

EXECUTIVE COMMITTEE

EXECUTIVE COMMITTEE

February 9, 2022

MINUTES

PRESENT

Gloria Leiva, Chair
Louis Mitchell
Larry DeBoer
Mark Higgins
Dina Richman

NOT PRESENT

Elizabeth Beltran

STAFF

Melinda Sullivan

CALL TO ORDER

Ms. Leiva called the meeting to order at 12:05 p.m. The meeting was held via Zoom.

APPROVAL OF MINUTES

Corrections: Spelling errors on page 1: "MED-CAL" s/b "*MEDI-CAL*"
"ENROLMENT" s/b "*ENROLLMENT*"

Mr. DeBoer moved to approve the minutes of January 12, 2022 with the above noted corrections, Ms. Richman seconded the motion, and it passed unanimously.

ARCA COMMENTS ON THE GOVERNOR'S BUDGET FY 2022-23

Ms. Sullivan advised the committee that the Assembly budget hearing for the Governor's 2022-23 proposed budget was being held today. Included in the packet was ARCA's input to the legislature. Ms. Sullivan reported that as part of this proposed budget, it focuses on reinvesting in the service system with funding for direct support professional training, rate model implementation, advancing service coordination as a direct service, reduced caseload ratio for young children, and stabilizing funding for regional center operations.

More details from today's hearing will be reported at the upcoming board meeting.

BOARD COMMITTEE CHARGES

Ms. Sullivan advised the Committee that they could find the updated Board Committee Charges that are found in the Board Handbook.

The Committee agreed that they should be shared with the Board at the upcoming board meeting.

CONFLICT OF INTEREST REVIEW

Ms. Sullivan advised the Committee that they could find in their packet the DDS Approved Conflict of Interest Resolution Plans as of February 1, 2022 for the following:

- Gwen Jordan
- Monica Mauriz
- Anita Arcilla-Gutierrez
- Karina Fuentes
- Victoria Lopez

Ms. Sullivan noted that these plans have not changed from the prior year and that they will be reported to the Board at the upcoming board meeting.

ADJOURNMENT FOR EXECUTIVE SESSION

Mr. Mitchell moved to suspend the General Session meeting at 12:25 p.m. for Executive Session to conduct business on Approval of Minutes and Litigation. Mr. Higgins seconded the motion, and it passed unanimously.

RECONVENE FOR GENERAL SESSION

The Committee conducted business in Executive Session on Approval of Minutes and Litigation.

ADJOURNMENT

The meeting was adjourned at 12:40 p.m.

/fl

**Frank D. Lanterman Regional Center
Board of Directors**

Committees of the Board

Committees develop policy for the board and recommend actions for its consideration and approval. Most of the Board's work is accomplished through its committees. There are two types of committees: standing committees and ad hoc or special committees created for a specific purpose. The standing committees are outlined in the Bylaws and the ad hoc are detailed in this section of the handbook.

Committee Member Responsibilities

Every committee, including advisory committees, has a clearly define role and tasks. Below are general committee member responsibilities:

- Have a general understanding of the charge of the committee
- Appoint a committee chairperson
- Develop an agenda
- Record minutes of committee meetings
- Monitor committee progress
- Make effective use of the committee's time
- Prepare and present reports and recommendations to the full board for action

Committee Authority and Reporting

Each committee meets at the time, place and date that suit the membership to accomplish its responsibilities. Each committee reports to the board through its minutes and provides work product that the Committee is recommending to the Board. In all other aspects each committee operates in accordance with the Bylaws.

Each committee receives the full support of assigned staff for the work of the committee, including administrative support for all meeting minutes, committee packets and coordination of meetings.

**Frank D. Lanterman Regional Center
Board of Directors**

Executive Committee

Committee Charge

The responsibilities of the Executive Committee are outlined in Section 8.4 (a) subsection of the 9th Restatement of the Bylaws. Responsibilities include:

- Coordinates the review of the Center's program and administrative objectives by the appropriate Board committees to ensure periodic reporting of work in progress in key areas
- Review State contracts and any amendment and recommend to the Board
- Review the Executive Director's performance job description and evaluation process and recommended changes as needed
- Conduct the Executive Director's performance evaluation
- Negotiate Executive Director's employment contract
- Review legal matters
- Review labor matters
- Coordinate Board Committee and review each committee's performance annually
- Review contract compliance and other Department of Developmental Services (DDS) for implementation as needed
- Additional actions as necessary

Placement Within the Organizational Structure and Reporting Lines

The Executive Director staffs the Executive Committee and the Committee reports to the Board of Directors.

Membership

The Committee is comprised of up to six (6) board members, as per subsection 8.4 (a)(1) of the 9th Restatement of the Bylaws. The President is the chairperson.

Conduct of Business

The committee meets at the time, place and date that suit the membership to accomplish its responsibilities. A packet of information will be mailed to each Committee member prior to the scheduled meeting and will include the notice of the meeting, an agenda noting action items and list the items of business and minutes of the previous meeting.

The conduct of the meetings will be governed by Robert's Rules of Order. Minutes will be electronically recorded to assist in the preparation of the minutes.

All actions taken by the committee shall be reported at the next meeting of the Board of Directors.

**Frank D. Lanterman Regional Center
Board of Directors**

Nominating Committee

Committee Charge

The Nominating Committee's role is outline in section 8.4(c) subsection of the 9th Restatement of the Bylaws. The Nominating Committee determine the composition of the board as outlined in Section 4.1 (a)(b) of the 9th Restatement of the Bylaws. The Committee leads the board in the identification, recruitment, recommendation of all potential board members. Responsibilities include:

- Ensure continuity of experienced board leadership
- Maintain a diverse and complementary board membership
- Develop a recruitment plan for the Board
- Recruit qualified candidates for presentation and election as Directors and Officers of the Center and members of the Service Provider Advisory Committee
- Nominate Directors and Officers in sufficient numbers to fill vacancies
- Prepare a slate of candidates for election as Board Members and Officers
- Prepare a slate of candidates for membership on the Service Provider Advisory Committee
- Evaluate the nominating process and provide recommendation for revisions as necessary

Placement Within the Organizational Structure and Reporting Lines

The Executive Director staffs the Nominating Committee and the Committee reports to the Board of Directors.

Membership

The Committee shall have a minimum of three members, comprised of board members and/or advisor members as outlined in section 8.4 (c) 1. The committee selects its chairperson.

Conduct of Business

The committee meets at the time, place and date that suit the membership to accomplish its responsibilities. A packet of information will be mailed to each Committee member prior to the scheduled meeting and will include the notice of the meeting, an agenda noting action items and list the items of business and minutes of the previous meeting.

The conduct of the meetings will be governed by Robert's Rules of Order. Minutes will be electronically recorded to assist in the preparation of the minutes.

The committee provides to the Board of Directors as needed.

**Frank D. Lanterman Regional Center
Board of Directors**

Administrative Affairs Committee

Committee Charge

The Administrative Services Committee is a full committee of the Board of Directors, as outlined in section 8.4 (b) of the 9th restatement of the Bylaws and, as such, reports directly to the Board. The Administrative Services Committee responsibilities include:

- Reviewing the Center's Operation's budget and staffing plan
- Reviewing the Center's annual audit
- Ensuring that accurate and complete financial records are maintained
- Reviewing other aspects of the Center's administration (i.e. insurance and banking) and making recommendation as needed
- Safeguarding the Center's assets
- Monitor the Center's investments
- Review the funding policies and make recommendations to the Board

Placement Within the Organizational Structure and Reporting Lines

The Associate Director of Administrative Services staffs the Administrative Services Committee.

Membership

The committee is comprised of individuals who live and/or work and represent the ethnic and geographic of the Lanterman Regional Center catchment area. The Board Treasurer chairs the committee.

Conduct of Business

The committee meets up to ten times a year at the time, place and date that suit the membership. A packet of information will be mailed to each Committee member prior to the scheduled meeting and will include the notice of the meeting, an agenda noting action items and list the items of business and minutes of the previous meeting.

The conduct of the meetings will be governed by Robert's Rules of Order. Minutes will be electronically recorded to assist in the preparation of the minutes.

The committee reports to the Board of Directors on a monthly basis.

**Frank D. Lanterman Regional Center
Board of Directors**

Programs & Services Committee

Committee Charge

The Programs & Services Committee is a full committee of the Board of Directors and, as such, reports directly to the Board. The Programs & Services Committee has a multi-faceted role which includes the following:

- Strategize with staff, service providers, clients and families regarding service needs.
- Formulate and recommend service goals and objectives for the Center
- Provide oversight of the Center's annual Performance Plan
- Provide input on policies and procedures
- Review the Center's community outreach activities, family support activities, case management and purchased services at least annually

Placement Within the Organizational Structure and Reporting Lines

The Associate Director of Client and Family Services staffs the Programs & Services Committee and the Committee reports to the Board of Directors.

Membership

The committee is comprised of individuals who live and/or work within the Lanterman Regional Center catchment area. Membership is ethnically and geographically representative of the catchment area and is also balanced among clients, parents or other family members, service providers and other interested community members. Membership is a standard two-year terms, staggered so as to ensure continuity of the committee; members can serve more than one term. The committee chair is recommended by the committee and approved by the President of the Board.

Conduct of Business

The committee meets up to ten times a year at the time, place and date that suit the membership. At least one of these meetings will be held jointly with the Service Provider Advisory Committee to address mutual issues of interest. A packet of information will be mailed to each Committee member prior to the scheduled meeting and will include the notice of the meeting, an agenda noting action items and list the items of business and minutes of the previous meeting.

The conduct of the meetings will be governed by Robert's Rules of Order. Minutes will be electronically recorded to assist in the preparation of the minutes.

The committee will provide an annual administrative report to the Board of Directors.

**Frank D. Lanterman Regional Center
Board of Directors**

Client Advisory Committee

Committee Charge

The Client Advisory Committee provides advice and recommendations to the Board of Directors in order to assist the Regional Center in carrying out its mandated functions. It accomplishes this by providing input and advice on services and policies for clients and families offered by the Center and by assisting in the review of the performance of the Center.

Membership

The Committee will be comprised of a total of no less than five (5) and no more than ten (10) client representatives of the various categories of disability served by the Center, as well as representative ethnically and geographically of the catchment area.

The committee will select its chairperson by a vote of the committee.

Conduct of Business

The committee meets up to ten times a year at the time, place and date that suit the membership. The committee receives the full support of assigned staff. A packet of information will be mailed to each Committee member prior to the scheduled meeting and will include the notice of the meeting, an agenda noting action items and list the items of business and minutes of the previous meeting.

The conduct of the meetings will be governed by Robert's Rules of Order. Minutes will be electronically recorded to assist in the preparation of the minutes.

The committee Chairperson will report to the Board of Directors at least semi-annually to provide the Board with an update of the committee's work.

**Frank D. Lanterman Regional Center
Board of Directors**

Service Provider Advisory Committee

Committee Charge

The Service Provider Advisory Committee is a full committee of the Board of Directors and, as such, reports directly to the Board. The Service Provider advisory Committee responsibilities are outlined in Section 7.4 (d) of the 9th Restatement of the Bylaws and include the following:

- Review, provide input and make recommendations on proposed policies, guidelines, and procedures regarding the provision of services and supports to clients and families.
- Advise on how the Center's policies, guidelines and procedures affect service providers and make recommendation regarding the same.
- Provide outreach to and communication with Lanterman's service provider community on the activities of the committee.
- Assist the Center in improving the quality of services and supports provide to clients and families through its community services provider network.
- Sponsor and/or conduct training and/or technical assistance for providers.

Placement Within the Organizational Structure and Reporting Lines

The Director of Community Services staffs the Service Provider Advisory Committee and the Committee reports to the Board of Directors. The Chairperson of the committee reports to the Board on a monthly basis.

Membership

The committee is comprised of ten (10) representatives of the providers from which Lanterman Regional Center purchases services. Membership is ethnically and geographically representative of the catchment area and is also balanced among the different type of service providers. Membership is a standard two-year terms, staggered so as to ensure continuity of the committee; members can serve more than one term. The committee chair is selected by the committee.

Conduct of Business

The committee meets up to ten times a year at the time, place and date that suit the membership. At least one of these meetings will be held jointly with the Programs & Services Advisory Committee to address mutual issues of interest. A packet of information will be mailed to each Committee member prior to the scheduled meeting and will include the notice of the meeting, an agenda noting action items and list the items of business and minutes of the previous meeting.

The conduct of the meetings will be governed by Robert's Rules of Order. Minutes will be electronically recorded to assist in the preparation of the minutes.

The committee will provide an annual administrative report to the Board of Directors.

DDS Approved Conflict of Interest Resolution Plans

All DDS approved plans require that Lanterman's management staff and involved employees be informed of the expectations to ensure that the employee has no involvement in any action or business involving the parties.

- 1) **Gwen Jordan** has a potential conflict with Wendi Jordan, who is vendored by Westside Regional Center to conduct psycho-social evaluations. Lanterman has not used Wendi to conduct psycho-social evaluations and, as per the approved plan, we will not use her for this function. *(Shared at Leadership staff on 2/1/22)*

- 2) **Monica Mauriz** has a potential conflict with California Mentor, an Early Start vendor in the SGPRC and IRC areas. As such, she will not referred clients to California Mentor or promote its services and will have no involvement whatsoever in any action or business involving or affecting Inclusion Services. *(Shared at Leadership staff on 2/1/22)*

- 3) **Anita Arcilla-Gutierrez** has a potential conflict with the Haynes Balcome Home, a residential service provider in NLACRC's area. As such, she will not refer clients to the Haynes Balcome Homes or promote its services and will have no involvement whatsoever in any action or business involving or affecting Haynes Balcome Homes and Lanterman clients. *(Shared at Leadership staff on 2/1/22)*

- 4) **Karina Fuentes** has a potential conflict with Accredited Nursing. As such, she will not refer clients to this provider, whether for respite or nursing services. She will not promote the services of Accredited and will have no involvement whatsoever in any action involving Accredited. *(Shared at Leadership staff on 2/1/22)*

- 5) **Victoria Lopez** has a potential conflict with Accredited Nursing. As such, she will not refer clients to this provider, whether for respite or nursing services. She will not promote the services of Accredited and will have no involvement whatsoever in any action involving Accredited. *(Shared at Leadership staff on 2/1/22)*

Updated: 2/1/22

PROGRAMS AND SERVICES COMMITTEE

Frank D. Lanterman Regional Center

Programs & Services Committee

February 9, 2022

MINUTES

PRESENT

Lupe Trevizo-Reinoso, Chair
Debbie Cornejo
Oscar Carvajal
Karla Garcia
Darryl Goodus
Yudy Mazariegos
Howard McBroom
Christopher Perri
Trudy Robinson

STAFF

Juan Maldonado
Carmine Manicone

GUEST

Andres Lerma

CALL TO ORDER

The meeting was held remotely using ZOOM and was called to order by Ms. Lupe Trevizo-Reinoso at 10:01 A.M.

APPROVAL OF MINUTES

The minutes of January 12, 2021 were reviewed and approved by consensus.

FINAL 2021 PERFORMANCE PLAN REPORT

Mr. Manicone reviewed the Q4 2021 Performance Plan. The following are highlights from the committee:

GOAL 9: (Provide a translated IPP to those who request it) Mr. Manicone and Mr. Maldonado reported on the challenges of tracking this data and efforts to improve tracking while staff continue to work remotely.

GOALS 17-19: Ms. Robinson asked why clients are not being hired permanently after being paid interns. Mr. Manicone stated that internships have been affected during the pandemic. Once more businesses open up, we will reach out to vendors and businesses in the community. Mr. Carvajal asked why employers are not hiring clients full time afterwards. Mr. Manicone reported that employers are not obligated to submit feedback and it could be that they lose the incentive to hire our clients once they no longer receive the internship funds. Ms. Robinson asked if employers provide feedback about clients afterwards. Mr. Manicone stated that he will follow up with the Employment Specialist and see if this something that could be implemented. Discussion followed. There were no changes suggested to the Performance Plan.

LA METRO PUBLIC SAFETY UPDATE

Mr. Goodus reported that he is a members of PSAC (Public Safety Advisory Committee) and shared what their purpose and roles are. The committee was formed in April 2021 and Mr. Goodus joined because many clients and employees use the metro. A description of this committee's mission and values will be attached to this packet. The following are recommendations that PSAC made regarding public safety: training, uniforms, background checks, transparency, accountability, and weapons. Disability sensitivity training will be required as part of training. Mr. Goodus shared a resource available called LIFE (Low Income Fare is Easy) for bus and rail. Ms. Mazariegos would like this information to be shared with support groups. Mr. Goodus described a few of the items that the committee has passed so far. Discussion followed.

OTHER

Mr. Manicone reported that the Center had 14 new hires in 2 months. We are in the middle of forming a new school age team. We anticipate to add 2 more new teams in the new fiscal year. There will be 2 Associate Directors and 1 Assistant Director moving forward.

Ms. Trevio-Reinoso asked if there were any updates regarding DDS rate reforms for vendors and Mr. Manicone will ask Mr. Pablo Ibañez to the next meeting to speak about this.

NEXT MEETING

The next committee meeting is scheduled on March 9, 2022.

ADJOURNMENT

The meeting was adjourned at 11:40 A.M.

/gs

SERVICE PROVIDER
ADVISORY COMMITTEE

**Frank D. Lanterman Regional Center
Service Provider Advisory Committee
January 5, 2022
Minutes**

This SPAC Committee Zoom meeting was called to order at 10:03 AM and roll call was taken.

SPAC MEMBERS PRESENT

Kimberly West-Isaac
Dee Prescott
Kelly White
Keri Castaneda
Kyra Griffith
Nancy Niebrugge
Nicole Hajjar
Andrew Day
Michaelann Gabriele

Excused:

Greg Sanchez

Guests:

Erica Lazaldi/DDS	Beatriz Diaz/In2Vision	Traci Martinez/Adventist Health
Bernadette Manalo/NBC HM	Tory Clark/Laurel St Ctr	Allan Baca/
D L Cook/Quantum Housing	Elsa Vasquez/ECF	Marina Margaryan/Westview
Kevin Shields/Build Ability	Triandie Wold/Littlest Playmates	Bryan Chacon/Maxim
Regina Bahena/In2Vision	Adela Garcia/TCC	Priscilla Garcia/SVS
Anna Polin/BuildAbility	Jen Pippard/	Bijan Beizai/In2vision
Celia Montes/ECF	Kimberly Yrigoyen/SVS	Armine Kim/Avanti
Jacklin Pfaff/TES	Cynthia Martinez/Easterseals	Brian Nguyen/Easterseals
Christian De Paz/ACT	Cindi Raimondi/ABLE	Reese Peterson/Easterseals
Krishna Tabor/Butterfli	Carole Scott/Activities, Rec/Care	Azniv Tonoyan/In2vision
Nanette Cruz/ECF	Andrea Devers/PCS	Mya Dobson/Moving Forward

Staff

Pablo Ibañez
Sonia Garibay

Public Comments

None

Approval of Minutes

The Minutes from the January 5, 2022, meeting were accepted as submitted.

The Committee welcomed Michaelann Gabrielle back from maternity leave.

Erica Lazaldi, DDS Quality Project Management/Assistant Chief, gave a presentation on the DSP (Direct Support Professionals) Workforce survey. Ms. Lazaldi shared that this is a new upcoming survey initiative that will be launching in early/mid Spring of 2022. She gave an overview of the following topics:

- Overview of DSP workforce survey
- Reasons for conducting the survey
- Information about the survey instrument
- Use of survey results
- Anticipated survey schedule
- Request for assistance getting the word out to all providers

Overview of the Survey Instrument tool was also shared. Information pertaining to the Staff Stability Survey is posted on the National Core Indicators website, <https://www.nationalcoreindicators.org/staff-stability-survey/>

Ms. White asked if the results of this survey will be used to help inform current rate reform implementation. She also pointed out that accelerated rate reform is needed since providers will not be able to stay solvent over the next three years otherwise. She shared that providers are paying DSPs higher COVID pay and this may skew survey results. DDS shared they are aware of this dynamic and that baseline information is needed notwithstanding. Ms. Lazaldi shared that survey data will first be reviewed and will inform follow up steps.

Ms. Isaac asked if it would be helpful to have a DSPs complete their own survey so they can provide input from their perspective. Ms. Lazaldi will bring this up to DDS to be discussed later.

Ms. Castaneda share that one of the concerns about the workforce and sustainability is that most DPSs have more than one job which is not sustainable or safe.

Ms. Lazaldi stated that the goal of this survey is to collect the most data possible to potentially make changes, policies and create initiatives within the Department to help increase staffing, to help decrease turnover rates and improve retention rate so all providers are encouraged to participate. Ms. Lazaldi clarified that the survey will be done by agency not by service code and she assured that the data shared will be completely confidential.

Ms. Lazaldi can be reached at dspworkforce@dds.ca.gov

REPORTS

Board

Ms. Isaac reported the following:

- DDS contracts with RCs were discussed.
- Lanterman staff is back working remotely due to the surge of the omicron variant. Staff is expected to work remotely at least until the end of February.
- Providers are receiving quicker responses from service coordinators due to updated phone expectations.
- PPE distribution continues. Ms. Garibay is the contact person to schedule a pick up.
- Social recreational services have been reinstated

- ARCA has released the position paper on the staffing formulas and how that is working.

HCBS Update

Ms. Garibay reported that there are no new updates but she reiterated for providers that did not attend last meeting that LRC is still waiting for the virtual site assessments report. Providers that were initially in full compliance per the self-assessment but not in compliance with the virtual site assessment are considered out of compliance, therefore, the compliance numbers have changed. Once the reports are received, providers will have the opportunity to come up with a plan to come into compliance by March 2023.

Self Determination Update

Mr. Ibañez shared that Stephanie Ruiz, former service coordinator, is now the new Provider Choice Specialist, a position that is funded by DDS. She will be helping families and service coordination navigate the participant directed service delivery system. Adrian Jimenez, LRC Self Determination Specialist, will continue providing technical assistance to families.

OLD BUSINESS

Legislative Advocacy

Ms. White shared that she has been working with Assemblyman Chris Holden and another group that is closely working with Assembly member Nazarian to accelerate rate reform implementation. Mr. Ibañez shared that ARCA is championing this cause. Ms. White also shared that Assemblyman Chris Holden has been appointed as the Appropriations Committee Speaker. She will be meeting with him and invited providers that reside in his District to meet with him as well.

Ms. Isaac brought up the fact that since the beginning of COVID providers have been overwhelmed with many extra responsibilities. They feel that the rate study won't compensate them for the extra tasks at hand, which brings the question as to how many providers have closed their businesses/homes due to this crisis and how many other providers are in the brink of closing. Ms. White expressed concern as this becomes an RC, family issue and a health and safety issue for clients as well. Mr. Ibanez will collect data about closed providers and will share with SPAC.

DDS Updates

Ms. Ibañez shared the following updates:

Rate Reform Implementation - An email will be sent informing providers which service codes require use of a worksheet and will identify the community services team member who is helping with collecting the worksheets by service code. Providers are encouraged to contact the corresponding community services team member if they have not received a worksheet. Providers were informed that the rate adjustment effective April 1 will be delayed as all worksheets have to be reviewed and processed by DDS. When update rates are determined DDS will notify the RC which in turn will notify providers.

Mr. Ibañez shared that the CS Directors group have been asking DDS regarding the upcoming service code changes. Many service codes that are not used by any regional center are being reviewed to either be discontinued or to be repurposed. Part of the process is meant to include deleting some service codes, creating new ones and/or combining some of them.

Mr. Ibañez also informed that per DDS, service code 055 will be definitely discontinued but services under this service code will be covered by another service code. A meeting for 055 SC providers will be scheduled sometime in March to make them aware of this change. An e-bulletin on this will be send out shortly.

DSP Incentives – DDS is focusing its attention on the DSP Incentives and other provider incentives that were part of the Budget Act. SPAC committee member were recommended to represent the FDLRC provider community.

Social Recreation Services have been restored as of July 2021. These services were suspended in 2009 due to the recession. All RCs have been tasked to do community outreach. LRC community outreach is underway. Mr. Ibañez and LRC Resource Developer hosted a meeting with providers that are interested in becoming vendored to provide these services. All social recreational providers must be HCBS compliant.

Carmine Manicone, Associate Director of Client & Family Services, will host a Community Meeting on social recreation services. The meeting is scheduled for February 8, from 4:30 – 6:00 PM. RSVP information was posted in the chat.

Paid Internship Program and Competitive Employment Initiative – LRC Employment Specialist will be invited to the next meeting to give a presentation on this topic. State funds are available to pay for internships for working age FDLRC clients who wish to work. Providers that help clients secure internships and employment are eligible to receive incentive payments. FDLRC is encouraging internships principally so they lead to employment but acquiring experience is also an allowable purpose.

COVID Reporting – DDS still requires that RCs report client, RC staff, and provider staff who test COVID positive. All reports should be emailed to Mr. Ibañez and Ms. Garibay. Reports should be submitted to Lanterman the day that the provider receives them in an email in the bulleted format which has been shared.

LRC Updates

Mr. Ibañez informed that LRC staff was asked again to work remotely stating January 14 due to the surge of the omicron variant. Starting February 7, support staff will have a mandatory day at the office once per week for now.

Ms. Garibay shared that all QA monitoring visits and quarterly visits with clients will be conducted virtually for now.

DDS Electronic Visit Verification

Mr. Ibañez shared that as of January 1, 2022 all personal assistant, respite and home maker providers are required to implement the Electronic Visit Verification system. All providers, whether using state provider Sandata or an independent 3rd party provider, need to be self-registered. Once they are registered, they will receive information about training on how to use the system. Home health providers that are providing services to RC clients, will be held to the same requirement starting January 2023. In home care givers are exempt from the EVV requirement.

DDS shared a live-in caregiver attestation form with RCs. This form will be included in the next e bulletin. The form is also available at the EVV webpage.

NEW BUSINESS

Service Provider Breakfast

Tabled to the next meeting. Emails for subcommittee members were shared with participants.

2022 Goals

This was tabled to next meeting as some members were not on the call. SPAC members should bring new ideas to be shared/discussed.

UPDATES/ANNOUNCEMENTS/CONCERNS

None

ADJOURNEMENT

The meeting was adjourned at 11:49 AM.

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Service Provider Advisory Committee Meeting **ATTENDANCE**

2021-2022	N O V 21	D E C 21	J A N 22	F E B 22	M A R 22	A P R 22	M A Y 22	J U N 22	J U L 22	A U G 22	S E P 22	O C T 22	T O T A L
K. WEST-ISAAC - Chair	X	X	X	X									
K. CASTANEDA	X	X	X	X									
N. HAJJAR	E	X	X	X									
D. PRESCOTT	X	X	X	X									
G. SANCHEZ	X	X	X	E									
K. GRIFFITH	X	X	X	X									
K. WHITE	X	X	X	X									
N. NIEBRUGGE*	X	X	X	X									
M. GABRIELE*	E	E	E	X									
A. DAY*	X	E	X	X									

CLIENT ADVISORY COMMITTEE

Frank D. Lanterman Regional Center

Client Advisory Committee

February 14, 2022

MINUTES

PRESENT

Howard McBroom, Chair
Thomas Espinosa
Gaby Funes
James Li

STAFF

Adrian Jimenez
Lyndon Marshall
Carmine Manicone
Guadalupe Muñoz
Shannon Rains
John Valencia

NOT PRESENT

Rachelle Cabrera
Nicholas Pietrantonio
Stefanie Scott
Thomas Fambro

CALL TO ORDER

The meeting was called to order at 4:37 P.M.

REVIEW OF MINUTES

The minutes were postponed due to lack of quorum.

HOUSING FAIR

Ms. Shannon Rains, Housing Specialist, announced that a housing fair is being planned for this fall and she would like volunteers from this committee. Their duties would include: participation in planning, recruitment of peers, share their housing experience and assist in advertising of the event. A venue and a date will be decided by March 30th. Ms. Gaby Funes and Mr. Howard McBroom volunteered to assist.

ACKNOWLEDGING LYNDON MARSHALL AND INTRO OF JOHN VALENCIA

Mr. Manicone thanked Mr. Lyndon Marshall on behalf of the Center and the committee for his 7 years of service on the CAC. He virtually presented him with an award and this will be given to him in person at a later time.

Mr. John Valencia will join the committee. He is a service coordinator who has been at the center for 8 years and the committee welcomed him.

SELF-DETERMINATION UPDATE

Mr. Adrian Jimenez presented updates on Self-Determination. He highlighted that what it is, who is eligible, budget, change in circumstance, and Financial Management Services (FMS). Additionally, he reported that there were 38 clients in the pilot sample, 58 who are new, and 53 clients who have followed the process all the way through. He shared his contact information with the committee and also showed all where they can find more information about Self Determination on the web.

UPDATE ON: CALABLE AND BOARD REPORTING

Mr. Manicone reported that in April, we will have Lia Cervantes-Lerma from State Council to present about CalAble. The flyer will be finalized this week and it is open to all clients.

Mr. McBroom confirmed that he will present to the Board in May.

NEXT MEETING

The next meeting is scheduled on March 14, 2022.

ADJOURNMENT

The meeting was adjourned at 5:40 PM

/gs

NOMINATING COMMITTEE

NOMINATING COMMITTEE

February 16, 2022

MINUTES

PRESENT

Al Marsella, Chair
Larry DeBoer
Yudy Mazariegos
Louis Mitchell

STAFF

Melinda Sullivan

CALL TO ORDER

The meeting was called to order at 12:00 p.m.

APPROVAL OF MINUTES

Mr. DeBoer moved to approve the minutes of January 19, 2022, Mr. Mitchell seconded the motion, and it passed unanimously.

BOARD RECRUITMENT

The Committee continued discussion on board composition for 2022-23 and follow-up assignments to prepare a slate of officers and directors.

FUTURE MEETING DATES

- March 16, 2022
- April 20, 2021
- May 18, 2022

ADJOURNMENT

The meeting was adjourned at 1:10 p.m.

/fl