

CLIENT ADVISORY COMMITTEE

Frank D. Lanterman Regional Center

Client Advisory Committee

May 13, 2024

MINUTES

PRESENT

Rachelle Cabrera
Thomas Espinosa
James Li
Bradley Smith

NOT PRESENT

Gaby Funes

STAFF

Mayra Dwyer
Srbui Ovsepyan
John Valencia
Maureen Wilson

GUESTS

Desiree Boykin, SCLARC
Michael Bolds
Melvena Mann
Pearl Anderson

CALL TO ORDER

The meeting was called to order at 4:32 P.M.

APPROVAL OF MINUTES

The minutes from April 8, 2024 were reviewed and approved by consensus.

VOTE: DARK IN JUNE OR JULY

The committee voted to go dark in July.

2023 Q5 PERFORMANCE PLAN UPDATES

Ms. Ovsepyan reviewed the 2023 Q5 performance plan and highlighted a handful of goals with significant changes. There were no changes to the plan. The committee had a few clarifying

questions. Additionally, the committee had a conversation about paid internships and some members shared their personal experiences.

CAC ANNUAL PROJECT

Ms. Ovsepyan explained that we are moving forward with CAC's annual project: election year. Ms. Maureen Wilson (Director of Training & Development) was present to explain what the next steps will be. The Committee discussed identifying at least 4 CAC members who would volunteer to be on the video that is being developed. The CAC members would work with Maureen to record 10 guiding questions that would lead to the training content that includes information about why voting is important, how to register to vote, accommodations available on voting day and more. Ms. Wilson also explained the details about recording these videos. The following members volunteered for this project: Bradley Smith (tentative), Melvena Mann, Michael Bold, and James Li. The recordings will take place during the members' preferred time in the following weeks.

NEXT MEETING

The next meeting is scheduled for June 10, 2024.

ADJOURNMENT

The meeting was adjourned at 5:43 PM

/gs

NOMINATING COMMITTEE

**PROPOSED SLATE OF
DIRECTORS
FOR ELECTION JUNE 2024**

DIRECTORS

Maria Chapeton

Marie Zimmerle

DIRECTORS FOR RE-ELECTION

Michael Cooney

Tina Daley

Larry DeBoer

Weller Killebrew

Lili Romero



BOARD OF DIRECTORS APPLICATION FOR MEMBERSHIP

Today's Date: 3-14-2024

I. Personal Information

My Name: Maria S. Chapoton

My Home Address: 6000 W. ...

City: ... State: ... Zip Code: ...

Home Phone Number () - -

Cell Phone Number (323) - - -

Email Address: _____

II. How I Spend My Time

Name of Employer: Building Maintenance - private -> ABM

Day Program or Volunteer Job: _____

Other: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number () - -

Days I Work or Attend a Program:

- Sunday Monday Tuesday Wednesday Thursday Friday Saturday

She works 5 days a wk. 2 8-4:30 Day SVS

My Daily Work or Activities Include:

III. My Interests and/or Skills

I am a member of the following community organizations (such as Political Action Committee (PAC), People First, Self Advocacy, Tenant or Homeowner Association, Professional or Interest Group):

1. Support Group -
2. Parent of adult served
3. _____

The special interests, skills or hobbies that I have that could help the Board of Directors and the people that the Regional Center serves are:

- A. Legal
- B. Management
- C. Public Relations
- D. Developmental Disability Program Skills
- E. Marketing
- F. Parent

Other: _____

III. My Background

Please check the appropriate box below.

Do you or any member of your family have a developmental disability?

No

Yes (Please include name and choose below) NAME: Gerardo J. Chapoton

- Autism Cerebral Palsy Epilepsy Intellectual Disability

Other: _____

To help assure that all people served by Lanterman Regional Center are represented on the Board of Directors, please choose one or more of the following choices that best describes your ethnicity:

- African American American Indian Asian Caucasian

- Hispanic Other _____

Please choose the highest level of education that you have completed:

- High School / GED College / University
 Graduate School Vocational / Business

Other

My school interest or area of study is/was:

V. Being a Board Member

I want to be a member of the Lanterman Regional Center Board of Directors because:

wants to learn more & be involved.

Please check one of the following:

- I have **never** served on the board of a community group or organization.
 I **have** served on the board of the following community group(s) or organizations:

VI. Conflict of Interest

To help assure potential conflict of interest, please tell us if you or any member of your family are associated with or employed by any of the Regional Center vendors or service providers. Please check one of the following and provide details if you check "Yes":

- No
- Yes

Details if "Yes" is checked _____

VII. References

Please provide the following information for two people who know you well:

(Example: friend, family member, employer, volunteer supervisor, etc.)

Name Gloria Levia Relationship Support Group leader

Complete Address _____

Phone Number () _____ - _____ Best Time to Call _____

Name _____ Relationship _____

Complete Address _____

Phone Number () _____ - _____ Best Time to Call _____

Signature of Applicant Mani Schapeton Date 3-19-2024

Reset Form

**CONFLICT OF INTEREST REPORTING STATEMENT
DS 6016 (Rev. 08/2013)**

The duties and responsibilities of your position with the regional center require you to file this Conflict of Interest Reporting Statement. The purpose of this statement is to assist you, the regional center and the Department of Developmental Services (DDS) to identify any relationships, positions or circumstances involving you which may create a conflict of interest between your regional center duties and obligations, and any other financial interests and/or relationships that you may have. In order to be comprehensive, this reporting statement requires you to provide information with respect to your financial interests.

A "conflict of interest" generally exists if you have one or more personal, business, or financial interests, or relationships that would cause a reasonable person with knowledge of the relevant facts to question your impartiality with respect to your regional center duties. The specific circumstances and relationships which create a conflict of interest are set forth in the California Code of Regulations, title 17, sections 54500 through 54530. You should review these provisions to understand the specific financial interests and relationships that can create a conflict of interest.

Please answer the following questions to the best of your knowledge. If you find a question requires further explanation and/or there is not enough space to thoroughly answer the question, please attach as many additional sheets as necessary, and refer to the question number next to your answer. If the regional center identifies a conflict involving you, it will be required to prepare a conflict resolution plan. Some relevant definitions have been provided in the footnotes to assist you in responding to this statement.

You are required to file this Reporting Statement within 30 days of beginning your employment with the regional center or from the date that you are appointed to the regional center board or advisory committee board. You are then required to file an annual Reporting Statement by August 1st of every year while you remain employed with the regional center or while you are a member of the regional center board or advisory committee board. You must also file a Reporting Statement within 30 days of any change in your status that could result in a conflict of interest. Circumstances that can constitute a change in your status that can require you to file an updated Reporting Statement are described below in footnote one.

A. INFORMATION OF REPORTING INDIVIDUAL

Name: Maria Chapeton Regional Center: FDLRC

Regional Center Position/Title: Governing Board Member Executive Director
 Vendor Advisory Committee sitting on Board Employee
 Contractor Agent Consultant

Reporting Status: Annual New Appointment (date): _____
 Change of Status¹

If a change in status, date and circumstance of change in status:

1. Please list your job title and describe your job duties at the regional center.

Board Member

¹ Change of status includes a previously unreported activity that should have been reported, change in the circumstance of a previously reported activity, change in financial interest, familial relationship, legal commitment, change in regional center position or duties, change in regional center, or change to outside position or duties. See California Code of Regulations, title 17, sections 54531(d) and 54532(d).

<input checked="" type="checkbox"/> Governing Board Member
<input type="checkbox"/> Vendor Advisory on Board
<input type="checkbox"/> Executive Director
<input type="checkbox"/> Employee/Other

2. Do you or a family member² work for any entity or organization that is a regional center provider or contractor?
 yes no -- If yes, provide the name of the entity or organization and describe what services it provides for the regional center or regional center consumers. If the provider or contractor is a state or local governmental entity, provide the specific name of the state or local governmental entity and describe your job duties at the state or local governmental entity.
3. Do you or a family member own or hold a position³ in an entity or organization that is a regional center provider or contractor? yes no -- If yes, provide the name of the entity or organization, describe what services it provides for the regional center or regional center consumers, and describe your or your family member's financial interest.
4. Are you a regional center advisory committee board member? yes no -- If yes, are you a member of the governing board or owner or employee of an entity or organization that provides services to the regional center or regional center consumers? yes no -- If yes, provide the name of the entity or organization and describe what services it provides for the regional center or regional center consumers.
5. If you are a regional center advisory committee board member and answered yes to all the questions in Question 4 above, do any of the following apply to you: (a) are you an officer of the regional center board; (b) do you vote on purchasing services from a regional center provider; or (c) do you vote on matters where you might have a financial interest? yes no -- If yes, please explain.

n/a

² Family member includes your spouse, domestic partner, parents, stepparents, grandparents, siblings, stepsiblings, children, stepchildren, grandchildren, parent-in-laws, brother-in-laws, sister-in-laws, son-in-laws and daughter-in-laws. See California Code of Regulations, title 17, sections 54505(f).

³ For purposes of this question, hold a position generally means that you or a family member is a director, officer, owner, partner, employee, or shareholder of an entity or organization that is a regional center provider or contractor. For a specific description of positions that create a conflict of interest in a regional center provider or contractor see the California Code of Regulations, title 17, sections 54520 and 54526.

<input checked="" type="checkbox"/> Governing Board Member
<input type="checkbox"/> Vendor Advisory on Board
<input type="checkbox"/> Executive Director
<input type="checkbox"/> Employee/Other

6. Do any of the decisions you make when performing your job duties with the regional center have the potential to financially benefit you or a family member⁴? [Note: Governing board members do not have to answer "yes" to this question if the financial benefit would be available to regional center consumers or their families generally].
 yes no -- If yes, please explain.

7. Are you responsible for negotiating, making,⁵ executing or approving contracts on behalf of the regional center? yes no -- If yes, please explain.

8. Do you have a financial interest in any contract⁶ with the regional center? yes no -- If yes, did you negotiate, make, execute or approve the contract on behalf of the regional center? yes no -- If yes, please explain.

9. Do any of your family members have a financial interest in any contract with the regional center? yes no
 If yes, did you negotiate, make, execute or approve the contract on behalf of the regional center? yes no
 If yes, please explain.

⁴ Generally, a decision can financially benefit you or a family member if the decision can either directly or indirectly cause you or a family member to receive a financial gain or avoid a financial loss. For a specific description of the types of decisions that can result in a financial benefit to you or a family member see the California Code of Regulations, title 17, sections 54522 and 54527.

⁵ California Code of Regulations, title 17, sections 54523(b)(2) and 54528(b)(2) describes the types of conduct which constitute involvement in the making of a contract.

⁶ For purposes of questions 8 and 9, a financial interest in a contract generally means any direct or indirect interest in a contract that can cause you or a family member to receive any sort of financial gain or avoid any sort of financial loss irrespective of the dollar amount. California Code of Regulations, title 17, sections 54523 and 54528 define when financial interests in a contract will occur.

<input type="checkbox"/> Governing Board Member
<input type="checkbox"/> Vendor Advisory on Board
<input type="checkbox"/> Executive Director
<input type="checkbox"/> Employee/Other

10. Do you evaluate employment applications or contract bids that are submitted by your family member(s)?
 yes no -- If yes, please explain.

11. Your job duties require you to act in the best interests of the regional center and regional center consumers. Do you have any circumstances or other financial interests not already discussed above that would prevent you from acting in the best interests of the regional center or its consumers? yes no -- If yes, please explain.

B. ATTESTATION

Marisa Schapaton (print name) HEREBY CONFIRM that I have read and understand the regional center's Conflict of Interest Policy and that my responses to the questions in this Conflict of Interest Reporting Statement are complete, true, and correct to the best of my information and belief. I agree that if I become aware of any information that might indicate that this statement is not accurate or that I have not complied with the regional center's Conflict of Interest Policy or the applicable conflict of interest laws, I will notify the regional center's designated individual immediately. I understand that knowingly providing false information on this Conflict of Interest Reporting Statement shall subject me to a civil penalty in an amount up to fifty thousand dollars (\$50,000) pursuant to Welfare and Institutions Code section 4626.

Signature Marisa Schapaton Date 3-19-2024

INTERNAL USE ONLY

Date this Statement was received by Reviewer:

The reporting individual does does not have a present potential conflict of interest

Signature of Designated Reviewer

Date Review Completed

[Signature]



BOARD OF DIRECTORS APPLICATION FOR MEMBERSHIP

Today's Date: 3/13/2024

I. Personal Information

My Name: Marie Zimmerle

My Home Address: 3

City: Los Angeles State: Zip Code: 90004

Home Phone Number Cell Phone Number ()

Email Address: sm

II. How I Spend My Time

Name of Employer:

Day Program or Volunteer Job:

Other: I'm a podcaster and a blogger

Address:

City: State: Zip Code:

Phone Number ()

Days I Work or Attend a Program:

- Sunday Monday Tuesday Wednesday Thursday Friday Saturday

My Daily Work or Activities Include:

III. My Interests and/or Skills

I am a member of the following community organizations (such as Political Action Committee (PAC), People First, Self Advocacy, Tenant or Homeowner Association, Professional or Interest Group):

- 1. SPEAKING
- 2. SINGING
- 3. WRITING

The special interests, skills or hobbies that I have that could help the Board of Directors and the people that the Regional Center serves are:

- A. Legal
- B. Management
- C. Public Relations
- D. Developmental Disability Program Skills
- E. Marketing
- F. Parent

Other:

III. My Background

Please check the appropriate box below.

Do you or any member of your family have a developmental disability?

No

Yes (Please include name and choose below) NAME: I have CP

- Autism
- Cerebral Palsy
- Epilepsy
- Intellectual Disability

Other: _____

To help assure that all people served by Lanterman Regional Center are represented on the Board of Directors, please choose one or more of the following choices that best describes your ethnicity:

- African American
- American Indian
- Asian
- Caucasian
- Hispanic
- Other _____

Please choose the highest level of education that you have completed:

- High School / GED
- College / University
- Graduate School
- Vocational / Business
- Other

My school interest or area of study is/was:

child development / special education

V. Being a Board Member

I want to be a member of the Lanterman Regional Center Board of Directors because:

I want to share my experience and speak up for those who need assistance

Please check one of the following:

- I have never served on the board of a community group or organization.
- I have served on the board of the following community group(s) or organizations:

VI. Conflict of Interest

To help assure potential conflict of interest, please tell us if you or any member of your family are associated with or employed by any of the Regional Center vendors or service providers. Please check one of the following and provide details if you check "Yes":

No

Yes

Details if "Yes" is checked _____

VII. References

Please provide the following information for two people who know you well:

(Example: friend, family member, employer, volunteer supervisor, etc.)

Name Katie Ramirez Relationship _____

Complete Address _____

Phone Number () _____ - _____ Best Time to Call _____

Name Rachel Neos19 Relationship service coordinator

Complete Address _____

Phone Number (213) 252 8607 Best Time to Call _____

Signature of Applicant Mario Zimmerman Date 3/13/2024

Enclosure C

State of California--Health and Human Services Agency

Department of Developmental Services



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A. INFORMATION OF REPORTING INDIVIDUAL

Name: _____ Regional Center: _____

Regional Center Position/Title: Governing Board Member Executive Director Vendor Advisory Committee sitting on Board Employee Contractor Agent Consultant

Reporting Status: Annual New Appointment (date): _____ Change of Status¹

If a change in status, date and circumstance of change in status:

1. Please list your job title and describe your job duties at the regional center.

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<input type="checkbox"/>	Governing Board Member
<input type="checkbox"/>	Vendor Advisory on Board
<input type="checkbox"/>	Executive Director
<input type="checkbox"/>	Employee/Other

2. Do you or a family member² work for any entity or organization that is a regional center provider or contractor?
 yes no -- If yes, provide the name of the entity or organization and describe what services it provides for the regional center or regional center consumers. If the provider or contractor is a state or local governmental entity, provide the specific name of the state or local governmental entity and describe your job duties at the state or local governmental entity.
3. Do you or a family member own or hold a position³ in an entity or organization that is a regional center provider or contractor? yes no -- If yes, provide the name of the entity or organization, describe what services it provides for the regional center or regional center consumers, and describe your or your family member's financial interest.
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² Family member includes your spouse, domestic partner, parents, stepparents, grandparents, siblings, stepsiblings, children, stepchildren, grandchildren, parent-in-laws, brother-in-laws, sister-in-laws, son-in-laws and daughter-in-laws. See California Code of Regulations, title 17, sections 54505(f).

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<input type="checkbox"/> Governing Board Member
<input type="checkbox"/> Vendor Advisory on Board
<input type="checkbox"/> Executive Director
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6. Do any of the decisions you make when performing your job duties with the regional center have the potential to financially benefit you or a family member⁴? [Note: Governing board members do not have to answer "yes" to this question if the financial benefit would be available to regional center consumers or their families generally].
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8. Do you have a financial interest in any contract⁶ with the regional center? yes no -- If yes, did you negotiate, make, execute or approve the contract on behalf of the regional center? yes no -- If yes, please explain.

9. Do any of your family members have a financial interest in any contract with the regional center? yes no
 If yes, did you negotiate, make, execute or approve the contract on behalf of the regional center? yes no
 If yes, please explain.

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⁵ California Code of Regulations, title 17, sections 54523(b)(2) and 54528(b)(2) describes the types of conduct which constitute involvement in the making of a contract.

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<input type="checkbox"/> Governing Board Member
<input type="checkbox"/> Vendor Advisory on Board
<input type="checkbox"/> Executive Director
<input type="checkbox"/> Employee/Other

10. Do you evaluate employment applications or contract bids that are submitted by your family member(s)?
 yes no -- If yes, please explain.

11. Your job duties require you to act in the best interests of the regional center and regional center consumers. Do you have any circumstances or other financial interests not already discussed above that would prevent you from acting in the best interests of the regional center or its consumers? yes no -- If yes, please explain.

B. ATTESTATION

I Marie Zimmerle (print name) HEREBY CONFIRM that I have read and understand the regional center's Conflict of Interest Policy and that my responses to the questions in this Conflict of Interest Reporting Statement are complete, true, and correct to the best of my information and belief. I agree that if I become aware of any information that might indicate that this statement is not accurate or that I have not complied with the regional center's Conflict of Interest Policy or the applicable conflict of interest laws, I will notify the regional center's designated individual immediately. I understand that knowingly providing false information on this Conflict of Interest Reporting Statement shall subject me to a civil penalty in an amount up to fifty thousand dollars (\$50,000) pursuant to Welfare and Institutions Code section 4626.

Signature Marie Zimmerle Date 3/13/24

INTERNAL USE ONLY	
Date this Statement was received by Reviewer:	
The reporting individual <input type="checkbox"/> does <input type="checkbox"/> does not have a <input type="checkbox"/> present <input type="checkbox"/> potential conflict of interest	
Signature of Designated Reviewer	Date Review Completed
<u>ES</u>	

**PROPOSED SLATE OF OFFICERS
FOR ELECTION
JUNE 2024**

SLATE OF OFFICERS FOR ELECTION

PRESIDENT

Louis Mitchell

VICE PRESIDENT

Brigitte Sroujeh

2nd VICE PRESIDENT

Larry DeBoer

TREASURER

Lili Romero

SECRETARY

Tina Daley

PROGRAMS AND SERVICES COMMITTEE

Frank D. Lanterman Regional Center

Programs & Services Committee

May 8, 2024

MINUTES

PRESENT

Lupe Trevizo-Reinoso, Chair
Oscar Carvajal
Debbie Cornejo
Karla Garcia
Darryl Goodus
Yudy Mazariegos
Trudy Robinson

GUEST

Donald Pippin
Charles Lindenblatt

NOT PRESENT

Kristianna Moralls

STAFF

Srbui Ovsepyan
Shannon Rains

CALL TO ORDER

Ms. Trevizo-Reinoso called the meeting to order at 10:03 A.M.

APPROVAL OF MINUTES

The minutes of April 10, 2024 were reviewed and approved by consensus.

2023-24 PERFORMANCE PLAN Q5

Ms. Ovsepyan reviewed the Q5 2023-24 Performance Plan. There were no changes suggested to the Performance Plan but there were some comments and questions.

Mr. Carvajal asked if the Center was anticipating an increase for needs to our complex support individuals. Ms. Ovsepyan explained that we have been projecting an increase since 2020. Incidentally, the Center has a forensic specialist to assist in this area now who will be a liaison to

jails, court and Porterville. Regarding mental health; we have START services for mental health and developmental disabilities.

Mr. Goodus stated thanked the Center regarding ICF transition funding for vendors. He added that it would be wise to keep an eye on salaries and opportunities for interns and clients since the fast food minimum wage ordinance has changed in California and that is impacting workforce shortages. He also thanked Ms. Rains for all her assistance regarding all things housing.

Ms. Mazariegos stated that the number of IPP translations seems too low and would like the Center to be sure that SCs are offering translations to all parents. She wanted clarification regarding respite stats and asked if the KYRC updates are for the Wilshire or Glendale office. Ms. Ovsepyan reported that the IPP acknowledgement form was being utilized during all IPP meetings and one of the key questions is which language parents and clients would like their IPP to be translated into. The KYRC report is for both offices.

Ms. Robinson asked what the feedback from SCs was regarding brown bag trainings. Ms. Ovsepyan replied that in addition to the brown bag trainings, the Center has begun having office hours with Mr. Bill Crosson and the SDP specialist and the SC feedback is great. Service Coordinator satisfaction surveys to the community are consistently mailed out and the State is developing a uniform survey for all Regional Centers to use in order to monitor overall outcomes and satisfaction.

HOUSING

Ms. Shannon Rains gave a presentation regarding Housing. She explained what the development process is like, the types of affordable housing, income limits, upcoming projects and sale options. She also shared valuable resources such as HUD (Housing and Urban Development), Housing Rights Center, Legal Aid Foundation of Los Angeles, and a sample of a letter to request reasonable accommodation. The committee did not have any questions and they all thanked Ms. Rains for her services and presentation.

VOTE DARK MONTH: JUNE OR JULY

The committee voted to go dark in July. Ms. Trevizo-Reinoso will not be at the June meeting and Mr. Goodus volunteered to chair the meeting in her absence.

OTHER

Mr. Goodus reported that he is on the LA Metro public safety committee and he would like to add this topic to a future agenda as it relates to transportation, safety, and our clients.

ADJOURNMENT

The meeting was adjourned at 11:34 A.M.

/gs

DRAFT

**Frank D. Lanterman Regional Center
Performance Plan
July 1, 2024 – June 30, 2025**

Goal	Objectives
<p>1. Decrease the number of Lanterman clients residing in Institutional settings or Out-of-State</p> <p>Number and percentage of RC caseload in DC. Baseline 1/01/24 = 1</p> <p>- Q1:</p> <p>Number of and percentage of RC caseload in IMD Baseline 1/01/24 = 7</p> <p>- Q1:</p>	<p>A. Develop 1 new individualized living option for clients moving into the community from the developmental centers, IMD's or Out-of-State. Point Person – Pablo Ibanez</p> <p>Q1 –</p>
	<p>B. Assist 1 previously identified client to move into the community through the Community Placement Plan. Point Person Srbui Ovsepyan</p> <p>Q1:</p>
<p>2. Maintain the percentage of children residing with families at 99%. Baseline 1/01/24: 7,347 (98.55)</p> <p>Number and percent of minors residing with families.</p> <p>- Q1:</p> <p>-</p>	<p>A. Provide technical assistance and support to ensure continued operation of support groups. Point Person-Rose Chacana</p> <p>Q1-</p>
	<p>B. Provide Peer Support Partners at critical life transitions for all families requesting such assistance. Point Person: Rose Chacana</p> <p>Q1-</p>
	<p>C. Promote information and referral services of regional center and generic resources. Point Person: Rose Chacana</p>

Goal	Objectives
	<p>Q1-</p> <hr/> <p>D. Provide Service Coordination and Advocacy Training (SCAT) for all eligible parents who request it to improve their ability to advocate for their child. Point Person-Rose Chacana</p> <p>Q1-</p>
<p>3. Increase the number and percent of adults residing in home settings.</p> <ul style="list-style-type: none"> - Independent Living - Supported Living - FHA - Family Home <p>Number and percent of adults residing in independent living. Baseline 1/01/24 = 447 (8.44%)</p> <ul style="list-style-type: none"> - Q1: - <p>Number and percent of adults residing in supported living. Baseline 1/01/24 = 106 (2.00%)</p> <ul style="list-style-type: none"> - Q1: - <p>Number and percent of adults residing in adult Family Home Agency homes. Baseline 1/01/24 = 2 (0.03%)</p> <ul style="list-style-type: none"> - Q1: 	<p>A. Partner with an existing FHA (Family Home Agency) to create more living opportunities for our adult clients. Point Person – Srbui Ovsepyan</p> <p>Q1 –</p> <p>B. Promote trainings with clients and families concerning financial planning. Point Person: Rose Chacana</p> <p>Q1 –</p>

Goal	Objectives
<p>Number and percent of adults residing in family homes (home of parent or guardian). Baseline 1/01/24 = 3,888 (73.41%)</p> <p>- Q1:</p>	
<p>4. Minimize the number and percent of minors living in facilities serving more than 6 clients. Baseline 1/01/24 = 1 (0.01%)</p> <p>- Q1:</p>	<p>A. Annually review service needs of each child residing in a facility serving more than 6 clients to determine the appropriateness of an alternative living option. Point Person- Rose Chacana</p> <p>Q1:</p>
<p>5. Minimize the number and percent of adults living in facilities serving more than 6 clients. Baseline 1/01/24 = 242 (4.56%)</p> <p>- Q1:</p>	<p>A. Identify clients living in large facilities, evaluate their needs for level of service/care and transition those for whom it is appropriate to a more appropriate environment. Point Person – Srbui Ovsepyan</p> <p>Q1:</p>
<p>6. Ensure that all clients have access to appropriate medical (including dental and vision) care.</p>	<p>A. Collaborate with Clinica Romero (FQHC) to assist FDLRC clients and their families to locate a medical home. Point Person – Gwen Jordan</p> <p>Q1:</p>
	<p>B. Conduct 1 Reproductive Health, Sexuality and Self Advocacy training programs. Point Person- Maureen Wilson</p> <p>Q1:</p>
	<p>C. Promote good oral health by continuation of screenings, education of caregivers and clients, and referral to dental professionals. Point Person- Gwen Jordan</p> <p>Q1:</p>

Goal	Objectives
	<p>D. Designated clinical and community services staff will consult with potential partners such as DMH, local health care plans, vendored providers, and community resources to identify psychiatrists and or psychiatric nurse practitioners to increase access to mental health services. Point Persons-Gwen Jordan, Pablo Ibanez Q1:</p> <p>E. Work with LA Care and Health Net to ensure that clients enrolled in health plan are receiving the needed services. Point Person-Gwen Jordan Q1:</p>
<p>7. Minimize the incidence of abuse of regional center clients.</p>	<p>A. Conduct annual training of service providers on responsibilities related to client rights and mandated abuse reporting. Point Person-Maureen Wilson Q1:</p> <p>B. Review all Special Incident Reports and ensure appropriate follow up on abuse/neglect issues. Point Person- Srbui Ovsepyan Q1: YTD:</p> <p>C. Conduct 1 training program focused on personal safety and on sexual abuse and exploitation risk reduction. Point Person-Maureen Wilson Q1 –</p>

Goal	Objectives
<p>8. Percent of total annual purchase of service expenditures by individual's ethnicity and age.</p> <ul style="list-style-type: none"> - Birth to age two - Age three to 21 years - Age twenty-two and older 	<p>A. Track respite service expenditures for clients' age three and above. Point Person- Srbui Ovsepyan</p> <p>Q1:</p> <p>B. Provide training on respite service standard to clients and families.</p> <p>Q1:</p>
<p>9. Provide a translated IPP to those who request it within the standard of 45 days.</p>	<p>A. Track the total number of IPP translation requests and completed IPP translations by language. Point Person- Srbui Ovsepyan</p> <p>Q1:</p> <p>B. Track the number and percentage of IPP translations that were completed within the 45 day standard. Point Person- Srbui Ovsepyan</p> <p>Q1:</p>

Goal	Objectives
<p>10. Regional Center staff communicate with individuals they support in the individual's preferred spoken language*.</p> <p>Baseline:</p> <p>Number of bilingual SCs, Intake & first line supervisors in 2023:</p> <ul style="list-style-type: none"> • English (Monolingual) – 20 (10%) • English/Spanish – 131 (69%) • English/Armenian – 9 (4%) • English/Korean – 13 (7%) • English/Other – 15 (8%)** <p>**Other Language includes 15 staff that are Trilingual (and includes the following languages: Chinese, Swahili, French, Arabic, Farsi, and Russian)</p> <p>Preferred spoken language needs of people served by the Center in 2023:</p> <ul style="list-style-type: none"> • English – 65% • Spanish – 26% • Armenian – 4% • Korean – 3% • Other – 2% 	<p>A. Annually report on the number of bilingual Service Coordinators (SCs), intake staff, and first line supervisors for each language. Point Person – Srbui Ovsepyan</p> <p>Q1:</p> <p>B. Annually report on the ratio of staff, including SCs, intake staff and first line supervisors who are bilingual compared to the preferred spoken language needs of people served by the Center. Point Person – Srbui Ovsepyan</p> <p>Q1:</p>

Goal	Objectives																																																				
<p>11. All individuals and families supported by the regional centers experience service coordination that respects their culture.</p>	<p>A. Annually report the percentage of Service Coordinators (SCs) including intake staff and first line supervisors participating in training related to cultural and linguistic competency. Point Person: Maureen Wilson</p> <p>Q1:</p>																																																				
<p>12. All individuals and families supported by the regional center receive a person centered IPP that meets their service needs.</p>	<p>A. Annually report on the number of Service Coordinators (SCs) who have been trained in Person-Centered Planning Point Person: Maureen Wilson</p> <p>Q1:</p> <p>B. Implement the DDS approved Person-Centered IPP document within one year of receipt. Point Person: Srbui Ovsepyan</p> <p>Q1:</p>																																																				
<p>13. Total annual per capita Purchase of Service expenditures by primary language (for primary languages chosen by 30 or more consumers only)</p> <p>Baseline FY 2020-21/FY 2021-22</p> <table border="1" data-bbox="191 1105 789 1365"> <thead> <tr> <th>Primary Language</th> <th>Change +/-</th> </tr> </thead> <tbody> <tr> <td>English</td> <td>-\$829</td> </tr> <tr> <td>Spanish</td> <td>-\$79</td> </tr> <tr> <td>Korean</td> <td>+\$3,158</td> </tr> <tr> <td>Armenian</td> <td>-\$2,573</td> </tr> <tr> <td>Tagalog</td> <td>-\$753</td> </tr> <tr> <td>Cantonese Chinese</td> <td>-\$2,830</td> </tr> <tr> <td>Russian</td> <td>+\$20</td> </tr> </tbody> </table>	Primary Language	Change +/-	English	-\$829	Spanish	-\$79	Korean	+\$3,158	Armenian	-\$2,573	Tagalog	-\$753	Cantonese Chinese	-\$2,830	Russian	+\$20	<p>A. Establish baseline data for future planning purposes.</p> <table border="1" data-bbox="789 906 1850 1279"> <thead> <tr> <th colspan="4">FY 2020-21/FY 2021-22</th> </tr> <tr> <th>Primary Language</th> <th>Count</th> <th>Avg. Per Capita</th> <th>Change +/-</th> </tr> </thead> <tbody> <tr> <td>English</td> <td>9,804/9886</td> <td>\$20,383/\$20,151</td> <td>-\$232</td> </tr> <tr> <td>Spanish</td> <td>3,550/3370</td> <td>\$15,460/\$14,157</td> <td>-\$1,303</td> </tr> <tr> <td>Korean</td> <td>352/310</td> <td>\$22,621/\$30,724</td> <td>+\$8,103</td> </tr> <tr> <td>Armenian</td> <td>522/503</td> <td>\$21,083/\$23,048</td> <td>+\$1,965</td> </tr> <tr> <td>Tagalog</td> <td>62/52</td> <td>\$23,064/\$26,492</td> <td>+\$3,428</td> </tr> <tr> <td>Cantonese Chinese</td> <td>34/36</td> <td>\$17,396/\$21,786</td> <td>+\$4,390</td> </tr> <tr> <td>Russian</td> <td>32/50</td> <td>\$14,447/\$12,746</td> <td>-\$1,701</td> </tr> </tbody> </table>	FY 2020-21/FY 2021-22				Primary Language	Count	Avg. Per Capita	Change +/-	English	9,804/9886	\$20,383/\$20,151	-\$232	Spanish	3,550/3370	\$15,460/\$14,157	-\$1,303	Korean	352/310	\$22,621/\$30,724	+\$8,103	Armenian	522/503	\$21,083/\$23,048	+\$1,965	Tagalog	62/52	\$23,064/\$26,492	+\$3,428	Cantonese Chinese	34/36	\$17,396/\$21,786	+\$4,390	Russian	32/50	\$14,447/\$12,746	-\$1,701
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Goal	Objectives
<p>14. Number and percent of individuals, by race/ethnicity, who are satisfied with the services and supports their family member currently receives.</p> <p>*NCI Survey results are typically made available in the month of May; annual reporting of this objective will be reported within 30 days of receipt of the Survey.</p>	<p>A. Annually obtain information from the National Core Indicators (NCI) Survey that address the question: “Overall, are you satisfied with the services and supports your family currently receives?” (DDS Performance Contract)</p> <p>Point Person- Srbui Ovsepyan</p> <p>Q1:</p>
<p>15. Number and percent of individuals, by race/ethnicity, whose IPP/IFSP includes all of the services and supports needed.</p> <p>*NCI Survey results are typically made available by May; annual reporting of this objective will be reported within 30 days of receipt of the Survey.</p>	<p>A. Annually obtain information from the National Core Indicators (NCI) Survey that addresses the question: “IPP/IFSP includes all the services and supports family member needs.” (DDS Performance Contract)</p> <p>Point Person- Srbui Ovsepyan</p> <p>Q1:</p>
<p>16. Number and percent of families, by race/ethnicity who report that services have made a difference in helping their family member at home.</p> <p>*NCI Survey results are typically made available by May; annual reporting of this objective will be reported within 30 days of receipt of the Survey.</p>	<p>A. Annually obtain information from the National Core Indicators (NCI) Survey that addresses the question: “Do you feel that services and supports have made a positive difference in the life of your family member?” (DDS Performance Contract)</p> <p>Point Person- Srbui Ovsepyan</p> <p>Q1:</p>

Goal	Objectives
<p>17. Document number and percentage of clients, ages 16-64 with earned income.</p>	<p>A. To obtain this information the following tasks will be completed:</p> <ul style="list-style-type: none"> • Service Coordinators will be trained to complete employment information on the CDER and in the IPP. • Service Providers will be trained to ensure they report client earnings and job related information. • The Center will conduct an annual training for families to promote Employment for their family members. • The Employment Specialist will review reports received from EDD, DDS and other sources to assist in the reporting of information. • Work collaboratively with SELPAs, Department of Rehabilitation, and supported employment providers to ensure that clients transition from school to work. Participate in transition fairs. <p>Point Person: Pablo Ibanez</p> <p>Q1 -</p>
<p>18. Document annual wages for clients ages 16-64.</p>	<p>A. Information will be obtained from EDD reports distributed by DDS.</p> <p>Point Person: Pablo Ibanez</p> <p>Q1 –</p>
<p>19. Document annual earnings of clients ages 16-64 compared to people with all disabilities in CA.</p>	<p>A. Information will be obtained from EDD reports distributed by DDS.</p> <p>Point Person: Pablo Ibanez</p> <p>Q1 –</p>

Goal	Objectives
20. Document number of adults who have obtained competitive, integrated employment following participation in a Paid Internship Program.	A. Employment Specialist to collect and maintain database to track information. Point Person: Pablo Ibanez Q1 –
21. Document percentage of adults who have obtained competitive, integrated employment (CIE) following participation in a Paid Internship Program (PIP).	A. Employment Specialist to collect and maintain database to track information. Point Person: Pablo Ibanez Q1 –
22. Document average hourly or salaried wages and hours worked per week for adults who participated in a Paid Internship Program during the prior fiscal year.	A. Employment Specialist to collect and maintain database to track information. Point Person: Pablo Ibanez Q1 -
23. Average wages and hours worked for adults engaged in competitive, integrated employment, on behalf of whom incentive payments have been made.	A. Employment Specialist to collect and maintain database to track information. Point Person: Pablo Ibanez Q1 -
24. Total number of incentive payments made for the fiscal year for the following amounts: \$2,000, \$2,500, and \$3,000.	A. Employment Specialist to collect and maintain database to track information and report annually. Point Person: Pablo Ibanez Q1–
25. Percentage of adults who reported having integrated employment as a goal in their IPP. Baseline: 39% (as reported in last NCI Adult Survey, 2020-21)	A. Annually report information by use of the most current National Core Indicators (NCI) Adult Client Survey (DDS Performance Contract). Point Person: Pablo Ibanez Q1 –

Goals Reflecting Compliance Outcomes

Goal	Objectives
A. Achieve an unqualified independent audit with no material findings	<p>A. Continue to conduct regional center business in a manner consistent with generally accepted accounting principles. Point Person-Kaye Quintero</p> <p>Q1 –</p>
B. Demonstrate substantial compliance with DDS fiscal audit.	<p>A. Achieve an audit outcome with no first-tier findings. Point Person-Kaye Quintero</p> <p>Q1 –</p>
C. Project POS expenditures as reflected on PEP within 10% of actuals as defined in DDS measurement methodology.	<p>A. Review and refine, as appropriate, current strategies for developing accurate PEP projections. Point Person-Kaye Quintero</p> <p>Q1 –</p>
D. Operate within the center's OPS budget.	<p>A. Operate within the center's allocation as specified in the contract with DDS. Point Person-Kaye Quintero</p> <p>Q1 –</p>
E. Maintain certification to participate in Medicaid Waiver.	<p>A. Review Medicaid Waiver audit report and ensure that all areas of identified follow-up have been addressed. Point Person- Gwen Jordan</p> <p>Q1 -</p>

Goal	Objectives
<p>F. Demonstrate compliance with Vendor Audit Requirements per contract, Article III, Section 10.</p>	<p>A. Implement a vendor audit plan that identifies the types and numbers of vendors to be audited and that meets the targets established in the contract. Point Person-Kaye Quintero Q1 –</p>
<p>G. Maintain current CDERs and Early Start Reports for all regional center clients.</p>	<p>A. Obtain information on status of CDER and Early Start Reports (ESR) for all FDLRC clients. Point Person – Srbui Ovsepyan Q1:</p>
<p>H. Children who are eligible for Early Start are identified and enrolled in a timely manner.</p>	<p>A. Report the number of outreach/child find activities supported by RC staff or funding, reported by type of activity. Point Person – Rose Chacana Q1:</p>
<p>I. Children and families have timely access to Early Start services to minimize the impact of developmental delays.</p>	<p>A. Track the rate of IFSP completion within the federally required 45-day timeframe from receipt of referral, stratified by language, race and ethnicity and reported as an average and a range. Point Person – Rose Chacana Q1:</p>
<p>J. Demonstrate compliance with timelines for intake/assessment for clients age 3 and above.</p>	<p>A. Maintain current procedures for intake and assessment of clients age 3 and above, assuring compliance with the 120-day assessment period. Point Person- Srbui Ovsepyan Q1:</p>

Goal	Objectives
<p>K. Demonstrate compliance with requirements for IPP development as specified in W& I Code section 4646.5 (c)(3).</p>	<p>A. Conduct SC training addressing audit findings to ensure compliance with specific requirements of W&I Code 4646.5 (c)(3). Point Person-Maureen Wilson</p> <p>Q1 –</p>
	<p>B. Continue supervisor review and internal audits, as necessary, to assess SC compliance with requirements of W&I Code section 4646.5 (c)(3). Point Person- Srbui Ovsepyan</p> <p>Q1:</p>
<p>L. Demonstrate compliance with Title 17 criteria for IFSP development as specified in the “Audit Review, March, 2018”</p>	<p>A. Continue requirement for completion of intake/assessment within 35 days to allow sufficient time for SC to develop IFSP. (See goal H)</p>
	<p>B. Continue supervisor review and internal audits as needed to ensure the IFSP is held within required timelines, timeliness of provision of services, timeliness of referral to LEA (Lead Education Agency) location of services are identified, and services are being provided in the natural environment. Point Person – Rose Chacana</p> <p>Q1-</p>

**SERVICE PROVIDER
ADVISORY COMMITTEE**

**Frank D. Lanterman Regional Center
Service Provider Advisory Committee
May 1, 2024
Minutes**

This SPAC Committee Zoom meeting was called to order at 10:02 AM and introductions were made.

SPAC MEMBERS PRESENT

Dee Prescott
Kyra Griffith
Michaelann Gabriele
Nancy Niebrugge
Nicole Hajjar
Keri Castaneda
Andrew Day
Kelly White

EXCUSED

Bryan Chacon
Greg Sanchez

Guests:

Neda Rezapoor/Thrive & Shine	Brian Nguyen/Easterseals	Leticia Aguilar/Assisted Health
Veronica Solano/Jeffrey Found	Jacob Esi/Elite Support	Sarai Nelson/Building Block
Anna Polin/	Armine Kim/Lutheran Social	Amelia Maldonado/Aveanna
Carissa Kahn/Assisted Health	Dr. Shawn/AFA Hub	Esmey Abarabar/Opendoor
Veronia Aleman/SVS	Cindi Raimondi/ABLE	Beverlin Silva/Jay Nolan
Janet Amador/In2Vision	Dulce Vallejo/SVS	Jullie-Anne Denisia/Building B
Chad Simon/Play & Talk	Azniv Tonoyan/In2Vision	Darryl Goodus/
Chinyere Emelobe/Opendoor	Lanieta Hicks/PPTC	

Staff

Pablo Ibañez

Public Comments

None

Approval of Minutes

The minutes from May 1, 2024, were approved as submitted.

REPORTS

Board Meeting

Ms. Prescott reported the following: No report.

HCBS Update

Mr. Ibañez shared that the center continues working with the consultant Thrive to monitor HCBS compliance efforts.

OLD BUSINESS

DDS/LRC Updates

Mr. Ibañez shared the following:

- Sick time accruals – SB616 has mandated employers provide a minimum amount of sick leave for employees. Service providers that need rate adjustments to be in compliance will submit a workbook either directly to DDS or the regional center. Instructions will be sent via a provider ebulletin. The DDS directive was shared via chat.
- Arm Rate – In response to SB616, residential providers arm rates have been revised effective 1/1/24. Providers will receive retroactive payment once the rates are entered into the system.
- Biennial review process – RC is introducing a pilot for the biennial review process to make sure that service providers continue in compliance with the original requirements at the time of their vendorization.
- Early Start Incentive Payments – Early Start providers are eligible for incentive payments for a quick service turnaround from the time the service is authorized by the regional center. The incentive amounts and timelines were screenshared. Providers do not need to take any action since DDS will use POS and billing data to pay retroactively approximately a quarter after the service was provided. Only providers in good standing qualify for these incentive payments.
- DSP Training Stipends – they are still available, but they will end in June 2024. Providers that are interested in receiving these stipends should contact Mr. Ibañez before they expire. RC will honor payments even after they expire if they are received at the RC before June 2024.
- Three Provider incentives are coming soon:
 - DSP Bilingual pay – will go live soon.
 - DSP University – still under development
 - DSP Internship – FDLRC providers will be in the last rollout phase. This program is designed to attract people fresh out of high school or college to work with for service providers via internship.
- Rate Reform – still no updates as to when the last rate implementation will take place, if it will be July 2024 or July 2025.

SP Breakfast

No report.

Provider Fair

No Report.

Provider Training

No report. Mr. Day will email the group to ask for feedback on the topics to be presented.

Advocacy Efforts

Ms. Prescott shared the following:

- Providers were encouraged to listen to the master plan meeting on aging on May 15 from 10:00 am to 3:30 pm, the meeting will be held at Cal HHS website.

- DDS is launching a Service Provider Directory – providers were encouraged to participate as there will be a 10% quality incentive for participants. This statewide directory will allow individuals with disabilities to choose any service provider they want/need anywhere in the State.
- Effective 1/1/25 sub-minimum wages will be prohibited in California.
- The Blue Envelope initiative is moving forward, ARCA is supporting it.
- Per DDS, Regional Centers standard IPP template will be ready by June, but it will be implemented until January 2025.
- The California Governor announced that there’s a billion-dollar deficit in the budget.

Ms. White shared that there is a proposed “delay” for the last phase of the rate reform increase and encouraged all providers to advocate and to oppose such delay as early as the end of week.

UPDATES/ANNOUNCEMENTS/CONCERNS

None

ADJOURNEMENT

The meeting was adjourned at 12:01 pm.

/ip

Service Provider Advisory Committee Meeting
ATTENDANCE

2023-2024	N O V 23	D E C 23	J A N 24	F E B 24	M A R 24	A P R 24	M A Y 24	J U N 24	J U L 24	A U G 24	S E P 24	O C T 24	T O T A L
D. PRESCOTT - Chair	N	X	N	X	X	X	X						
K. CASTANEDA	O	X	O	E	X	X	X						
N. HAJJAR		E		X	X	X	X						
G. SANCHEZ	M	X	M	X	X	E							
K. GRIFFITH	E	X	E	X	X	X	X						
K. WHITE	E	X	E	E	X	E	X						
N. NIEBRUGGE	T	X	T	X	X	X	X						
M. GABRIELE	I	X	I	X	X	X	X						

A. DAY	N	X	N	X	E	X	X						
B. CHACON	G	X	G	X	X	E							