## **EXECUTIVE DIRECTOR'S REPORT**



#### ARCA ACADEMY

# Effective Regional Center Board Recruiting and Development

Don't miss out on this opportunity to elevate your regional center's impact and effectiveness! Reserve your virtual seat now and embark on a journey toward a stronger, more cohesive board. Let's build success together! Click here to register.

Saturday, March 9, 2024 10:00 – 11:30 a.m.

Join us over Zoom to discuss the preparation and tools needed to build your ultimate Regional Center's Board! One of the most important tasks of any board of directors is the thoughtful and strategic recruitment and selection of its members. Successful implementation in this area can make the difference between an effective board that provides clear local leadership, supports its members, and fosters their full engagement, versus a board that gets bogged down in unproductive minutia and loses focus on the board's shared mission.

This online training session is specifically for board members in the California regional centers. In this session our instructors will cover best practices in recruiting quality board members, how to attract them, and how to keep them engaged as leaders for your regional center. We will include discussions in breakouts as well as large group exchanges with the instructors.

## Envision Consulting, our nonprofit experts, will discuss the following:

- » Explore how board assessment drives continuous improvement, accountability, and strategic alignment within your regional center.
- Unlock the secrets to cultivating a culture of trust, transparency, and mutual respect among board members.
- » Get insider tips from seasoned experts on navigating the recruitment process with finesse and confidence.
- » Collaborate with fellow participants to brainstorm real-world candidates in your life.

#### **Agenda**

- » Board 101 Review: Governance vs. Management
- » Assessing the Needs of Your Board
- » Developing Board Culture
- » Board Recruitment including the Lanterman Act Requirements and "Your Relationship Network" (a breakout exercise)
- » Supporting and Educating Your Board
- » Closing Engagement Around Questions Discussions



January 23, 2024

Ernie Cruz
Assistant Deputy Director
Office of Community Operations
Department of Developmental Services
1215 O Street, MS 8-20
Sacramento, CA 95814

RE: Restored Services Changes and New Participant-Directed Services Outreach Plan

Dear. Mr. Cruz,

This letter is in response to the November 3, 2023 correspondence provided by the Department of Developmental Services, which directed regional centers to revise their current restored services POS policies and develop an outreach plan specific to the statutory changes to Welfare and Institutions (W&I) Code section 4688.22 and 4519.5(a)(8), affecting camping services; social recreation activities; educational services for children; and nonmedical therapies.

The Frank D. Lanterman Regional Center (FDLRC) has developed an outreach plan with the goal of providing information, education, and training about the recent changes to statute regarding restored services, with an emphasis that these changes are intended to increase and improve access to these services for all communities, with specific focus on children, individuals who are non-English speaking, and communities of color.

Below is a summary of our Outreach and Training Plan:

- Lanterman Regional Center will conduct an initial presentation through our Division In Service meeting for Lanterman Staff in March of this year. This will include a review of the updated POS policy that reflects the statutory changes for restored services, a review of how to access available resources and a summary of the changes to vendorization of prospective social/rec service providers.
- Lanterman Regional Center will provide a community meeting via zoom hosted by Parents
  Collaborate Support Group in April 2024. The presentation will be focused on reviewing the
  updated restored services POS policy, as well as providing information on how to access
  services available within the community and vendored services. The community meeting
  will be promoted at least 30 days in advance through our website, e-bulletin notices and
  through social media. All community members, including people served, family members
  and service providers will be invited to attend. Interpretation services will be offered to
  those who need it.



- Lanterman Regional Center will promote the changes to the updated social recreation POS
  policy and changes to the vendoriztaion process for prospective providers through social
  media platforms (i.e. website banner, Facebook, Instagram)
- Lanterman Regional Center will provide a presentation to the Client Advisory Committee in February of this year to share information about the changes in statute related to the restored services and provide additional information on how to access restored services in the community, both through generic and vendored providers.
- Information about the streamlined vendorization process for prospective restored service providers will be disseminated through our service provider e-bulletin and shared at the Service Provider Advisory Committee meeting in March of this year.
- It should also be noted that FDLRC was approved by DDS for use of an FMS agency under AB 637 specifically for Restored Services, and has already been using that model for POS (i.e. PDS Social/rec) in addition to direct vendorization of providers.

Additionally, as directed in the November 3, 2023 correspondence, attached to this letter is a copy of Lanterman Regional Center's revised Social Recreation, Camp, Non-Medical Therapies & Educational Expenses POS policy, which was approved by the Board of Directors on January 24, 2024.

Please let me know if you have any questions.

Mulinda Sullivan

Sincerely,

Melinda Sullivan
Executive Director



TITLE: Social Recreation, Camp, Non-Medical Therapies & Educational

**Expenses** 

DOCUMENT: Service Standard

DATE: January 24, 2024

APPROVED BY BOARD: January 24, 2024

The law requires that regional centers promote the full inclusion and independence of persons with developmental disabilities by providing them with opportunities to participate in programs and activities in which they can interact and socialize with typical peers and lead the lives they want in the community.

The Frank D. Lanterman Regional Center (FDLRC) makes it a priority to increase access to social recreational activities, camping services and non-medical therapies, particularly for individuals who are subject to disparities in the receipt of regional center services, or are financially unable to pay for services upfront and await reimbursement. Such activities may include, without limitation, YMCA programs, local community recreation centers, martial arts, swimming, gymnastics, and non-medical therapies such as specialized recreation, horseback riding, art, dance and music.

FDLRC increases access to such activities by doing the following:

- (1) using advocacy and public education to provide information about free or low-cost social recreation services, camping services and non-medical therapies to persons served, their family members, and service providers, through the use of publications, self-advocacy groups, and public meetings;
- (2) directly referring individuals served and their families to existing generic and community opportunities, taking into account the most cost-effective service that provides an age-appropriate, integrated activity;
- (3) funding services directly, when appropriate;
- (4) providing training about both developmental disabilities and inclusion strategies to providers;
- (5) in the event that a person served by the regional center needs extra support in order to engage in inclusive social recreational or camping services, FDLRC typically funds for that support. Such

support might include, for example, training the individuals providing the social or recreational activity, or funding for a support companion so that the individual may participate in the activity. FDLRC may coordinate direct funding of such services through a variety of means, including, but not limited to, making direct vendor payments, utilizing Participant-Directed Services to coordinate direct vendor payment, or reimbursement through a financial management service (FMS);

- (6) increasing the availability of vendors by making every effort to vendor eligible social recreational providers;
- (7) utilizing the Standardized Vendorization Packet for Restored Services when vendoring social recreational and camping; and,
- (8) funding services through Participant-Directed Services.

The review and determination of the need for social recreation, camping and nonmedical therapies will be considered through the individual program planning process and will take into account the needs and preferences of the individual and the family, if appropriate; the effectiveness of the service in meeting the goals stated in the individual program plan; and reflect the cost-effective use of public resources (Welfare and Institutions Code section 4646(a). FDLRC, however, will not require individuals or families to do any of the following:

- (1) to exhaust services under the In-Home Supportive Services (IHSS) program;
- (2) exchange respite hours for service hours of social recreation services, camping services or non-medical therapies; or
- (3) require co-payments, or other cost-sharing arrangements to offset costs in order to receive social recreation services, camping services or non-medical therapies. Requests for funding will be considered on an individualized basis by the Interdisciplinary (ID) Planning Team, and an individual's calendar may be reviewed to ensure there is not a duplication or overlap of funding.

For adults who live in a licensed home, it is the responsibility of the residential program to ensure participation in appropriate social and recreational activities. If an individual wants to pursue individualized interests, requests will be considered by FDLRC through the individual program planning process.

For children and young adults up to 22 years of age, who are still eligible for related education services through the school district, which services may include, without limitation, extended year services, transportation and therapies, the regional center may fund for education services if it is determined through the individual program planning process that the individual's needs cannot be met through the educational system or other generic resources, which resources are first required to be exhausted under Welfare and Institutions Code section 4659, subdivision (a).



#### State of California—Health and Human Services Agency

#### **Department of Developmental Services**

1215 O Street, Sacramento, CA 95814 www.dds.ca.gov



February 20, 2024

Melinda Sullivan, Executive Director Frank D. Lanterman Regional Center 3303 Wilshire Boulevard, Suite 700 Los Angeles, CA 90010-1710

Dear Ms. Sullivan:

The Department of Developmental Services (Department) received Frank D. Lanterman Regional Center's (FDLRC) alternative staffing model proposal on December 1, 2023. The proposal includes the renewal of two full-time (FT) Quality Assurance Specialists and two FT Resource Center Family Support Specialists. The proposal indicates the quality assurance positions allow specialized staff to conduct residential monitoring and provide technical assistance, which helps ensure individuals are referred to quality services and allows service coordinators to focus their efforts on individuals and families. In addition, the proposal specifies Koch-Young Resource Center (KYRC) positions ensure individuals and families have timely access to needed information and support.

The Department approves FDLRC's alternative staffing model request to include two full-time Quality Assurance Specialists and two full-time KYRC Family Support Specialists in the calculations and reporting of service coordinator-to-consumer ratios, for 12 months from the date of this letter.

If FDLRC wishes to continue implementing this alternative staffing model, a new request must be submitted 30 days prior to the expiration of this approval, pursuant to W&I Code section 4640.6(i) and Department guidelines.

If you have any questions regarding this correspondence, please contact Xochitl Gonzalez, Primary Regional Center Liaison, Office of Community Operations, at (951) 405-3097, or by email, at xochitl.gonzalez@dds.ca.gov.

Sincerely,

ERNIE CRUZ Deputy Director

Community Services Division

cc: See next page

Melinda Sullivan, Executive Director February 20, 2024 Page two

cc: Louis Mitchell, Frank D. Lanterman Regional Center Frank Lara, Frank D. Lanterman Regional Center Srbui Ovsepyan, Frank D. Lanterman Regional Center Amy Westling, Association of Regional Center Agencies Brian Winfield, Department of Developmental Services Tiffani Andrade, Department of Developmental Services Christine Bagley, Department of Developmental Services Uvence Martinez, Department of Developmental Services Xochitl Gonzalez, Department of Developmental Services

## **EXECUTIVE COMMITTEE**

#### **EXECUTIVE COMMITTEE**

#### February 14, 2024

#### **MINUTES**

#### **PRESENT**

Louis Mitchell, Chair Tina Daley Larry DeBoer Lili Romero Brigitte Sroujieh

#### **NOT PRESENT**

Gloria Leiva

#### **STAFF**

Melinda Sullivan

#### **CALL TO ORDER**

Mr. Mitchell called the meeting to order at 12:00 p.m. The meeting was held via Zoom.

#### APPROVAL OF MINUTES

The minutes of January 10, 2024 were approved by consensus.

#### **ANNOUNCEMENTS**

Ms. Sullivan advised the Committee that Ms. Leiva resigned from the Board effectively immediately due to health reasons.

#### ADJOURNMENT FOR EXECUTIVE SESSION

The Committee agreed by consensus to suspend the General Session meeting at 12:05 p.m. for Executive Session to conduct business on Approval of Minutes, Litigation, Personnel, Real Estate, and Timeline for Executive Director's Performance Evaluation FY 2023-2024.

#### **RECONVENE FOR GENERAL SESSION**

The Committee conducted business in Executive Session on Approval of Minutes, Litigation, Personnel, Real Estate, and Timeline for Executive Director's Performance Evaluation FY 2023-2024.

#### **ADJOURNMENT**

The Committee moved to adjourn the meeting by consensus at 12:45 p.m.

/fl

### Timeline -

## Assessment of Executive Director June 2023- June 2024

BEGIN PROCESS WITH BOARD SOURCE:	APRIL 7, 2024									
• Facilitator to send participants email addresses to Board Source to populate the survey.										
SURVEY START DATE:	APRIL 26, 2024									
An initial notification e-mail sent introducing the project and providing	the login and deadline									
information.										
REMINDER EMAIL DATE:	May 3, 2024									
A reminder email sent, also including the login and deadline information	on.									
SURVEY END DATE:	May 10, 2024									
Project closed to participants and data compiled by Board Source.										
REPORT DELIVERY DATE:	May 24, 2024									
Board Sources to deliver product to the Facilitator for distribution to Ex	recutive Committee.									
EXECUTIVE COMMITTEE REVIEW:	June 12, 2024									
DISCUSSION BEGINS BETWEEN LOUIS & MELINDA	JUNE 13, 2024									
BOARD APPROVAL:	JUNE 26, 2024									

Revised: January 16, 2024

## NOMINATING COMMITTEE

#### **NOMINATING COMMITTEE**

#### January 21, 2024

#### **MINUTES**

#### **PRESENT**

Al Marsella, Chair Larry DeBoer Natalia Lewis Louis Mitchell Brigitte Sroujieh

#### **STAFF**

Melinda Sullivan

#### **CALL TO ORDER**

The meeting was called to order at 12:00 p.m.

#### **APPROVAL OF MINUTES**

The minutes of October 18, 2023 were approved by consensus.

#### **BOARD RECRUITMENT**

The Committee began discussion on the board composition for 2024-25 and reviewed names of individuals who attended the board recruitment fair in November 2023. Discussion will continue at the next meeting.

#### **ADJOURNMENT**

The meeting was adjourned at 12:50 p.m.

/fl

## PROGRAMS AND SERVICES COMMITTEE

#### Frank D. Lanterman Regional Center

#### **Programs & Services Committee**

#### February 14, 2024

#### **MINUTES**

#### **PRESENT**

Lupe Trevizo-Reinoso, Chair Oscar Carvajal Karla Garcia Darryl Goodus Yudy Mazariegos Kristianna Moralls

#### **GUEST**

Pamela Jacobson, PCDA Donald Pippin

#### **NOT PRESENT**

Debbie Cornejo Trudy Robinson

#### **STAFF**

Srbui Ovsepyan

#### **CALL TO ORDER**

Ms. Trevizo-Reinoso called the meeting to order at 10:03 A.M

#### **APPROVAL OF MINUTES**

The minutes of January 10, 2024 were reviewed and approved by consensus.

#### **2023 PERFORMANCE PLAN REVIEW: Q4**

Ms. Ovsepyan reviewed the Q4 2023 Performance Plan. There were no changes suggested.

Ms. Moralls had a question regarding employment percentages and Ms. Ovsepyan clarified. Ms. Mazariegos had questions about client adult transition training and Ms. Ovsepyan explained that the law clinic hosts annual trainings for service coordinators and the community.

#### 2024-25 PERFORMANCE PLAN DRAFT REVIEW

Ms. Ovsepyan reviewed the draft 2024-25 Performance Plan and highlighted areas with proposed changes. She reminded all that this Performance Plan will be in effect July 1, 2024 through June 30, 2025. As a result, community meetings to review the Plan will occur later this month instead of September. Discussion followed.

The committee agreed unanimously to approve the 2024-2025 Performance Plan as drafted and recommend to the Board of Directors.

#### **OTHER**

Ms. Trevizo-Reinoso announced that there will be a celebration of life for Mr. Howard McBroom on February 24, 2024 from 2:00PM to 5:00PM at the La Cañada Country Club. A flyer with this information was shared with all.

#### **NEXT MEETING**

The next committee meeting is scheduled for March 13, 2024.

#### **ADJOURNMENT**

The meeting was adjourned at 11:35 A.M.

/gs

## **CLIENT ADVISORY COMMITTEE**

#### Frank D. Lanterman Regional Center

#### Client Advisory Committee

February 12, 2024

#### **MINUTES**

#### **PRESENT**

Rachelle Cabrera Thomas Espinosa Gaby Funes James Li Bradley Smith

#### **STAFF**

Srbui Ovsepyan John Valencia

#### **GUESTS**

Michael Bolds

#### **CALL TO ORDER**

The meeting was called to order at 4:31 P.M.

#### **APPROVAL OF MINUTES**

The minutes from November 13, 2023 and January 8, 2024 were reviewed and approved by consensus.

#### **ANNOUNCEMENT AND CHAIRPERSON DISCUSSION**

Ms. Ovsepyan announced to the committee that Mr. Howard McBroom passed away recently. The committee asked about any memorial services for him and Ms. Ovsepyan will share information with everyone as soon as she has it.

She announced that the CAC will need to choose a new chairperson. If anyone is interested in being chair, they can reach out to staff and the committee will discuss and vote at the March meeting.

#### TRANSITION TO ADULT SERVICES CONFERENCE

Ms. Ovsepyan reported that Lanterman will be hosting a 4-part Transition to Adult Services conference beginning in February. The four different topics are: Education-transition from school to adult services, adult services and alternatives to conservatorship, employment options, and

transition to adult services resources fair. The latter will take place on March 14, 2024 from 9:30AM to noon at Lanterman in the second floor. Ms. Ovsepyan would like a volunteer from the committee to attend this fair and assist at the CAC table. Mr. Thomas Espinosa and Ms. Gaby Funes expressed interest. All other members are encouraged to also volunteer and reach out to staff or they can also see a flier with more information to join one or all events.

#### **SOCIAL RECREATION PRESENTATION**

Ms. Ovsepyan presented changes to social recreation services under Trailer Bill Language. She highlighted that legislation would like social rec to be widely available for all regional center clients. A service standard was drafted, reviewed and approved in January 2024. This addresses changes to funding guidelines, specifies how restored services are reviewed, and increases access to social rec services overall. Ms. Ovsepyan reviewed some frequently asked questions and demonstrated what the Network of Care site looks like and how everyone can navigate it to search for social recreational opportunities in their local community. The committee had a few clarifying questions and discussion followed.

#### **NEXT MEETING**

The next meeting is scheduled for March 11, 2024.

#### **ADJOURNMENT**

The meeting was adjourned at 5:37 PM

/gs

# SERVICE PROVIDER ADVISORY COMMITTEE

#### Frank D. Lanterman Regional Center Service Provider Advisory Committee February 7, 2024 Minutes

This SPAC Committee Zoom meeting was called to order at 10:01 AM and introductions were made.

#### **SPAC MEMBERS PRESENT**

Dee Prescott Kyra Griffith Bryan Chacon Andrew Day Greg Sanchez Michaelann Gabriele Nancy Niebrugge Nicole Hajjar

#### **EXCUSED**

Kelly White Keri Castaneda

#### **Guests:**

Celia Montes/ECF Kimberly Yrigoyen/SVS Maria Davila/Passport Jeanetta Burton/Workforce Veronica Solano/Jeffrey Found Cindi Raimondi/ABLE Neda Rezapoor/Thrive & Shine Nellie/Workforce Dev Ctr Jose Ramirez/Aveanna Dr. Shawn/AFA Hub Michelle Wild/ResCare Michelle Damasco/Maxim
Glenda Alvarico/Maxim
Bryan Nguyen/Easterseals
Pam Jacobson/PCDA
Julie Miller/PCDA
Gabriela Sanchez/Tierra Del Sol
Christian De Paz/ACT
Abel Alvarez/24Hr
Chinyere Emelobe/Opendoor
Suzanne Van Stralen/A Bright F
Renne Lewis/Family Way

Armine Kim/Lutheran Soc Svs Lateisha Getter/Inclusion Svs Cherisse Sherin/ Jacob Esi/Elite Support Traci Martinez/Adventist Anna Polin/Buildability Andrea Devers/PCS Lanterman Sarai Nelson/Building Block Julie Ann Denisia/Building B Veronica Aleman/SVS Sonia Krikorian/In2Vision

#### Staff

Pablo Ibañez Sonia Garibay

#### **Public Comments**

None

#### **Approval of Minutes**

The minutes from December 6, 2023, were approved as submitted.

#### **LRC** Introductions

Ms. Garibay introduced Ms. Delmy Fernandez and Ms. Brittney Benisek as the new Quality Assurance staff within the Community Services Unit. Ms. Garibay shared that these 2 positions are funded through HCBS State funding to monitor/review the non-residential programs.

#### **REPORTS**

#### **Board Meeting**

Ms. Prescott reported that ED Ms. Sullivan reviewed the performance outcomes for LRC. She shared the outcomes with the Board members via email to be shared with service providers as well.

The new satellite office located in Glendale was also discussed.

#### **HCBS Update**

Ms. Garibay discussed the review of specific nonresidential programs for HCBS compliance. A total of 220 providers will be reviewed including 127 residential providers and 55 nonresidential programs. Of the 220, there are 38 that will likely removed from the list due to their mode of service delivery such as service code 063, retirement homes and child day cares vendored as Usual and Customary and serving a very small amount of people supported by the regional center versus the general community. All reviews must be done by August 31, 2024. Remediation options will be offered to providers that are not in compliance and for providers that are very behind, Corrective Action Plans will be issued. If there is total noncompliance, providers will lose up to 50% of their payments. DDS Directive was shared in the chat.

Mr. Ibañez added that the expectation is that all providers be HCBS compliant including services provided via self-determination.

LRC will continue to schedule trainings and will work with different consultants to lead these trainings. Any feedback on what the service provider community needs are can be sent to Mr. Ibañez or Ms. Garibay; their information was shared in the chat.

#### **OLD BUSINESS**

#### **DDS/LRC Updates**

Mr. Ibañez reported the following:

Due to the budget deficit this year and in the effort to save money, the Governor proposed to push back rate reform for a year, so the 3<sup>rd</sup> and final phase will be implemented in July 2025 instead of July 2024. Advocacy discussions are being held to prevent this from happening. Mr. Ibañez will be attending a statewide meeting with DDS next week and he will discuss this issue. He stated that the goal is to help providers to get the 3<sup>rd</sup> rate increase as previously scheduled however given the current state deficit this will be challenging.

**E-Bulletin** - The provider ebulletin was sent out recently, the link to the ebulletin was shared in the chat.

**State of Emergency** - Due to the recent rainstorm, the Governor declared "state of emergency" for several counties, including the L.A. County, therefore, absence billing related to this "state of emergency" can be approved.

**DSP Stipends** – Providers were encouraged to take advantage of the DSP Stipends as monies are still available. Ms. Aide Herrera, Accounting Supervisor, oversees these payments so providers that are waiting for payments should contact her. Her information was posted in the chat.

**Everbridge** – Mr. Ibañez shared that a message was recently sent to providers and LRC staff through Everbridge regarding the closure of the RC for 3 days this week due to the "state of emergency" declared by the Governor. Some providers didn't receive the message because some phone carriers block these kinds of messages, as a result, providers were advised to save the Everidge phone number 213-252-8697 on their cell phones so when/if a message is sent their phone will recognize the phone number as a valid number. The Everbridge phone number was shared in the chat.

**SDP Training** – Ms. Ibañez shared that and SDP training is scheduled for Tuesday, February 13 at 10:00am through Arca Learn. He clarified that this training is tailored for service providers. The Arca Learn link was shared in the chat.

#### **Review of 2023 SPAC Goals**

Ms. Prescott stated that all 2023 SPAC Goals were accomplished. The group will decide if the same goals will be included for 2024.

#### SP Breakfast

Ms. Prescott asked the group if the Provider Breakfast should continue as a goal for 2024. Mr. Ibañez clarified that because LRC doesn't have a set budget for this event, the venue determination and even the time and date of the event will ultimately be determined by the regional center. The regional center Board helps subsidize the offset cost when the fee that provider's pay is not enough to cover the cost 100%. In terms of budget, it was proposed that LRC secure the speaker.

Many other ideas are being proposed/discussed as providers are still facing staff shortages so it's difficult to have all direct care staff attend. More discussions will follow.

The group decided to send an e-survey to providers to determine if the SP Breakfast should remain or not.

#### **NEW BUSINESS**

2024 SPAC Goals

- SP Breakfast will be decided after receiving feedback from the e-survey.
- Provider Fair preferably having an in-person event this year, with more service coordinators participation.
- Provider Training having service providers to participate in person center thinking training.

Subcommittee members for each event will be selected at the next meeting.

#### **Advocacy Efforts**

It was suggested having a training on advocacy, with a goal to participate in a trip to Sacramento, to help people learn how to advocate. Providers were encouraged to continue with the advocacy efforts, especially because this year is election year.

#### **UPDATES/ANNOUNCEMENTS/CONCERNS**

- Ms. Prescott shared that Howard McBroom, a long-time LRC client and former Board member, passed away recently. At the time of his passing, he was the chairperson for the CAC and a member of the programs and services committee as well as the self-determination committee. He worked for Easter Seals as an advocate on self-determination. His self determination team is having a service for him on February 24 from 2:00 4:00 pm at the La Canada Club. Ms. Prescott also shared that the Disabilities Voices United has developed a fellowship in his name to continue the hiring of people with disabilities.
- Ms. Garibay reminded providers that the in-person Medicaid Waiver audit visits have been rescheduled to next week, same day at the same time but they will be done virtually.

#### **ADJOURNEMENT**

The meeting was adjourned at 11:35 am.

/ip

## Service Provider Advisory Committee Meeting ATTENDANCE

2023-2024	N	D	J	F	M	Α	M	J	J	A	S	О	T
	0	E	A	E	A	P	A	U	U	U	E	C	O
	V	C	N	В	R	R	Y	N	L	G	P	T	T
	23	23	24	24	24	24	24	24	24	24	24	24	A L
D. PRESCOTT - Chair	N	X	N	X									
K. CASTANEDA	О	X	0	E									
N. HAJJAR		E		X									
G. SANCHEZ	M	X	M	X									
K. GRIFFITH	E	X	E	X									
K. WHITE	E	X	E	E									
N. NIEBRUGGE	Т	X	Т	X									
M. GABRIELE	I	X	1	X									
A. DAY	N	X	N	X									
B. CHACON*	G	X	G	X									

<sup>\*</sup>New member