

# NOMINATING COMMITTEE

## **NOMINATING COMMITTEE**

**April 19, 2023**

### **Minutes**

#### **PRESENT**

Al Marsella, Chair  
Larry DeBoer  
Louis Mitchell  
Brigitte Sroujeh

#### **STAFF**

Melinda Sullivan

#### **CALL TO ORDER**

The meeting was called to order at 12:00 pm.

#### **APPROVAL OF MINUTES**

**The minutes of March 15, 2023 were approved by consensus.**

#### **SLATE OF OFFICERS AND DIRECTORS**

The Committee discussed the proposed Slate of Officers and Directors for presentation at the May meeting and election at the Annual Meeting of the Corporation in June. The Committee reported on their follow-up assignments and finalized the slates for presentation.

**Mr. Mitchell moved to present the Slate of Officers and Directors to the Board of Directors in May, Ms. Sroujeh seconded the motion, and it passed unanimously.**

#### **SERVICE PROVIDER ADVISORY COMMITTEE (SPAC) NOMINATION**

Ms. Sullivan advised the Committee that Mr. Ibanez and Ms. Prescott, SPAC Chair, received confirmation from 1 service provider who wishes to be elected as a SPAC member. A memo with background information on the applicant was provided to the Committee. Mr. Ibanez and Ms. Prescott, SPAC Chair, are recommending the following for election as follows:

<u>Name</u>	<u>Agency</u>	<u>Type of service(s)</u>
Bryan Chacon	Maxim Healthcare Services	Home health, homemaker, respite, personal assistance and intensive behavior supports services.

**Mr. DeBoer moved to recommend that the Board elect Bryon Chacon as presented, Ms. Sroujeh seconded the motion, and it passed unanimously**

**ADJOURNMENT**

The meeting was adjourned at 12:45 p.m.

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## MEMORANDUM

DATE: April 12, 2023

TO: Nominating Committee  
Melinda Sullivan

FROM: Pablo Ibañez

**RE: Service Provider Advisory Committee (SPAC)**

Previous SPAC Chair Kimberly Isaac reached her term limit this past October 2022 and as such her departure created a SPAC Committee member vacancy. We are nominating Bryan Chacon, Director of Business Operations, with Maxim HealthCare Services as her Committee member replacement.

Ms. Isaac represented CalWes Homes, a residential service provider. Two current SPAC Committee members represent residential service providers. Maxim's FDLRC vendorizations provide home health, homemaker, respite, personal assistance and intensive behavior supports services. These particular service provider types help to round out our current SPAC service type representation. Mr. Chacon and Maxim representatives have been regular SPAC participants and they have collaborated closely with our Community Services team to meet the needs of our community. Mr. Chacon has participated on ELARC's Vendor Advisory Committee and has experience on SGPRC's Board of Directors.

We are recommending the appointment of Bryan Chacon as a SPAC Committee Member. Thank you for your consideration of this nomination.

**SERVICE PROVIDER ADVISORY COMMITTEE  
APPLICATION FOR MEMBERSHIP**

**Name:** Bryan Chacon  
**Address:** 3255 Wilshire Blvd. Suite 700 Los Angeles, Ca 90010  
**Telephone:** 213-296-3499  
**Fax Number:** 877-394-9406  
**E-Mail Address:** Brchacon@maxhealth.com

**Category of provider you would represent:**

- ☐ Residential (Adult)
- ☐ Residential (Children)
- ☐ Residential (Special Program)
- ☒ Day Program (Adult)
- ☒ Day Program (Infants or Children)
- ☒ Other Non-medical Program
- ☐ Medical/Health Care Agency
- ☒ Specialist Provider

**Agency you represent, if any:** Maxim Healthcare Services

**What position do you hold in the agency?** Director of Business Operations

**Please describe your interest in serving as a member of this committee**

To provide valuable feedback from a vendor perspective along with lending my background to help FDLRC with any initiatives/goals as it pertains to relationships with the vendor community and FDLRC to ultimately serve our mutual clients as best as we can.

**What background and/or skills do you have that you feel would benefit the group?**

I was VAC chair at ELARC for 3 years, along with holding a seat on the board in the "other vendored services" category with SGPRC. Additionally, I have worked exclusively with the regional center system for over a decade. These qualifications along with my enthusiasm working with the special needs population positions me well to serve on the SPAC committee. I appreciate the consideration.

**Do you feel that there are any conflicts of interest which would prevent you from serving as a member of the Board?**

No

**LOS ANGELES COUNTY DEVELOPMENTAL SERVICE FOUNDATION**  
**FRANK D. LANTERMAN REGIONAL CENTER**

**LIST OF FINANCIAL INTERESTS**  
**PURSUANT TO**  
**CALIFORNIA GOVERNMENT CODE §87103**  
**FOR A MEMBER OF BOARD OF DIRECTORS**  
**WHO IS DESIGNATED BY**  
**SERVICE PROVIDER COMMITTEE**

1. **Your Name :** Bryan Chacon
  
2. **Name and address of service provider whom you represent:**  
**Name:** Maxim Healthcare Serivces  
**Address:** 3255 Wilshire Blvd. Suite 700 Los Angeles, Ca 90010
  
3. **Name and address of any business entity in which you have a direct or indirect investment\* worth one thousand dollars (\$1,000.00) or more:**  
N/A
  
4. **Addresses of any real property in which you have a direct or indirect interest\* worth one thousand dollars (\$1,000.00) or more:**  
N/A

5. Any source of income (other than gifts and other than loans made by a commercial lending institution in the regular course of business on terms available to the public without regard to your status as a Service Provider or without regard to your status as a Service Provider representative or as a Regional Center Director) aggregating two hundred fifty dollars (\$250.00) or more in value, provided to, received by or promised to you within the last 12 months:

N/A - none

6. Names and addresses of all business entities in which you are a director, officer, partner, trustee, employee, or hold any position of management:

Maxim Healthcare Services - 3255 Wilshire Blvd. Suite 700 Los Angeles, Ca 90010

7. Name of each person or entity and name of any intermediary person or other agent for such donor who has made a donation to you of a gift or gifts aggregating two hundred fifty dollars (\$250.00) or more in value, provided to, received by, or promised to you in the last 12 months:

N/A - none

- \* Indirect investment or interest means any investment or interest owned by your spouse or dependent child, by an agent on your behalf, or by a business entity or trust in which you, your agents, your spouse or dependent children own directly, indirectly or beneficially a ten percent (10%) interest or greater.

Revised 9/07

# CLIENT ADVISORY COMMITTEE



Frank D. Lanterman Regional Center

Client Advisory Committee

April 10, 2023

MINUTES

**PRESENT**

Howard McBroom, Chair

Mary Flynn

James Li

Bradley Smith

**STAFF**

Srbui Ovsepyan

Joe Perales

Yessenia Villacorta

John Valencia

**GUEST**

Jose Rodriguez, NLARC

**NOT PRESENT**

Rachelle Cabrera

Thomas Espinosa

Gaby Funes

Lupe Munoz

**CALL TO ORDER**

The meeting was called to order at 4:35 P.M.

**KYRC RESOURCES**

Mr. Joe Perales gave a presentation about all things KYRC from the foundation of the center to all of the resources that KYRC has to offer. These include:

- Family, peer, and self-advocacy support groups
- Training for IEP, housing rights, SSI, sexuality, PCP, Cal-Able, inclusion, transition, mental health, and SCAT (Service Coordination and Advocacy Training)
- Multimedia library, flyers, and information packets
- Online catalog at [library.lanterman.org](http://library.lanterman.org)
- Toy loan program
- Play groups: infant massage, story time, and music & movement
- Assistive technology program

## **CAC TRAINING PROJECT-FDLRC NEW STAFF**

Ms. Ovsepyan asked the committee if they are interested in focusing on an annual project for the upcoming meetings. She explained that she would like at least three CAC members to attend new service coordinator training meeting. The goal is for clients to advise service coordinators about how to conduct culturally competent, accessible, and language appropriate IPP meetings. Staff will provide outlines in the following months so that members can have input and eventually participate in a fall meeting. The committee was in agreement with this project and looks forward to assisting.

## **NEXT MEETING:**

The next meeting is scheduled on May 8, 2023.

## **ADJOURNMENT**

The meeting was adjourned at 5:35 PM

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SERVICE PROVIDER  
ADVISORY COMMITTEE

**Frank D. Lanterman Regional Center  
Service Provider Advisory Committee  
April 5, 2023  
Minutes**

This SPAC Committee Zoom meeting was called to order at 10:03 AM and introductions were made.

**SPAC MEMBERS PRESENT**

Dee Prescott  
Greg Sanchez  
Kelly White  
Andrew Day  
Nancy Niebrugge  
Kyra Griffith  
Keri Castaneda  
Michaelann Gabriele  
Nicole Hajjar

**Guests:**

Kimberly Isaac/West Res	Cindi Raimondi/ABLE	Jen Pippard/ARC
Armine Kim/Avanti	Christian De Paz/ACT	Darryl Goodus/Villa Esperanza
Adela Garcia/TCC	Lititia Harris/Assisted HC	Dulce Vallejo/SVS
Reese Peterson/Easterseals	Neda Rezapoor/Thrive&Shine	Beatriz Diaz/In2Vision
Stephanie Johnson/Futures Unl	Eddie Bueno/Aveanna	Brian Nguyen/Easterseals
Azniv T/	Regina Alina/In2Vision	Kimberly Yrigoyen/SVS
Celia Montes/ECF	Dr. Shawn/AFAHUB	Traci Martinez/Adventist HG
Veronica Solano/Jeffrey Found	Andrea Devers/PCS Lant.	Maura Henriquez/Easterseals
Triandie Wold/Littlest Play	Kendra Espinoza/Tender Touch	Cherisse Sherin/
Jacob Esi/Elite Support	Janet Amador/In2Vision	Anselma Heredia/Futures unl
Jennifer Carter/Up-Lift	Olivia Gonzalez/Aveanna	Linda Whitford/Wings of W
Jack Darakjian/MSS	Marina Margaryan/Westview	D.L. Cook/Quantum Hsng
Sebastian Chep/Pastimes	Joann Lockett/ECF	Sarai Perla/Building Block

**Staff**

Pablo Ibañez  
Carmine Manicone  
Srbui Ovsepyan

**Public Comments**

None

**Approval of Minutes**

The minutes from March 1, 2023 were approved as submitted.

## **LRC Client & Family Services Presentation**

Ms. Srbui Ovsepyan and Mr. Carmine Manicone, both Associate Directors, gave an overview of their many functions and responsibilities within the center.

Ms. Ovsepyan shared that she oversees the adult and ongoing units; she works with all the adult managers and the adult teams. She also shared that a new unit for older clients, with specialized focus intended to be more individualized to support the needs of older adults, was created recently; she will be overseeing that unit as well.

Mr. Manicone oversees the Early Intervention teams, the School Age teams and many other administrative tasks. He also oversees the LRC performance contract and he is the liaison for the Programs & Services committee of the Board. He also shared that in the past 2 years, LRC has added 2 Early Childhood teams, one new Early Intervention team, one Aging Adult team and a Diverse Living Option team, which houses all CPP clients. Another addition was the Enhanced Case Management team that operates out of the KYRC.

Ms. Ovsepyan as well as Mr. Manicone oversee the implementation of new DDS directives and initiatives, programs, implementing the changes in the law, appeals changes, trainings and service coordinator compliance. They also have been involved in the interviewing, hiring and helping all new service coordinators get on board. They have developed the “Brown Bag Training” for new service coordinators.

Ms. Ovsepyan stated that she is committed to follow up on authorization issues providers have shared.

## **REPORTS**

### **Board**

Ms. Prescott shared that Ms. Rose Chacana,, Director of the KYRC gave a presentation on the Language and Accessibility efforts. She pointed that 93% of the KYRC staff is multilingual. She also shared that another good resource available for afterschool care is Woodcraft Rangers; they operate 23 afterschool care sites in the LRC catchment area and on LAUSD campuses; they have a camp up in the mountains. Woodcraft Rangers were awarded funding through the RFP program to train staff to make sure that the afterschool sites have what it takes to include the individuals served by regional centers. Scholarships are available for individuals that want to attend the camp.

### **HCBS Update**

Mr. Ibañez shared that providers that did not meet the HCBS paper compliance requirement last month were placed on a “Do Not Refer” status and they will see a 50% withholding of their reimbursement for the month of March. The payment withholding will continue until the paper compliance is met. Statewide LRC is doing extremely well with almost 100% compliance. The next deadline for providers to be in full HCBS practice compliance is 6/30/24.

The center continues working with Ms. Karen Ingram and Ms. Mary Lou Weise Stusser under contract as well as with Helen Sanderson and Associates to help with the HCBS and PCT efforts. There will be a person centered training, free of charge for service providers; it is a 6-day training, Monday, Wednesday and Friday, 3 hours each day from 9:00 am until noon. Those interested in

attending these trainings or need more information should contact Ms. Garibay at [sgaribay@lanterman.org](mailto:sgaribay@lanterman.org). Her info was shared in the chat.

Ms. Ingram and Ms. Weise Stusser will be hosting round table discussions for service providers. A more formal community of practice trainings to align with the person centered planning thinking practices will be offered later.

Ms. Ibañez also shared that next month QA staff will start active monitoring of HCBS requirements.

### **Self Determination**

Ms. Ibañez reported that there has been an influx of people wanting to switch to Self Determination. There is a new service code 099 for self-directed supports. Any provider that want to help an individual transitioning into self-determination will use this service code. FMS agencies could also benefit from using this new service code. An ebulletin with updated information will be send soon. A link was shared in the chat.

### **OLD BUSINESS**

#### **Legislative Advocacy – Grassroots Day**

Ms. Prescott stated that LRC did a great job supporting those that participated in Grassroots Day. The group met with representatives from Chris Holden’s office, Wendy Carrillo’s office, Laura Friedman’s office, Anthony Portantino’s office, Benjamin Allen’s office and Mike Fall’s office. Top topics discussed were core competency staffing for regional centers and continual rate and wage improvement for providers.

Ms. White suggested that advocacy efforts should increase because big changes are coming in 2024 as Legislator’s terms are expiring so the most important goal is to educate new elected officials about how the regional center system works.

#### **SP Breakfast**

Ms. Hajjar shared that the subcommittee has not met yet but they will be meeting soon. They will then meet with Mr. Ibañez within 2 weeks.

#### **Resource Vendor Fair**

Mr. Sanchez shared that the subcommittee met on March 22. The group agreed to repeat the same virtual format as last year. The group is waiting to receive possible dates and times from Mr. Ibañez and Mr. Manicone to schedule the vendor fair. Mr. Sanchez will send a survey to service coordinators to identify the areas that they want the fair to focus on.

#### **Vendor Training**

Mr. Day shared that the subcommittee met on March 14. The group discussed the following as training ideas:

- Diversity and Inclusion
- Equity & Inclusion
- General HR/Legal/Labor Law insights
- Recruitment & Hiring

- Transition from Covid to now
- Management of DSP workforce
- Person Centered Thinking

Topics will be sent to the SPAC group for review and to select the trainings that will be most beneficial to the provider community.

### **DDS Updates**

No new information to share.

### **LRC Updates**

Mr. Ibañez shared that the KYRC is fully open, no appointment needed. The FDLRC lobby is open again; the construction on other floors continues.

Providers were reminded that the DS1891 form needs to be completed every 2 years, one form per vendor number. Info has been shared in previous e-bulletins.

### **UPDATES/ANNOUNCEMENTS/CONCERNS**

- Keri Castaneda – An order from the Los Angeles County Health officer regarding the required masking of workers in healthcare and direct care settings was sent to service providers. This mandate does not align with the DDS mandate issued recently.
- Keri Castaneda – AbilityFirst will be sponsoring a Spanish parent support group on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of the month. Information was shared in the chat.
- Dee Prescott – Bill AB1031 – labor law that requires employers to provide employees with 10-minute breaks during working hours. There is a concern that this could be disruptive when workers are doing community day services. Link was shared in the chat.
- Jen Pippard – ARC will have independent supportive homes opening next month. For more information contact Jen Pippard at [jpippard@arc-cares.org](mailto:jpippard@arc-cares.org)

### **ADJOURNEMENT**

The meeting was adjourned at 11:51 am

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*Service Provider Advisory Committee Meeting*

## ***ATTENDANCE***

<b>2022-2023</b>	<b>N O V 22</b>	<b>D E C 22</b>	<b>J A N 23</b>	<b>F E B 23</b>	<b>M A R 23</b>	<b>A P R 23</b>	<b>M A Y 23</b>	<b>J U N 23</b>	<b>J U L 23</b>	<b>A U G 23</b>	<b>S E P 23</b>	<b>O C T 23</b>	<b>T O T A L</b>
<b>D. PRESCOTT - Chair</b>	<b>N</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>			<b>N</b>				
<b>K. CASTANEDA</b>	<b>O</b>	<b>X</b>	<b>E</b>	<b>E</b>	<b>X</b>	<b>X</b>			<b>O</b>				
<b>N. HAJJAR</b>		<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>							
<b>G. SANCHEZ</b>	<b>M</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>			<b>M</b>				
<b>K. GRIFFITH</b>	<b>E</b>	<b>X</b>	<b>E</b>	<b>X</b>	<b>X</b>	<b>X</b>			<b>E</b>				
<b>K. WHITE</b>	<b>E</b>	<b>E</b>	<b>E</b>	<b>X</b>	<b>X</b>	<b>X</b>			<b>E</b>				
<b>N. NIEBRUGGE</b>	<b>T</b>	<b>X</b>	<b>E</b>	<b>X</b>	<b>X</b>	<b>X</b>			<b>T</b>				
<b>M. GABRIELE</b>	<b>I</b>	<b>X</b>	<b>X</b>	<b>E</b>	<b>E</b>	<b>X</b>			<b>I</b>				
<b>A. DAY</b>	<b>N</b>	<b>X</b>	<b>E</b>	<b>X</b>	<b>X</b>	<b>X</b>			<b>N</b>				
<b>VACANT</b>	<b>G</b>								<b>G</b>				