	94.1%	1,661,967
PURCHASE OF SERVICES	297,238,788	264,130,826	1,299,516	267,483,251	260,883,818	90.0%	98.8%	94.6%	29,755,537
TOTAL CONTRACT:	328,281,782	290,363,611	1,653,768	296,864,278	286,774,172	90.4%	98.8%	94.5%	31,417,504

* Column (3) represents payments made in the month following the last service months.

**FRANK D. LANTERMAN REGIONAL CENTER
ANALYSIS OF REVENUE AND EXPENDITURES
FISCAL YEAR 2020 - 2021
THROUGH NOVEMBER 30, 2022**

F.Y. 20 - 21
PAGE 7

DESCRIPTION	APPROVED BUDGET		EXPENDITURES						
	2020-21 B-5 (1)	2019-20 A-9 (2)	THIS MONTH * (3)	Y-T-D 2020-21 (4)	Y-T-D 2019-20 (5)	PERCENT 2020-21 B-5 (6)	PERCENT 2019-20 A-9 (7)	PERCENT 2018-19 E-5 (8)	2020-21 BUDGET AVAILABLE (9)
OPERATIONS - MAIN CONTRACT									
PERSONAL SERVICES	20,599,573	19,250,502	0	19,899,660	18,842,629	96.6%	97.9%	97.6%	699,913
OPERATING EXPENSES	4,879,411	5,242,771	2,442	5,342,394	4,889,949	109.5%	93.3%	110.8%	(462,983)
TOTAL EXPENSES:	25,478,984	24,493,273	2,442	25,242,055	23,732,578	99.1%	96.9%	100.2%	236,929
LESS: INTEREST INCOME	(100,000)	(75,000)	0	(21,267)	(118,699)	21.3%	158.3%	225.7%	(78,733)
LESS: OTHER INCOME	(16,000)	(18,000)	0	(26,584)	(16,079)	166.1%	89.3%	100.1%	10,584
TOTAL INTEREST & OTHER INCOME :	(116,000)	(93,000)	0	(47,851)	(134,778)	41.3%	144.9%	192.4%	(68,149)
	25,362,984	24,400,273	2,442	25,194,204	23,597,800	99.3%	96.7%	99.6%	168,780
PURCH OF SERVICES - MAIN CONTRACT									
OUT-OF-HOME	66,722,363	55,363,050	16,542	70,153,561	57,560,224	105.1%	104.0%	101.6%	(3,431,198)
DAY PROGRAM	29,544,429	30,674,804	0	25,909,829	28,796,653	87.7%	93.9%	93.6%	3,634,600
OTHER SERVICES	154,827,012	122,996,028	194,068	164,485,963	124,778,278	106.2%	101.4%	101.8%	(9,658,951)
TOTAL POS BEFORE ADJUSTMENTS:	251,093,804	209,033,882	210,610	260,549,353	211,135,155	103.8%	101.0%	100.4%	(9,455,549)
LESS: ICF SPA PROGRAM	(1,000,000)	(1,178,612)	0	(567,304)	(1,043,918)	56.7%	88.6%	104.8%	(432,696)
BUDGET ALLOCATION SURPLUS/(DEFICIT)	12,278,179	5,171,845	0	0		--	--	--	12,278,179
TOTAL ADJUSTMENTS:	11,278,179	3,993,233	0	(567,304)	(1,043,918)	-5.0%	-26.1%	-53.4%	11,845,483
TOTAL PURCHASE OF SERVICES:	262,371,983	213,027,115	210,610	259,982,049	210,091,237	99.1%	98.6%	98.6%	2,389,934
COMMUNITY PLACEMENT PLAN									
PERSONAL SERVICES	601,662	632,424	0	524,833	561,835	87.2%	88.8%	92.6%	76,829
OPERATING EXPENSES	112,438	70,900	0	17,874	36,686	15.9%	51.7%	52.1%	94,564
TOTAL OPERATIONS:	714,100	703,324	0	542,707	598,521	76.0%	85.1%	88.5%	171,393
PURCHASE OF SERVICES	1,758,843	2,698,606	0	901,769	2,128,344	51.3%	78.9%	64.6%	857,074
TOTAL CPP :	2,472,943	3,401,930	0	1,444,476	2,726,865	58.4%	80.2%	71.2%	1,028,467
FAMILY RESOURCE CENTER									
TOTAL FRC EXPENSES:	155,701	155,701	0	153,442	152,169	98.5%	97.7%	100.0%	2,259
GRAND TOTAL :	290,363,611	240,985,019	213,052	286,774,172	236,568,071	98.8%	98.2%	98.3%	3,589,440
RECAP OF TOTAL CONTRACT									
OPERATIONS	26,232,785	25,259,298	2,442	25,890,353	24,348,490	98.7%	96.4%	99.2%	342,432
PURCHASE OF SERVICES	264,130,826	215,725,721	210,610	260,883,818	212,219,581	98.8%	98.4%	98.2%	3,247,008
TOTAL CONTRACT:	290,363,611	240,985,019	213,052	286,774,172	236,568,071	98.8%	98.2%	98.3%	3,589,440

* Column (3) represents payments made in the month following the last service months.

LOS ANGELES COUNTY DEVELOPMENTAL DBA FRANK D LANTERNMAN REGIONAL CTR Account Officer: Susan Welch
3303 WILSHIRE BLVD SUITE 700 Unit: Los Angeles CB
LOS ANGELES, CA 90010 Month: October 2022

Service Summary

	<u>Scenario A</u>	<u>Scenario B</u>
	Current Structure	Recommended Structure
Earnings Credit Rate	0.17%	0.20%
Investable Balance	55,448,753.49	55,448,753.49
Earnings Allowance Based on Balances	\$8,005.89	\$9,418.69
Associated Activity Charges	\$2,211.75	\$2,211.75
Net Excess/(Deficit)	\$5,794.14	\$7,206.94
Interest Earned	\$470.99	\$18,017.36

Hybrid Solution

CNB Excess DDA Balances	\$42,427,967.20
Interest Rate on Excess Balances	0.50%
Monthly Interest Earned	\$18,017.36
Annual Interest Earned	\$216,208.27

Please Note:

ECR is subject to change.

Pricing valid for 90 days from date of issuance.

City National Bank prepared this proforma for the exclusive and confidential use of [Los Angeles County Developmental dba Frank D Lanternman Regional Ctr.](#) It is not rendered as a public document under the Public Information Act.

NOMINATING COMMITTEE

NOMINATING COMMITTEE

January 18, 2023

MINUTES

PRESENT

Al Marsella, Chair
Larry DeBoer
Louis Mitchell
Brigitte Sroujeh

STAFF

Melinda Sullivan

CALL TO ORDER

The meeting was called to order at 12:00 p.m.

APPROVAL OF MINUTES

Mr. DeBoer moved to approve the minutes of October 19, 2022, Ms. Sroujeh seconded the motion, and it passed unanimously.

BOARD RECRUITMENT

The Committee began discussion on the board composition for 2023-24 and reviewed some of the applications received from individuals who attended the board recruitment fair in November 2022. Discussion will continue at the next meeting.

ADJOURNMENT

The meeting was adjourned at 12:30 p.m.

/fl

PROGRAMS AND SERVICES COMMITTEE

Frank D. Lanterman Regional Center

Programs & Services Committee

January 11, 2023

MINUTES

PRESENT

Lupe Trevizo-Reinoso, Chair
Oscar Carvajal
Debbie Cornejo
Darryl Goodus
Karla Garcia
Yudy Mazariegos
Howard McBroom
Trudy Robinson

STAFF

Carmine Manicone
Srbui Ovsepyan

GUESTS

Kristianna Moralls

NOT PRESENT

Christopher Perri

CALL TO ORDER

Ms. Trevizo-Reinoso called the meeting to order at 10:02 A.M. via Zoom.

APPROVAL OF MINUTES

The minutes of November 9, 2022 were reviewed and approved by consensus.

REVIEW OF 2022 COMMITTEE REPORT

Mr. Manicone reviewed the 2022 Programs and Service Committee report. There were no changes or updates suggested to this report.

REVIEW DRAFT CALENDAR FOR 2023

Mr. Manicone reviewed the 2023 draft calendar and reminded the committee that this is fluid and it is based on the needs of the community. Ms. Trevizo-Reinoso would like the budget review to be added earlier in the year. There were no other changes or updates to the draft calendar.

REVIEW OF PROPOSED STAFF TRAINING CURRICULUM

Ms. Ovsepyan reviewed the Service Coordinator onboarding plan. She highlighted that a position with a focus to mentor SCs was developed and Mr. Bill Crosson has this role. Brown bag sessions were implemented for new SCs and videos on how to complete specific tasks (such as CDER, a POS request and completing timecards) were created and are available to all staff.

Mr. McBroom stated that he would like to speak to SCs about self-determination. Ms. Trevizo-Reinoso commented that vendors used to attend meetings with SCs in the past and would like to know if this is something that can happen again in the near future. Ms. Ovsepyan responded that in team meetings, there are updates regarding vendors. Ms. Mazariegos asked how long it takes a new SC to work with families. Ms. Ovsepyan stated that it depends on the individual and their experience. Ms. Mazariegos asked if current SCs attend these brown bag meetings. Ms. Ovsepyan replied that they have mandatory monthly in-service training and they have the option to attend the brown bag meetings. Ms. Cornejo asked if the subject matter would be enhanced. Ms. Ovsepyan stated that they are open to have new topics. The committee all agreed that they are thrilled that Mr. Bill Crosson has the new position.

OTHER

Mr. Manicone reported that we are getting close to being done with construction. The finishing touches are happening in the 1st floor and it looks like it should be done within the next couple of weeks. There are service coordinator teams on the 3rd floor now. Construction is being finalized on the 7th floor.

NEXT MEETING

The next committee meeting is scheduled on February 8, 2023.

ADJOURNMENT

The meeting was adjourned at 11:18 AM

/gs

CLIENT ADVISORY COMMITTEE

Frank D. Lanterman Regional Center

Client Advisory Committee

January 9, 2023

MINUTES

PRESENT

Howard McBroom, Chair
Rachelle Cabrera
Thomas Espinosa
Mary Flynn
Gaby Funes
James Li
Bradley Smith

STAFF

Lupe Munoz
Melina Orendain
Srbui Ovsepyan
John Valencia

CALL TO ORDER

The meeting was called to order at 4:32 P.M.

REVIEW OF MINUTES

The minutes of November 14, 2022 were reviewed and approved by consensus.

DEAF AND HARD HEARING PRESENTATION

Ms. Melina Orendain introduced herself. She is the deaf access specialist at Lanterman. She explained that develops and creates new resources for FDLRCs clients. She does not have a caseload, but does work alongside service coordination to identify client needs and for consultation. Currently, Lanterman has interpretation services and a few ASL programs.

The committee had several questions. Ms. Cabrera asked if Lanterman funds for hearing aids and Mr. Smith stated that his hearing aid was paid by Lanterman. Mr. Valencia reminded the committee to speak with their service coordinator if they had any concerns regarding hearing aids or anything Ms. Orendain presented. Ms. Cabrera asked if Lanterman also funds for speech therapy for clients

who are hard of hearing or deaf and Ms. Orendain will look into it. Mr. Li asked if Lanterman has ATEC for clients; the answer is yes.

ONBOARDING

Ms. Srbui Ovsepyan presented the service coordinator onboarding training at Lanterman. She highlighted that staff has monthly division meetings and brown bag trainings. Videos were created by the Special Projects Coordinator detailing how to complete CDER, POS requests, and time cards. The SCOT training is a 50 hour training conducted over a 4 week period.

Mr. McBroom and Ms. Cabrera stated that they would be interested in attending meetings with service coordinators to share their personal stories; especially regarding self-determination.

NEXT MEETING:

The next meeting is scheduled on February 13, 2023.

ADJOURNMENT

The meeting was adjourned at 5:30 P.M.

/gs

SERVICE PROVIDER
ADVISORY COMMITTEE

**Frank D. Lanterman Regional Center
Service Provider Advisory Committee
January 4, 2023
Minutes**

This SPAC Committee Zoom meeting was called to order at 10:05 AM and introductions were made.

SPAC MEMBERS PRESENT

Dee Prescott
Nicole Hajjar
Greg Sanchez
Michaelann Gabriele

Excused

Kelly White
Keri Castaneda
Andrew Day
Nancy Niebrugge
Kyra Griffith

Guests:

Kimberly Isaac/West Res	Cindi Raimondi/ABLE	Bryan Chacon/Maxim
Armine Kim/Avanti	Christian De Paz/ACT	Jen Pipplard/ARC
Adela Garcia/TCC	Glenda Alvarico/Maxim	Traci Martinez/Adventist Hth
Glenda Alvarico/Maxim	Neda Rezapoor/Thrive&Shine	Beatriz Diaz/In2Vision
Stephanie Johnson/Futures Unl	Azniv Tononyan/In2Vision	Brian Nguyen/Easterseals
Regina Alina/In2Vision	Michelle Lam/Villa Esp	Kimberly Irigoyen/SVS
Kimberly Bermudez/24Hr	Dr. Shawn/AFAHUB	Joann Ahn/ECF
Veronica Solano/Jeffrey Found	Dulce Vallejo/SVS	Janet Amador/In2Vision
Triandie Wold/Littlest Play	Kendra Espinoza/Tender Touch	Ms. V./Elite Support
Nannette Cruz/ECF	DL Cook/Quantum Housing	Maria D./PTL Parenting
Miranda M./ECF	Maura Enriquez/	

Staff

Pablo Ibañez

Public Comments

None

Approval of Minutes

The approval of the minutes from the December 7, 2022, was postponed to the February meeting as the committee did not have a quorum.

REPORTS

Board

No report. Ms. Prescott shared that the Board did not meet in December.

HCBS Update

Mr. Ibañez reported that LRC has been actively working with providers tracking towards HCBS compliance such as day programs, residential service providers, supported employment and social skills providers to make sure they are HCBS compliant and meet the HCBS requirements. Trainings for service coordinators, families and clients have been taking place.

Self Determination

No updates.

OLD BUSINESS

DDS Updates

Mr. Ibañez reported that alternative services ended at the end of 2022 and remote services continue to be allowable for certain providers. Early Start services and Tailored Day Services can continue remotely, unless and until statute changes. Day Services and ILS providers have the ability to continue remotely through 2023 but providers need to discuss with families, clients, and service coordination.

All other providers that do not fall into any of the service categories are allowed to continue providing services remotely through the State of Emergency, which has been extended to the end of February 2023.

Rate reform implementation continues as most service providers qualify for rate increases. The second increase is scheduled for January 2023, which is 50% of the difference between the March rate and the benchmark rate that was identified by the rate study. This rate change will happen automatically unless a provider did not receive the first rate increase because they never submitted the original worksheets. Those providers are still eligible to receive retro-rate increases. Any questions regarding rate implementation should be sent to Provider Specialist Aide Herrera at aherrera@lanterman.org

Mr. Ibañez also shared implementation of the State minimum wage increase. If providers do not have the ability to pay their employees the new State minimum wage, they will need to submit a worksheet requesting a rate adjustment, which will be specific to pay the increased wage. DDS has a worksheet on their website for providers with DDS set rates that they need to complete and send directly to DDS by March 1, 2023. Link was shared in the chat. Providers with negotiated median rates will use an FDLRC worksheet which can be accessed via an FDLRC e-bulletin.

LRC Updates

Mr. Ibañez shared that LRC has hired 60 + employees this year, mostly service coordinators as the agency is forming new teams to better serve providers and clients. Other departments have also added new positions including a Rate and Vendorization Supervisor that will be added to the Community Services team.

Mr. Ibañez informed that LRC will soon start a clean-up, re-organization and update process of the “Network of Care” online directory. This directory will make it easy for community members

and service coordinators to find the best appropriate services for their clients. Providers were encouraged to check if their agencies are listed and to confirm that their information is accurate. Mr. Ibañez gave an update on the ongoing construction on some of the floors in the building. There is still no space available for meetings yet. The KYRC is open by appointment only.

NEW BUSINESS

Tabled to next meeting.

UPDATES/ANNOUNCEMENTS/CONCERNS

- There was a general concern regarding decrease of provider referrals. There were discussions about new service coordinators not being aware of the existing providers and the services they provide, and how to plan building relationships beyond the one-time Vendor Fair.
- Ms. Hajjar/Ms. Prescott - suggested that Community Services staff and Regional Managers be invited to future SPAC meetings.
- Mr. Sanchez - Due to significant increase of new service coordinators, Mr. Sanchez suggested scheduling the Vendor Fair earlier than usual, possibly in April or May to bring them on board quickly. This will be discussed at the February SPAC meeting.
- Ms. Gabriele – Had questions regarding Self-Determination. Mr. Ibañez will look into LRC facilitating some meetings/trainings to address those questions. The group was informed that there is a Self-Determination Advisory Committee; providers are welcome to attend their regular meetings.
- Ms. Gabriele – Dr. J. Pop is a physical therapist that addresses diversity, equity and inclusion. She offers continuing education courses and ongoing workshops as well as Covid programs. Ms. Gabriele highly recommends this resource.

ADJOURNMENT

The meeting was adjourned at 11:26 am

/ip

Service Provider Advisory Committee Meeting
ATTENDANCE

2022-2023	N O V 22	D E C 22	J A N 23	F E B 23	M A R 23	A P R 23	M A Y 23	J U N 23	J U L 23	A U G 23	S E P 23	O C T 23	T O T A L
D. PRESCOTT - Chair	N	X	X						N				
K. CASTANEDA	O	X	E						O				
N. HAJJAR		X	X										
G. SANCHEZ	M	X	X						M				
K. GRIFFITH	E	X	E						E				
K. WHITE	E	E	E						E				
N. NIEBRUGGE	T	X	E						T				
M. GABRIELE	I	X	X						I				
A. DAY	N	X	E						N				
VACANT	G								G				