

EXECUTIVE DIRECTOR'S REPORT



NANCY BARGMANN
DIRECTOR

State of California—Health and Human Services Agency
Department of Developmental Services

1215 O Street, Sacramento, CA 95814

www.dds.ca.gov



GAVIN NEWSOM
GOVERNOR

April 9, 2024

Louis Mitchell, Board President
Melinda Sullivan, Executive Director
Frank D. Lanterman Regional Center
3303 Wilshire Boulevard, Suite 700
Los Angeles, CA 90010-1710

Dear Ms. Mitchell and Ms. Sullivan:

Thank you for submitting the Frank D. Lanterman Regional Center (FDLRC) Board Training Report and Plan pursuant to the 2022-2023 Regional Center Contract Article VII, Section 11. The Department of Developmental Services (Department) reviewed the FDLRC report and plan, which was received on December 7, 2023.

FDLRC's report is inconsistent with the 2023 approved training plan. The 2023 report indicates the required Cultural Competency Training was not completed. The Department was informed the FDLRC Board of Directors postponed the training due to technical difficulties experienced the day of the scheduled training and it was rescheduled to be in-person on August 28, 2024. The calendar year 2024 plan is consistent with the requirements specified in the contract. Please ensure information regarding board member training and support is posted to FDLRC's website pursuant to Welfare and Institutions Code section 4622(g) and include the annual board of directors' training plan and schedule pursuant to the contract.

If you have any questions regarding this correspondence, please contact Xochitl Gonzalez, Primary Regional Center Liaison, Office of Community Operations, at (951) 405-3097, or by email, at xochitl.gonzalez@dds.ca.gov.

Sincerely,

ERNIE CRUZ
Deputy Director
Community Services Division

cc: Amy Westling, Association of Regional Center Agencies
Tiffani Andrade, Department of Developmental Services
Christine Bagley, Department of Developmental Services
Uvence Martinez, Department of Developmental Services
Xochitl Gonzalez, Department of Developmental Services



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GOVERNOR

April 16, 2024

Melinda Sullivan, Executive Director
Frank D. Lanterman Regional Center
3303 Wilshire Boulevard, Suite 700
Los Angeles, CA 90010-1710

Dear Ms. Sullivan:

Thank you for completing the service coordinator caseload ratio survey submitted to the Department of Developmental Services (Department) on March 6, 2024. The data Frank D. Lanterman Regional Center (FDLRC) provided indicates that, as of March 1, 2024, FDLRC did not meet all the required caseload ratios mandated by Welfare & Institutions (W&I) Code section 4640.6(c) and Article IX, Section 2 of the Fiscal Year 2022-2023 Regional Center Contract. Specifically, FDLRC did not meet the required caseload ratios for the highlighted categories noted in the following table:

Regional Center	On Waiver	Under 6 Years	Movers Within Last 12 Months	Over 5 Years, Non-Waiver, Non-Mover	Complex Needs	Low or No POS
W&I Code Required Ratios	1:62	1:40	1:45	1:66	1:25	1:40
FDLRC Number of Individuals Served	3,283	3,602	0	5,892	47	112
FDLRC Ratios	1:74	1:56	N/A	1:67	1:14	1:28

This letter is to notify you that, as specified by W&I Code section 4640.6(f), FDLRC is required to submit a plan of correction when caseload ratios are not met for two consecutive reporting periods. The plan of correction must be developed with input from the State Council on Developmental Disabilities, local organizations representing the individuals FDLRC serves, their family members, regional center employees, including recognized labor organizations, service providers, and other interested parties. Please include in the plan of correction how FDLRC incorporated feedback from all required community representatives in meeting W&I Code section 4640.6(c).

Melinda Sullivan, Executive Director
April 16, 2024
Page two

The Department is available to provide technical assistance with the development of the plan of correction. Please email the plan of correction within 60 days from the date of this letter to:

OCO@dds.ca.gov

If you have questions regarding this letter, please contact Danielle Hurley, Research Data Specialist, Research, Evaluation, and Audit Branch, at (916) 654-3228, or by email, at danielle.hurley@dds.ca.gov.

Sincerely,



ERNIE CRUZ
Deputy Director
Community Services Division

cc: Louis Mitchell, Frank D. Lanterman Regional Center
Amy Westling, Association of Regional Center Agencies
Tiffani Andrade, Department of Developmental Services
Christine Bagley, Department of Developmental Services
Uvence Martinez, Department of Developmental Services
Ann Nakamura, Department of Developmental Services
Charles Liao, Department of Developmental Services
Danielle Hurley, Department of Developmental Services
Steven Pavlov, Department of Developmental Services
Xochitl Gonzalez, Department of Developmental Services

ADMINISTRATIVE AFFAIRS COMMITTEE

Frank D. Lanterman Regional Center

Administrative Affairs Committee

April 9, 2024

MINUTES

PRESENT

Lili Romero-Riddell, Chair
Mark Higgins
Al Marsella
Larry DeBoer

NOT PRESENT

Allison Fuller
Jack Gilbertson
Marjorie Heller
Minh Khoa Tran
Dr. Tony Stein

STAFF

Jennifer Ball
Kaye Quintero
Melinda Sullivan

CALL TO ORDER

The meeting was called to order at 12:04 PM.

REVIEW OF MINUTES

The minutes of March 12, 2024 were tabled since there was no quorum.

CHAIRPERSON'S REPORT

The chairperson had nothing to report.

REVIEW OF FINANCIAL STATEMENTS

Cash Flow

Ms. Ball reported that the Center is projected to have \$23,221,310 available at the end of June 30, 2024.

Ms. Ball reviewed the financial statements through February 29, 2024.

Fiscal Year to date 2023-2024 (E-1)

In Operations (main contract) we have spent \$22,308,252 (56.4% of budget). In Purchase of services (main contract) we have spent \$205,612,347 before we add late bills. Including projected late bills, we will have spent \$216,937,443 (62.4% of budget).

Fiscal Year 2022-2023 (D-3)

This month we recorded \$153,101 in OPS and \$560,208 in POS. To date, we have spent 97.2% of our OPS and 71.6% of our POS allocations.

Fiscal Year 2021-22 (C-4)

This month we recorded \$360 in OPS and \$25,611 in POS. To date, we have spent 99.5% of our OPS and 90.% of our POS allocations.

CASH MANAGEMENT REVIEW

Ms. Quintero reported that it has been a year since the committee helped guide the decision to accept City National Bank's proposal for a change to our account earnings structure. We also explored outside investment opportunities to take advantage of increasing interest rates. She shared a summary of earnings since and a summary of what our overall cash position has been during this same period.

Ms. Sullivan thanked the committee for their guidance in all of this. Ms. Quintero reported that some of the interest earnings will be used for expansion space, exploring additional housing options for clients and Registered Behavior Technician (RBT) certification for licensed residential homes. Discussion followed.

ENDOWMENT FUND USE POLICY

Ms. Quintero reported that the Center's policy for the use of our endowment funds being managed by the California Community Foundation was last reviewed in 2015. She is asking the committee if there are any suggestions or recommendations for changes. Mr. Higgins suggested updating some of the examples of possible uses of funds identified in the policy in order to be consistent with what has been approved in recent years. Discussion followed.

Any updates to the policy will be presented to the Executive Committee in May and then sent to the Board for final approval.

NEXT MEETING

The next meeting will be on May 14, 2024.

ADJOURNMENT

The meeting was adjourned 12:57 PM.

/gs

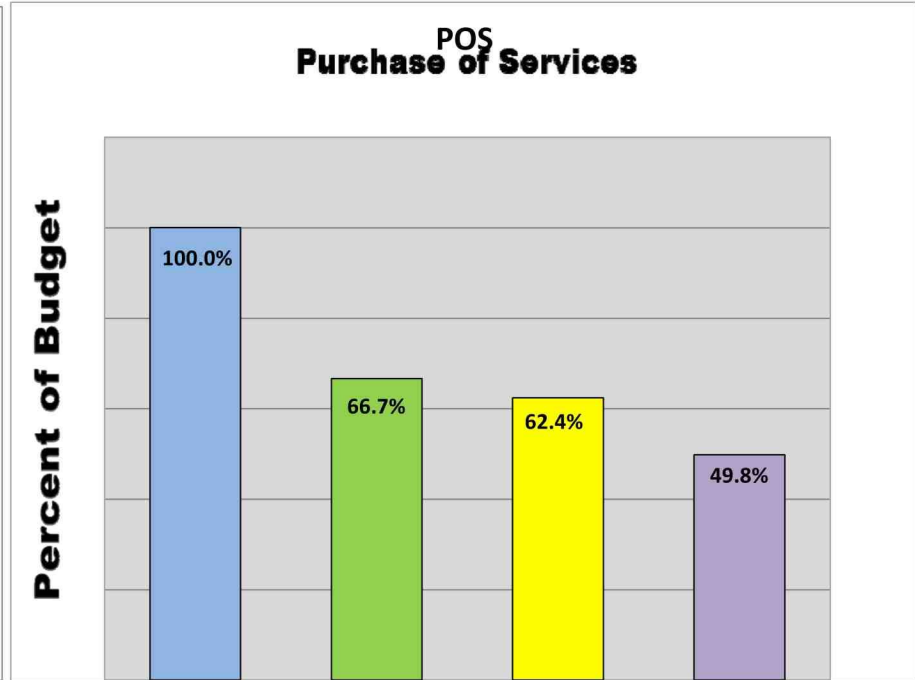
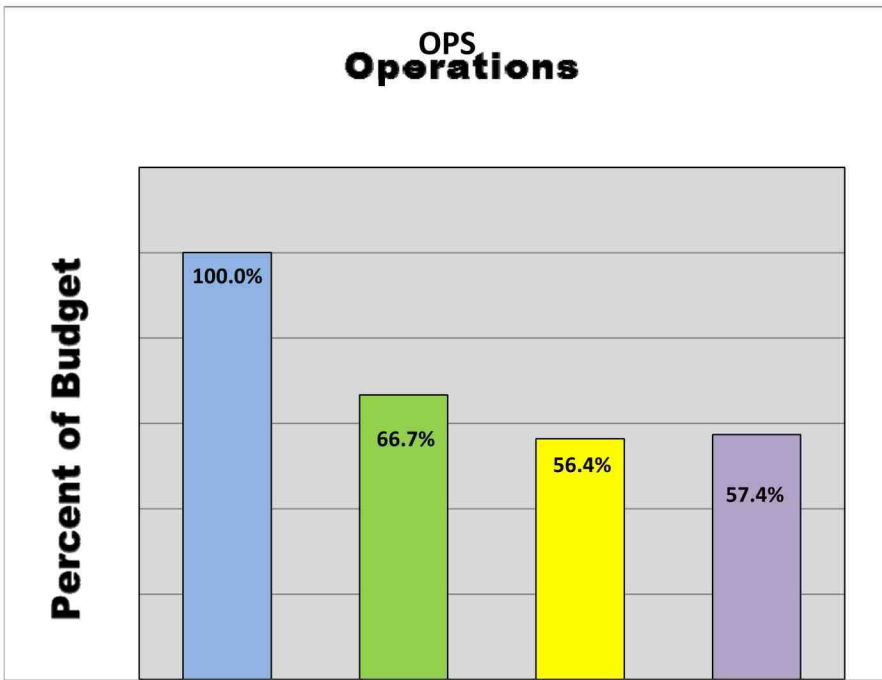
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**FRANK D. LANTERMAN REGIONAL CENTER
PROJECTED CASH FLOW ANALYSIS
APRIL 1, 2024 THROUGH JUNE 30, 2024**

DATE	ACTIVITY	DEPOSIT (PAYMENT)	BALANCE
1-Apr	BEGINNING BALANCE		42,151,899
4-Apr	POS (FMS)	(100,000)	42,051,899
4-Apr	OPS	(500,000)	41,551,899
9-Apr	PAYROLL	(900,000)	40,651,899
9-Apr	FEBRUARY CLAIM REIMBURSEMENT	35,206,911	75,858,810
10-Apr	POS	(20,000,000)	55,858,810
11-Apr	POS (FMS)	(100,000)	55,758,810
11-Apr	OPS	(125,000)	55,633,810
18-Apr	POS	(6,000,000)	49,633,810
18-Apr	OPS	(125,000)	49,508,810
23-Apr	PAYROLL	(900,000)	48,608,810
25-Apr	POS	(1,000,000)	47,608,810
25-Apr	OPS	(125,000)	47,483,810
30-Apr	TREASURY BILL MATURITY	5,000,000	52,483,810
2-May	POS (FMS)	(100,000)	52,383,810
2-May	OPS	(500,000)	51,883,810
7-May	PAYROLL	(950,000)	50,933,810
7-May	50% MARCH CLAIM REIMBURSEMENT	15,050,000	65,983,810
9-May	POS	(20,000,000)	45,983,810
9-May	OPS	(125,000)	45,858,810
15-May	POS	(6,000,000)	39,858,810
16-May	POS (FMS)	(100,000)	39,758,810
16-May	OPS	(125,000)	39,633,810
21-May	PAYROLL	(950,000)	38,683,810
22-May	POS	(1,000,000)	37,683,810
23-May	POS (FMS)	(100,000)	37,583,810
23-May	OPS	(125,000)	37,458,810
30-May	TREASURY BILL MATURITY	5,000,000	42,458,810
30-May	POS (FMS)	(100,000)	42,358,810
30-May	OPS	(125,000)	42,233,810
4-Jun	PAYROLL	(950,000)	41,283,810
6-Jun	POS (FMS)	(100,000)	41,183,810
6-Jun	OPS	(500,000)	40,683,810
7-Jun	50% APRIL CLAIM REIMBURSEMENT	14,937,500	55,621,310
10-Jun	POS	(24,000,000)	31,621,310
13-Jun	POS (FMS)	(100,000)	31,521,310
13-Jun	OPS	(125,000)	31,396,310
18-Jun	PAYROLL	(950,000)	30,446,310
18-Jun	POS	(6,000,000)	24,446,310
20-Jun	POS (FMS)	(100,000)	24,346,310
20-Jun	OPS	(125,000)	24,221,310
25-Jun	POS	(1,000,000)	23,221,310
	ENDING BALANCE		\$ 23,221,310

**FRANK D. LANTERMAN REGIONAL CENTER
FINANCIAL STATEMENT SUMMARY - MAIN CONTRACT
ACTIVITY THROUGH
FEBRUARY 29, 2024**

Fiscal Year-To-Date 2023-2024 (E-1)



	1 Current Year Annual Budget (E-1)	2 Current Year 8 MONTH Budget (E-1)	3 Current Year Actual 8 MONTH YTD	4 Prior Year Actual 8 MONTH YTD (D-3)
OPS				
Actual	\$39,587,637	\$26,391,758	\$22,308,252	\$19,409,363
	100.0%	66.7%	56.4%	57.4%

	1 Current Year Annual Budget (E-1)	2 Current Year 8 MONTH Budget (E-1)	3 Current Year Actual 8 MONTH YTD	4 Prior Year Actual 8 MONTH YTD (D-3)
POS				
Actual	\$347,549,281	\$231,699,521	\$205,612,347	\$166,945,430
Projected Late Bills			\$11,325,096	\$6,611,141
Adjusted Total	\$347,549,281	\$231,699,521	\$216,937,443	\$173,556,571
	100.0%	66.7%	62.4%	49.8%

Fiscal Year 2022-2023 (D-3)

This month we recorded \$153,101 in OPS and \$560,208 in POS. To date, we have spent 97.2% of our OPS and 71.6% of our POS allocations.

Fiscal Year 2021-22 (C-4)

This month we recorded \$(360) in OPS and \$25,611 in POS. To date, we have spent 99.5% of our OPS and 90.0% of our POS allocations.

FRANK D. LANTERMAN REGIONAL CENTER
NOTES TO FINANCIAL STATEMENTS
FOR THE 8th SERVICE MONTH ENDED FEBRUARY 29, 2024

2023-2024

INVESTMENT SUMMARY

As of February 29th, about \$39.9 million was maintained in our business checking account with City National Bank. Interest earnings of about \$14,000 on the business checking account and about \$87,000 on the Treasury Bills were reported, while about \$1,400 in ICF SPA administrative fee deposits were recorded for the month.

OPERATIONS

13-Total Personal Services includes three payroll periods and heavy temp help.

26-Board & Committee Expenses credit balance is due to the timing of a voided check that was replaced in the prior month.

PURCHASE OF SERVICES

Note: There were 21 service days in February, compared to 23 service days in January. The client caseload increased by 101 to 12,961 bringing the net increase for the current fiscal year to 693 clients. The most noteworthy increases in monthly payments include the following:

2-ICF/SNF Facility includes over \$588,000 in LAG payments to ICF facilities, which will be reimbursed when the facilities receive payments from Medi-Cal.

6-Supported Employment includes almost \$225,000 in late bills.

COMMUNITY PLACEMENT PLAN (CPP)

There have been 0 CPP placements in February, continuing the fiscal year with no new placements.

2022-2023

OPERATIONS – includes facility maintenance, accounting fees, travel expenses and an ARPA social recreation contract.

PURCHASE OF SERVICES – includes day training, supported employment, non-medical professional, non-medical program, other authorized services and in-home respite.

2021-2022

OPERATIONS – includes SDP participant supports and a credit to facility maintenance.

PURCHASE OF SERVICES – includes other authorized services, medical equipment, medical care professional, HCBS compliance contracts and ARPA provider training reimbursements.

**FRANK D. LANTERMAN REGIONAL CENTER
CONTRACT SUMMARY
FEB-24**

FISCAL YEAR	CONTRACT	FUND	BUDGET	CLAIMED	PERCENT CLAIMED	BALANCE OF BUDGET
2023-2024	E-1	Operations - Main Contract	39,587,637	22,308,252	56.4%	17,279,385
		Purchase of Services - Main Contract	347,549,281	205,612,347	59.2%	141,936,934
		Community Placement Plan	2,307,590	555,804	24.1%	1,751,786
		Family Resource Center	155,701	100,148	64.3%	55,553
		TOTAL:	389,600,209	228,576,552	58.7%	161,023,658
2022-2023	D-3	Operations - Main Contract	34,263,348	33,316,594	97.2%	946,754
		Operations - Disparities (SAE Grant)	168,500	147,500	87.5%	21,000
		Operations - LACC Plan	625,148	228,067	36.5%	397,081
		Purchase of Services - Main Contract	392,930,796	281,198,051	71.6%	111,732,745
		Community Placement Plan	1,178,778	1,022,356	86.7%	156,422
		Family Resource Center	155,701	152,056	97.7%	3,645
TOTAL:	429,322,271	316,064,624	73.6%	113,257,647		
2021-2022	C-4	Operations - Main Contract	29,437,838	29,277,842	99.5%	159,996
		Operations - Disparities (SAE Grant)	32,500	30,815	94.8%	1,685
		Operations - LACC Plan	734,345	711,523	96.9%	22,822
		Operations - ARPA Provider Network	6,743,000	5,570,748	82.6%	1,172,252
		Purchase of Services - Main Contract	300,576,502	270,553,992	90.0%	30,022,510
		Community Placement Plan	2,246,883	1,313,503	58.5%	933,380
		Family Resource Center	155,701	154,628	99.3%	1,074
TOTAL:	339,926,769	307,613,050	90.5%	32,313,719		

FRANK D. LANTERMAN REGIONAL CENTER
ANALYSIS OF REVENUE AND EXPENDITURES
FISCAL YEAR 2023-2024
FEB-24

	BUDGET (E-1)	NET EXPENDED MONTH	Y-T-D	PERCENT EXPENDED	BALANCE OF BUDGET	
Operations - Main Contract						
1	Personal Services	33,179,644	3,226,727	19,350,180	58.3%	13,829,464
2	Operating Expenses	8,004,993	433,641	4,173,033	52.1%	3,831,960
3	LESS: Interest Income	(950,000)	(101,020)	(575,929)	60.6%	(374,071)
4	LESS: Other Income	(647,000)	(1,397)	(639,032)	98.8%	(7,968)
5	Total Operations - Main Contract:	39,587,637	3,557,950	22,308,252	56.4%	17,279,385
Purchase of Services - Main Contract						
6	Out-of-Home	77,361,856	7,810,272	52,298,116	67.6%	25,063,740
7	Day Program	32,445,758	2,779,992	20,035,952	61.8%	12,409,806
8	Other Services	211,352,327	20,355,587	134,121,185	63.5%	77,231,142
9	Budget Allocation Surplus/(Deficit)	26,918,380	0	0	0.0%	26,918,380
10	LESS: ICF SPA Program	(529,040)	(93,123)	(842,906)	159.3%	313,866
11	Total Purchase of Services:	347,549,281	30,852,727	205,612,347	59.2%	141,936,934
Community Placement Plan						
12	Personal Services	680,390	42,926	536,366	78.8%	144,025
13	Operating Expenses	27,200	2,267	18,253	67.1%	8,946
14	Purchase of Services	1,600,000	(99,363)	1,185	0.1%	1,598,815
	Total CPP:	2,307,590	(54,170)	555,804	24.1%	1,751,786
Family Resource Center						
15	Total FRC:	155,701	12,637	100,148	64.3%	55,553
16	GRAND TOTAL:	389,600,209	34,369,144	228,576,552	58.7%	161,023,658

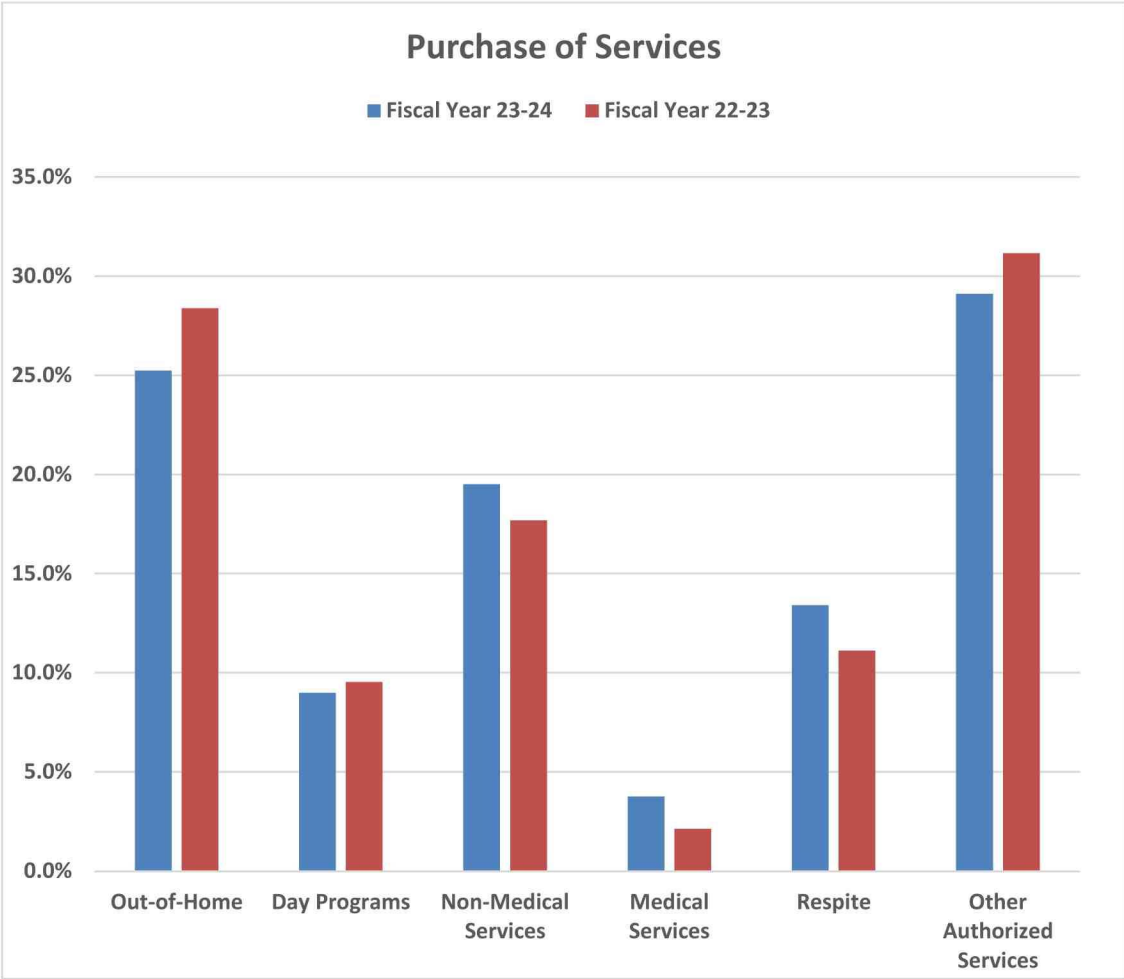
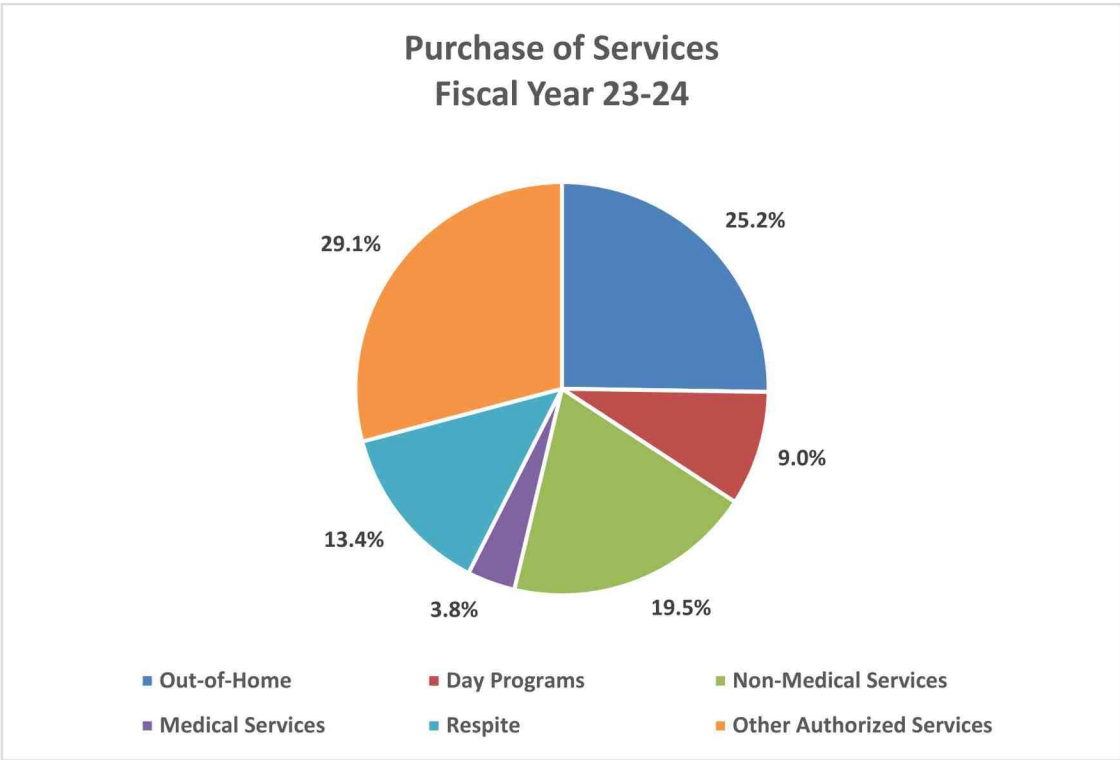
FRANK D. LANTERMAN REGIONAL CENTER
OPERATIONS
FISCAL YEAR 2023-2024
FEB-24

	BUDGET (E-1)	NET EXPENDED MONTH	Y-T-D	PERCENT EXPENDED	BALANCE OF BUDGET	
Personal Services						
1	Salaries & Wages	24,550,406	2,492,650	14,418,133	58.7%	10,132,273
2	Temporary Help	1,000,000	106,808	565,615	56.6%	434,385
3	Contract Services	702,000	26,344	234,505	33.4%	467,495
4	Subtotal:	26,252,406	2,625,802	15,218,254	58.0%	11,034,152
Benefits						
5	Retirement/Pension	2,749,535	275,539	1,596,158	58.1%	1,153,377
6	Medicare Tax	362,714	36,608	212,649	58.6%	150,065
7	Health Benefits	3,425,930	262,821	2,055,040	60.0%	1,370,890
8	Workers' Compensation	135,725	4,199	111,012	81.8%	24,713
9	Unemployment Insurance SUI	103,769	8,800	34,604	33.3%	69,165
10	Non-Industrial Disability	79,063	7,686	63,828	80.7%	15,235
11	Life Insurance	70,502	5,271	58,637	83.2%	11,865
12	Subtotal:	6,927,238	600,925	4,131,926	59.6%	2,795,312
13	Total Personal Services:	33,179,644	3,226,727	19,350,180	58.3%	13,829,464
Operating Expenses						
14	Equipment Maintenance	79,400	8,833	45,834	57.7%	33,566
15	Facility Rent	3,223,023	255,652	2,082,564	64.6%	1,140,459
16	Facility Maintenance	891,297	1,687	178,957	20.1%	712,340
17	Communication	482,500	35,067	431,861	89.5%	50,639
18	General Office Expenses	159,800	12,986	116,237	72.7%	43,563
19	Printing	31,900	0	38,022	119.2%	(6,122)
20	Insurance	320,500	23,608	205,650	64.2%	114,850
21	Data Processing	369,600	17,501	244,864	66.3%	124,736
22	Data Processing Maintenance	555,500	9,905	193,054	34.8%	362,446
23	Interest Expense	2,000	0	0	0.0%	2,000
24	Bank Fees	12,000	0	0	0.0%	12,000
25	Legal Fees	255,000	22,761	254,431	99.8%	569
26	Board & Committee Expenses	15,000	(513)	10,262	68.4%	4,738
27	Accounting Fees	64,350	0	0	0.0%	64,350
28	Equipment Purchases	427,500	0	22,628	5.3%	404,872
29	Consulting/Training	190,000	30,452	238,625	125.6%	(48,625)
30	Travel	68,300	5,696	45,565	66.7%	22,735
31	ARCA Dues	69,362	5,699	45,593	65.7%	23,769
32	General Expenses	174,600	4,307	14,946	8.6%	159,654
33	SDP Participant Supports	78,810	0	3,940	5.0%	74,870
35	Tuition Reimbursement Program	0	0	0	0.0%	0
36	RBT Stipend Program	192,000	0	0	0.0%	192,000
37	Resource Development Project	300,000	0	0	0.0%	300,000
38	Other	42,551	0	0	0.0%	42,551
39	Total Operating Expenses:	8,004,993	433,641	4,173,033	52.1%	3,831,960
Interest & Other Income						
40	LESS: Interest Income	(950,000)	(101,020)	(575,929)	60.6%	(374,071)
41	LESS: Other Income	(647,000)	(1,397)	(639,032)	98.8%	(7,968)
42	Total Interest & Other Income:	(1,597,000)	(102,417)	(1,214,961)	76.1%	(382,039)
43	TOTAL OPERATIONS MAIN CONTRACT:	39,587,637	3,557,950	22,308,252	56.4%	17,279,385

**FRANK D. LANTERMAN REGIONAL CENTER
PURCHASE OF SERVICES - MAIN CONTRACT
FISCAL YEAR 2023-2024
FEB-24**

	BUDGET (E-1)	NET EXPENDED MONTH	Y-T-D	PERCENT EXPENDED	BALANCE OF BUDGET
Number of Service Days:		21			
Out-of-Home					
1 Community Care Facility	76,351,282	7,126,366	51,024,172	66.8%	25,327,110
2 ICF/SNF Facility	1,010,574	683,905	1,273,944	126.1%	(263,370)
3 Total Out-of-Home:	77,361,856	7,810,272	52,298,116	67.6%	25,063,740
Day Programs					
4 Day Care	635,977	36,427	321,603	50.6%	314,374
5 Day Training	29,946,302	2,400,167	18,498,169	61.8%	11,448,133
6 Supported Employment (SEP)	1,863,479	343,398	1,216,181	65.3%	647,298
7 Work Activity Program (WAP)	0	0	0		0
8 Total Day Programs:	32,445,758	2,779,992	20,035,952	61.8%	12,409,806
Other Services					
9 Non-Medical Professional	29,309,693	2,713,887	19,317,192	65.9%	9,992,501
10 Non-Medical Program	30,652,715	3,321,295	20,705,752	67.5%	9,946,963
11 Home Care Services	8,070,601	760,191	4,972,610	61.6%	3,097,991
12 Transportation	3,350,834	290,072	1,991,547	59.4%	1,359,287
13 Prevention	23,379,823	1,700,926	14,317,243	61.2%	9,062,580
14 Other Authorized	66,126,898	6,241,915	41,551,350	62.8%	24,575,548
15 P&I Expense	213,647	14,442	122,443	57.3%	91,204
16 Hospital Care	850,662	81,379	658,485	77.4%	192,177
17 Medical Equipment	88,139	16,569	55,651	63.1%	32,488
18 Medical Care Professional	8,572,874	1,032,637	6,175,255	72.0%	2,397,619
19 Medical Care Program	452,411	32,062	339,528	75.0%	112,883
20 Respite - In-Home	39,432,700	4,142,453	23,676,732	60.0%	15,755,968
21 Respite - Out-of-Home	10,631	5,383	22,916	215.6%	(12,285)
22 Camps	840,699	2,376	214,482	25.5%	626,217
25 Other	0	0	0	0.0%	0
26 Total Other Services:	211,352,327	20,355,587	134,121,185	63.5%	77,231,142
Adjustments					
27 Budget Allocation Surplus/(Deficit)	26,918,380	0	0	0.0%	26,918,380
28 LESS: ICF SPA Program	(529,040)	(93,123)	(842,906)	159.3%	313,866
29 Total Adjustments:	26,389,340	(93,123)	(842,906)	-3.2%	27,232,245
30 TOTAL PURCHASE OF SERVICES:	347,549,281	30,852,727	205,612,347	59.2%	141,936,934
31 Active Caseload	12,961	Net Increase for Fiscal Year			693
32 Change from Prior Month	101	Percent Increase for Fiscal Year			5.65%

**FRANK D. LANTERMAN REGIONAL CENTER
PURCHASE OF SERVICES EXPENDITURES SERVICE MONTH ENDED FEBRUARY 29, 2024**



**FRANK D. LANTERMAN REGIONAL CENTER
COMMUNITY PLACEMENT PLAN (CPP)
FISCAL YEAR 2023-2024
FEB-24**

	BUDGET (E-1)	NET EXPENDED MONTH	Y-T-D	PERCENT EXPENDED	BALANCE OF BUDGET	
CPP Personal Services						
1	Staffing - CPP	354,728	19,103	265,919	75.0%	88,809
2	Staffing - LDC	325,662	23,823	270,446	83.0%	55,216
3	Total CPP Personal Services:	680,390	42,926	536,366	78.8%	144,025
CPP Operating Expenses						
4	Consulting/Training - CPP	0	0	0	0.0%	0
5	General Expenses - CPP	13,600	1,133	9,187	67.6%	4,413
6	Consulting/Training - LDC	0	0	0	0.0%	0
7	General Expenses - LDC	13,600	1,133	9,067	66.7%	4,533
8	Total CPP Operating Expenses:	27,200	2,267	18,253	67.1%	8,946
9	Total CPP Operations:	707,590	45,193	554,619	78.4%	152,971
CPP Purchase of Services						
10	Community Care Facility	100,000	(99,363)	0	0.0%	100,000
11	ICF/SNF Facility	0	0	0	0.0%	0
12	Day Training	0	0	0	0.0%	0
13	Non-Medical Services	0	0	0	0.0%	0
14	Transportation	0	0	0	0.0%	0
15	Other Authorized	0	0	0	0.0%	0
16	P&I Expense	0	0	1,185		(1,185)
17	Medical Services	0	0	0	0.0%	0
18	Respite	0	0	0	0.0%	0
19	Start-up	1,500,000	0	0	0.0%	1,500,000
20	Total CPP Purchase of Services:	1,600,000	(99,363)	1,185	0.1%	1,598,815
21	TOTAL COMMUNITY PLACEMENT PLAN:	2,307,590	(54,170)	555,804	24.1%	1,751,786
22	Number of CPP Placements - Month	0	Total CPP Placements for Fiscal Year			0

FRANK D. LANTERMAN REGIONAL CENTER
 FAMILY RESOURCE CENTER (FRC)
 FISCAL YEAR 2023-2024
 FEB-24

	BUDGET (E-1)	NET EXPENDED MONTH	Y-T-D	PERCENT EXPENDED	BALANCE OF BUDGET	
FRC Personal Services						
1	Family Support Specialist	75,624	6,302	50,416	66.7%	25,208
2	Resource & Info Coordinator	46,300	3,858	30,867	66.7%	15,433
3	Resource & Info Specialist	23,717	1,976	15,811	66.7%	7,906
4	Total FRC Personal Services:	145,641	12,137	97,094	66.7%	48,547
FRC Activities/Projects						
5	Info Dissemination & Referral	3,560	500	2,654	74.6%	906
6	Public Awareness	1,200	0	0	0.0%	1,200
7	Family/Professional Collaboration	5,300	0	400	7.5%	4,900
8	Total FRC Activities/Projects:	10,060	500	3,054	30.4%	7,006
9	TOTAL FAMILY RESOURCE CENTER:	155,701	12,637	100,148	64.3%	55,553

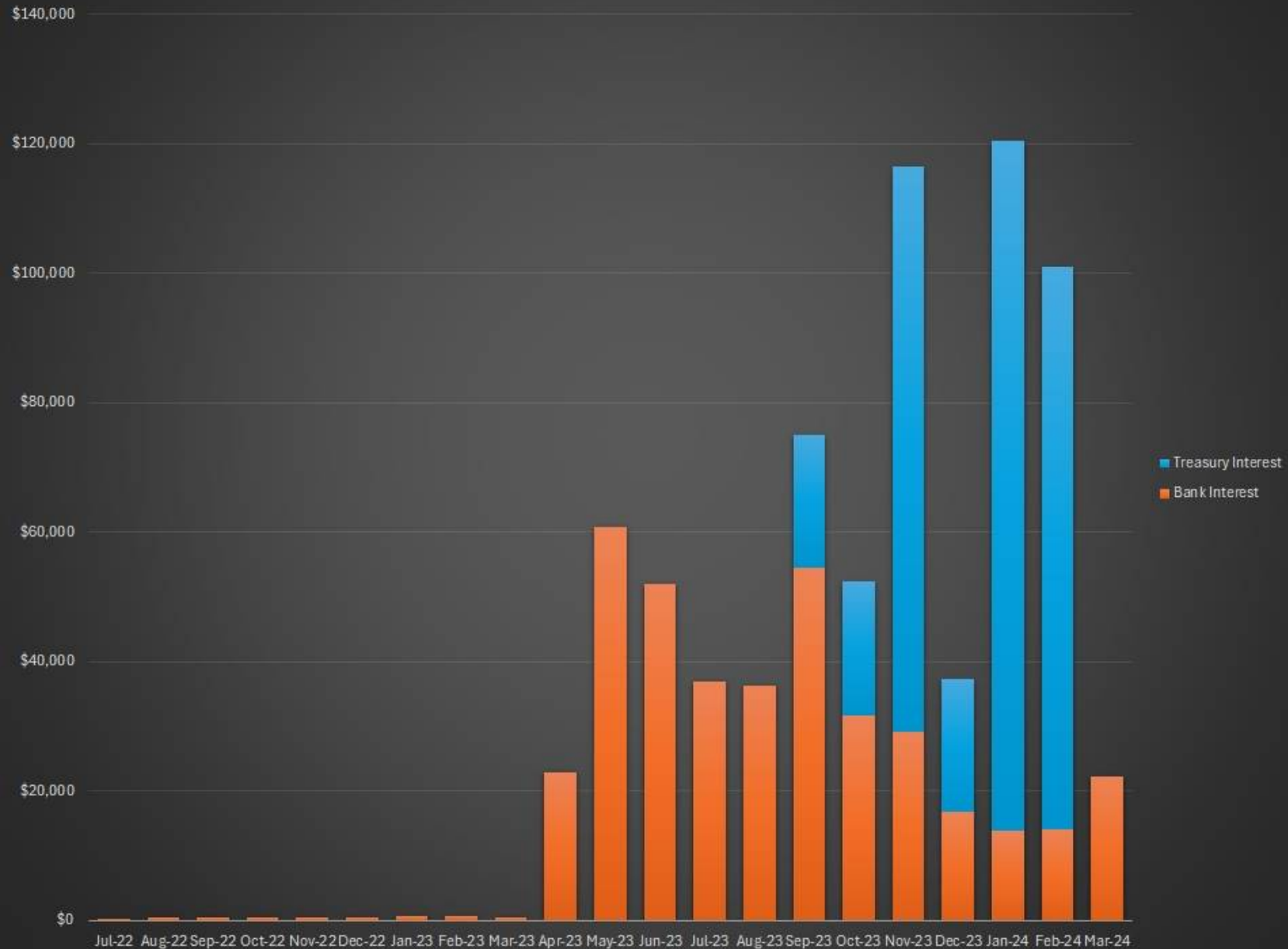
FRANK D. LANTERMAN REGIONAL CENTER
ANALYSIS OF REVENUE AND EXPENDITURES
FISCAL YEAR 2022-2023
FEB-24

	BUDGET (D-3)	NET EXPENDED MONTH	TOTAL EXPENDED	PERCENT EXPENDED	BALANCE OF BUDGET	
Operations - Main Contract						
1	Personal Services	27,119,437	164	26,709,934	98.5%	409,503
2	Operating Expenses	7,155,911	152,937	6,810,536	95.2%	345,375
3	LESS: Interest Income	(5,000)	0	(140,065)	2801.3%	135,065
4	LESS: Other Income	(7,000)	0	(63,811)	911.6%	56,811
5	Total Operations:	34,263,348	153,101	33,316,594	97.2%	946,754
Operations - Disparities (SAE Grant)						
6	Total SAE Grant:	168,500	0	147,500	87.5%	21,000
Operations - LACC Plan						
7	Total LACC Plan:	625,148	50,389	228,067	36.5%	397,081
Purchase of Services - Main Contract						
8	Out-of-Home	76,338,240	(78,867)	74,744,362	97.9%	1,593,878
9	Day Program	29,555,585	262,580	29,596,790	100.1%	(41,205)
10	Other Services	216,498,154	376,495	177,947,824	82.2%	38,550,330
11	Budget Allocation Surplus/(Deficit)	70,960,477	0	0	0.0%	70,960,477
12	LESS: ICF SPA Program	(421,660)	0	(1,090,925)	258.7%	669,265
13	Total Purchase of Services:	392,930,796	560,208	281,198,051	71.6%	111,732,745
Community Placement Plan						
14	Personal Services	707,590	0	678,711	95.9%	28,879
15	Operating Expenses	0	0	26,917		(26,917)
16	Purchase of Services	471,188	0	316,729	67.2%	154,459
17	Total CPP:	1,178,778	0	1,022,356	86.7%	156,422
Family Resource Center						
18	Total FRC:	155,701	0	152,056	97.7%	3,645
19	GRAND TOTAL:	429,322,271	763,699	316,064,624	73.6%	113,257,647

**FRANK D. LANTERMAN REGIONAL CENTER
ANALYSIS OF REVENUE AND EXPENDITURES
FISCAL YEAR 2021-2022
FEB-24**

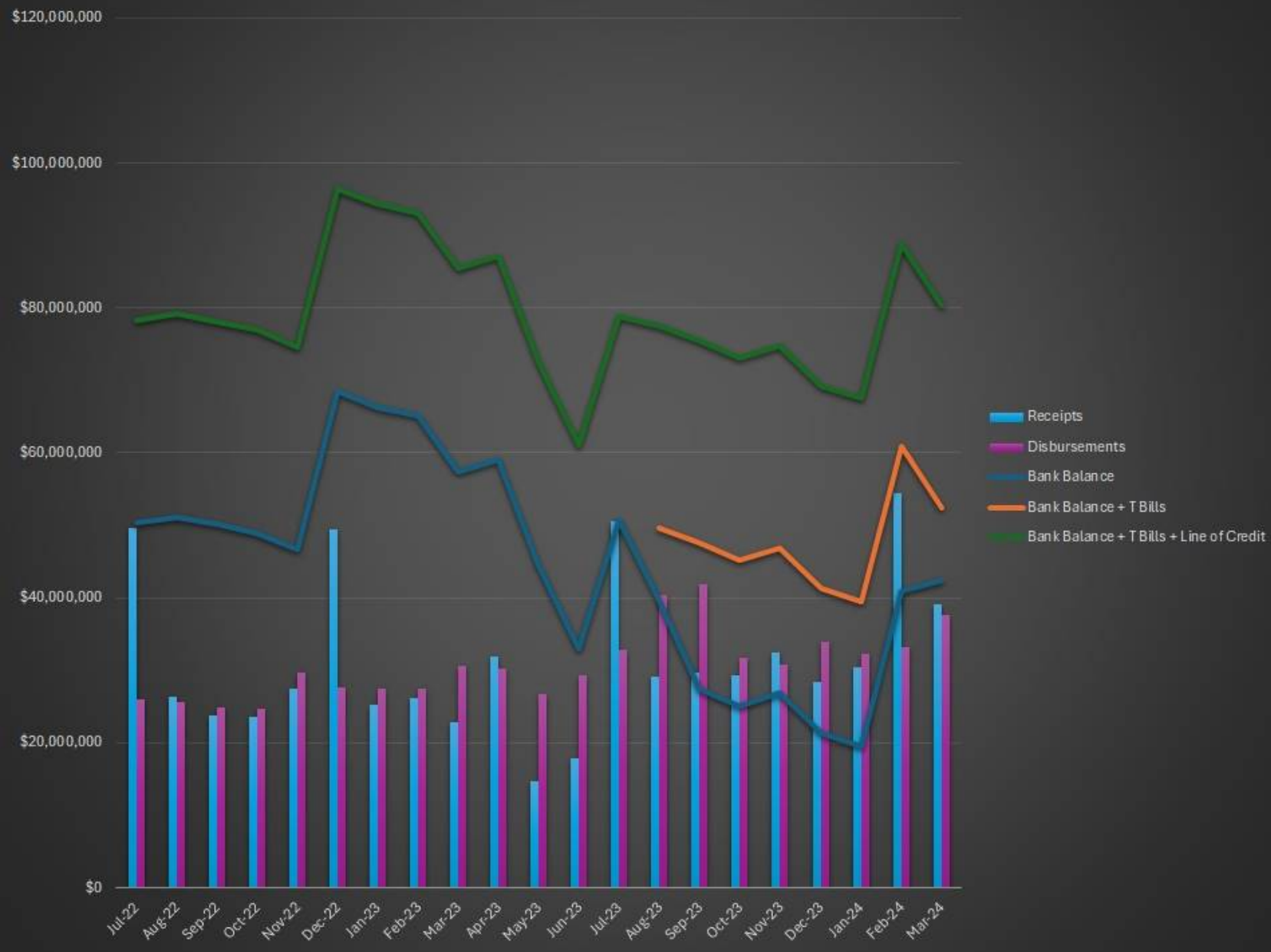
	BUDGET (C-4)	NET EXPENDED MONTH	TOTAL EXPENDED	PERCENT EXPENDED	BALANCE OF BUDGET	
Operations - Main Contract						
1	Personal Services	22,197,162	0	22,249,749	100.2%	(52,587)
2	Operating Expenses	7,295,676	(360)	7,039,392	96.5%	256,284
3	LESS: Interest Income	(25,000)	0	(4,179)	16.7%	(20,821)
4	LESS: Other Income	(30,000)	0	(7,121)	23.7%	(22,879)
5	Total Operations:	29,437,838	(360)	29,277,842	99.5%	159,996
Operations - Disparities (SAE Grant)						
6	Total SAE Grant:	32,500	0	30,815	94.8%	1,685
Operations - LACC Plan						
7	Total LACC Plan:	734,345	0	711,523	96.9%	22,822
Operations - ARPA Provider Network						
8	Total ARPA Provider Network:	6,743,000	0	5,570,748	82.6%	1,172,252
Purchase of Services - Main Contract						
9	Out-of-Home	70,959,214	573	69,624,995	98.1%	1,334,219
10	Day Program	28,374,545	0	27,206,786	95.9%	1,167,759
11	Other Services	175,623,358	25,038	174,725,602	99.5%	897,756
12	Budget Allocation Surplus/(Deficit)	26,201,706	0	0	0.0%	26,201,706
13	LESS: ICF SPA Program	(582,321)	0	(1,003,390)	172.3%	421,069
14	Total Purchase of Services:	300,576,502	25,611	270,553,992	90.0%	30,022,510
Community Placement Plan						
15	Personal Services	678,710	0	678,710	100.0%	(0)
16	Operating Expenses	28,900	0	27,200	94.1%	1,700
17	Purchase of Services	1,539,273	112,500	607,592	39.5%	931,681
18	Total CPP:	2,246,883	112,500	1,313,503	58.5%	933,380
Family Resource Center						
19	Total FRC:	155,701	0	154,628	99.3%	1,074
GRAND TOTAL:						
		339,926,769	137,751	307,613,050	90.5%	32,313,719

Interest Earnings July 2022 - Present



Cash Flow

July 2022 - Present



CLIENT ADVISORY COMMITTEE

Frank D. Lanterman Regional Center

Client Advisory Committee

April 8, 2024

MINUTES

PRESENT

Bradley Smith, Chair
Thomas Espinosa
James Li

GUESTS

Melvena Mann
Miguel Lugo, Disability Voices United
Kennia Reyes, START Services

STAFF

Juan Maldonado
Srbui Ovsepyan
John Valencia
Maureen Wilson

NOT PRESENT

Gaby Funes
Rachelle Cabrera
Michael Bolds

CALL TO ORDER

The meeting was called to order at 4:33 P.M.

APPROVAL OF MINUTES

The minutes from March 11, 2024 were reviewed and approved by consensus.

START SERVICES-INTRODUCTION

Ms. Kennia Reyes presented an overview of START services. These include but are not limited to: 24/7 crisis response, medication review, crisis intervention planning, collaboration with service providers, engagement of a system of support, and outreach and training to individuals, families and community partners.

Committee member asked what the main goal of START is. Ms. Reyes responded that one of the main goals is to stabilize the individual in their current situation and ensure that the individual is

safe. She continued to explain the referral criteria. She also shared an example of an individual who receives START services and what their supports look like.

Committee member shared his personal experience as a client receiving START services and recommended START to clients.

ANNUAL PROJECT

Ms. Ovsepyan introduced Mr. Juan Maldonado, Lanterman's former National Voting Registration Advocate, and Ms. Maureen Wilson, Director of Training and Development. She reminded the CAC that they agreed to make a video and a flyer regarding registering and voting as part of the committee's annual project. Mr. Maldonado shared a content outline for the video and reviewed it with all. The three main sections should include: why voting matters, how to register, and what happens after registering to vote. A great idea is to have committee members talk about different topics throughout the video. Discussion followed.

Ms. Mann and Mr. Smith shared their different experiences when voting in the past and the type of assistance they did and didn't receive. They believe that this is information that clients should be aware of and should be included in this video.

Mr. Lugo asked if this video will be made in different languages. Ms. Wilson responded that a translation is available.

Mr. Smith asked Ms. Ovsepyan about Mr. Gabriel and Mr. Scott from Client Rights Advocacy. She stated that she has reached out to them and they will attend a future CAC meeting to present and assist with this project.

Ms. Ovsepyan asked the committee to think about their voting experiences to share in the video.

NEXT MEETING

The next meeting is scheduled for May 13, 2024.

ADJOURNMENT

The meeting was adjourned at 5:39 PM

/gs

PROGRAMS AND SERVICES COMMITTEE

Frank D. Lanterman Regional Center

Programs & Services Committee

April 10, 2024

MINUTES

PRESENT

Lupe Trevizo-Reinoso, Chair
Debbie Cornejo
Karla Garcia
Darryl Goodus
Kristianna Moralls
Trudy Robinson

GUEST

Donald Pippin
Marie Zimmerle
Charles Lindenblatt

NOT PRESENT

Oscar Carvajal
Yudy Mazariegos

STAFF

Juan Maldonado
Srbui Ovsepyan
Maureen Wilson

CALL TO ORDER

Ms. Trevizo-Reinoso called the meeting to order at 10:02 A.M.

APPROVAL OF MINUTES

The minutes of March 13, 2024 were reviewed and approved by consensus.

EMPLOYMENT ADULT DAY SERVICES STANDARD

Ms. Ovsepyan reviewed the Employment Adult Day Services Standard and highlighted the updates. There were no changes recommended to this.

Mr. Goodus made a motion to recommend the Employment Adult Day Services Standard as drafted for final Board approval. This was seconded by Ms. Cornejo and approved by consensus.

COORDINATED FAMILY SERVICES

Ms. Ovsepyan reported that DDS developed Coordinated Family Services (CFS) and it launched early 2023. She highlighted that CFS is:

- A new service for adults 18+ who live with their families
- Intended to coordinate and schedule services and supports received by the adult in the family home
- Tailored to the unique needs of the person served and their family, taking into account their language and culture
- Primarily provided in a person's home and community

CFS may also include identifying supports in the family home, assistance and training for individuals and their family to navigate comprehensive services tailored to meet their needs, additional information or resources for individual's diagnosis, transportation, and coordinating consistency in training across providers. The Center currently has 3 vendors providing CFS to 32 individuals and there are 8 different languages available.

Ms. Ovsepyan highlighted many examples of CFS successes such as college support, emergency plan preparation, and transportation to medical appointments. DDS would like families who are receiving these services to take their survey for feedback regarding CFS.

STATEWIDE TRAINING MANDATES-TRAINING & DEVELOPMENT

Mr. Juan Maldonado and Ms. Maureen Wilson presented the 2023-2024 Training mandates that Regional Center is currently implementing. A timeline indicates that four different trainings began between June 2023 and June 2024. These include: Person Centered Training (PCT), Implicit Bias Training, Person Centered Planning (PCP) Training, and Cultural Humility Training. Mr. Maldonado shared how many staff persons at the Center have completed all trainings and the amount of time each training consists of. He summarized that these are meant to improve disparities with the community of people we serve and the initiatives reflect a culture shift. Ms. Wilson added that all of these trainings are also available for providers. Ms. Ovsepyan reiterated that all trainings are mandated.

The committee discussed that while these trainings and content are very critical, it is also time consuming and may be challenging for providers who are not able to bill for staff training time. Discussion followed with the committee.

NEXT MEETING

The next committee meeting is scheduled on May 8, 2024.

ADJOURNMENT

The meeting was adjourned at 11:16 A.M.

/gs

DRAFT



TITLE: Employment and Adult Day Services

DOCUMENT: Service Standard

DATE REVISED: Approved by the Board of Directors on February 24, 2010.
Approved by the Department of Developmental Services on July 23, 2010

Employment and Adult Day Services, which include a variety of daytime service options including, but not limited to, vocational training, work services, community integration training programs, individual and group supported employment programs, activity centers, day programs, and tailored day services, are typically available to individuals served by the Regional Center beginning between ages 18 and 22, when the individual has received a diploma or certificate of completion and is no longer eligible for services through the local educational agency.

Employment

The Lanterman Regional Center (Regional Center) has adopted an Employment First policy and believes that competitive, integrated employment should be the first consideration by planning teams for every working age adult served by the Regional Center. Further, the California legislature, through its Employment First policy, located at Welfare and Institutions Code section 4869, has identified competitive, integrated employment as the primary goal for working age adults with developmental disabilities, regardless of the severity of their disabilities. Therefore, the Regional Center actively promotes competitive, integrated employment for all individuals with developmental disabilities who are able to work.

The Regional Center assists adults in gaining employment at the highest level of integration consistent with their abilities and interests. These opportunities include competitive, integrated employment, individual supported employment, and group supported employment. The Regional Center does not support programs that offer employment at sub-minimum wage.

The Regional Center shall not purchase any service that would otherwise be funded through generic resources. Upon request and decision of the planning team to secure an employment service, the Regional Center shall assist the individual and/or their conservator or authorized representative to explore all generic community resources including, but not limited to, Department of Rehabilitation, EDD and One Stop Work Centers. The Regional Center may provide job coaching while funding is

being secured from a generic resource in cases in which it is needed for the individual to maintain their employment.

Adult Day Services

Adults who need a greater level of support than is available in a work setting, who retire from work, or who are not eligible for employment, may participate in a variety of day services. For individuals who are employed part-time, the Regional Center may also provide funding for a day service to supplement the hours of employment.

Day services are intended to provide adults who do not work or who are employed part-time with the opportunity to have a pattern of life similar to individuals without disabilities by providing them with planned meaningful activities, typically for up to 30 hours per week. Depending on individualized needs, different types of day services may be combined within this time-period.

In selecting a day service option, the planning team gives preference to services that offer adults the opportunity to engage in meaningful, age-appropriate activities in the community. People are engaged in meaningful activities if they enjoy the activity, if they achieve something through their participation, if the activity assists them toward potential future employment, or if they gain knowledge or skills. Except as otherwise stated, the planning team also selects the least costly program, which includes the cost of transportation, that meets the needs of the individual being served. The individual will not be required to accept the least costly program if it is provided in a more restrictive or less integrated setting than other options.

SERVICE PROVIDER
ADVISORY COMMITTEE

**Frank D. Lanterman Regional Center
Service Provider Advisory Committee
April 3, 2024
Minutes**

This SPAC Committee Zoom meeting was called to order at 10:02 AM and introductions were made.

SPAC MEMBERS PRESENT

Dee Prescott
Kyra Griffith
Michaelann Gabriele
Nancy Niebrugge
Nicole Hajjar
Keri Castaneda
Andrew Day

EXCUSED

Kelly White
Bryan Chacon
Greg Sanchez

Guests:

Andrea Devers/PCS	Anna Polin/BuildAbility	Azniv Tonoyan/In2Vision
Bernadette Manalo/NBC/Ardm	Beatriz Diaz/In2Vision	Brian Nguyen/Easterseals
Carmon Thomas/AES	Cassandra Lukes/SVS	Chinelo Nwuke/Workforce Dev
Chinyere Emelobe/Opendoor	Christian De Paz/ACT	Cynthia Cordon/In2Vision
Darlibeth Garcia/	Darryl Goodus/Villa Esperanza	Dr. Shawn/AFA Hub
Esmy Abarabar/Opendoor	Jacob Esi/Elite Support	Jeanetta Burton/Workforce Dev
Jeanette Martinez/SVS	Jose Ramirez/Aveanna	Kendra Espinoza/Tender Touch
Kimberly Isaac/CalWes Homes	Kimberly Yrigoyen/SVS	Lanieta Hicks/PPTC
Mlopez/	Nanette Cruz/ECF	Regina Alina/In2Vision
Roger Managa/In2Vision	Neda Rezapoor/Thrive & Shine	Traci Martinez/Glendale Adv
Triandie Wold/Litlest Playma	Veronica Solano/Jeffrey Found	Priscilla Garcia/Jay Nolan
Celia Montes/ECF	Maria Davila/Passport 2 Learn	Delia Valenzuela/AbilityFirst
Cindi Raimondi/ABLE	Janet Amador/In2Vision	April Stover/AbilityFirst

Staff

Pablo Ibañez
Sonia Garibay

Public Comments

None

Approval of Minutes

The minutes from March 6, 2024, were approved as submitted.

portal access. Only regional centers and service providers will have access to the portal initially but once it's confirmed that all the information is accurate, families and individuals will have access to the database. Incentive payments will be issued to those service providers that submit information to build the database.

- DSP Stipends – Approval forms should be sent to Mr. Ibañez for review and signature. Forms will then be sent to Ms. Aide Herrera, Accounting Supervisor, for processing. Providers were reminded that this reimbursement is still available. Questions regarding DSP Stipend payments should be sent to Ms. Herrera; her info was shared in the chat.
- EVV – Respite, Home maker, supported living, personal assistance and home health service providers were reminded of the need to be Electronic Visit Verification (EVV) compliant. The state is hosting various trainings at different regional centers; LRC will be hosting a DDS EVV training on May 21, 2024. DDS will be reaching out to service providers that are required to use the EVV system to let them know about this training. Providers can register to one of the trainings using this link: [Registration Link](#)
- The Early Intervention training reimbursement program was extended through September of this year. Early Intervention providers are eligible to receive reimbursement for trainings from an list of allowable trainings. Providers will need to ask permission from DDS to be reimbursed for trainings not on the allowable list.
- Lanterman Processes – it was clarified that all service providers are required to submit to the RC a DS1891 Disclosure Statement every two years. This requirement is tied to the Title 17 section entitled the “Biennial Review Requirement”. This regulation requires regional centers to confirm that service providers continue to meet the same initial vendorization eligibility requirements. As such, Lanterman will require service providers to submit an Self-Certification attestation form every two years; this form will be piloted with a few providers first then it will be sent to all service providers; instructions will be attached to the form. Providers are required to submit one form per vendor number. Both forms will be available via Seamless.
- LRC had a Zoom meeting with residential service providers to let them know that effective April 1st, the worksheets that were created by the RC and made available to providers during the pandemic to request funding for daytime supplemental services were discontinued; LRC is going back to the pre-pandemic process. Funding is still available, but all requests need to go through service coordination.

SP Breakfast

No report.

Provider Fair

No Report.

Provider Training

No report.

NEW BUSINESS

Grassroots

Mr. Ibañez and a small team represented LRC at Grassroots and he reported that the most important topic was rate reform. He visited 5 Assembly members; 4 out of 5 legislators visited by regional

REPORTS

Board Meeting

Ms. Prescott reported the following:

- Mr. Ibañez gave a presentation on the efforts to develop affordable housing for the LRC community.
- Ms. Karem Chacana, Director of Human Resources, shared the leadership initiatives regarding training for staff.

HCBS Update

Ms. Garibay reported that a Person-Centered Thinking Training is currently underway going through April 11. The next 4-day, 4-hour training is scheduled to start on April 30th, May 2nd, May 7 and May 9.

Ms. Garibay shared that there will be other trainings available in August and October; providers were encouraged to register their staff to attend these trainings; they are free of charge for the LRC providers. These trainings will be led by newly certified PCT trainers with the support of Helen Sanderson Associates. Link for registration was shared in the chat.

Ms. Garibay additionally shared that Mr. Tom Pomeranz has agreed to come back to do on-site coaching for approximately 40 selected service providers; QA staff will also be participating in these sessions. The first on-site visits are scheduled for April 15 through April 19, the following visits are from May 20 through May 24, the following visits are from June 17 through June 21 and the last on-site visits from July 8 through July 12.

Selected providers will receive a letter from the QA team about what to expect but also Mr. Pomeranz will be contacting service providers individually to schedule the on-site visit.

Ms. Garibay shared that the Making Community Connections training is available to community integration programs, behavior management programs and some SLS programs; this training will help providers to achieve full HCBS compliance. A notification will be sent to residential providers then it will be opened to providers that have staff that support people in the community. It was suggested to register only one person per organization. These 3-hour trainings are scheduled 6 Mondays in a row starting April 12 through June 3rd; starting time is 9:00am to 12:00pm. Helen Sanderson Associates will be helping with this training as well. Flyers were shared in the chat.

Ms. Garibay also informed that LRC will be working with a consultant agency called Thrive, led by Heather and Brian Diaz. This agency will be contacting service providers that are not meeting the HCBS final rule requirements and help them find the resources they need to become 100% compliant.

OLD BUSINESS

DDS/LRC Updates

Mr. Ibañez shared the following:

- DDS sent an email regarding the Statewide Provider Database efforts. There is an overall push to standardize the vendorization and other regional center processes. DDS will collect information from service providers and to create a statewide service provider directory with

centers that day agreed to sign a letter asking the Governor to keep the current July 2024 date for the third and final phase of rate reform.

Another topic that got attention was the “Blue Envelope” Assembly Bill 2002 which will establish a process where if an individual with developmental disabilities gets stopped by law enforcement personnel, they or a support person or family member can show a card to signal that the individual has a developmental disability so they will know to respond differently.

There was advocacy to keep the regional center intact given the need for a system that focuses specifically on people with developmental disabilities. People that attended said that it was a very good experience after all.

UPDATES/ANNOUNCEMENTS/CONCERNS

- Ms. Prescott shared that the advocacy event “DisCo” will be doing advocacy visits on April 9 and April 10. This event is sponsored by Easterseals, ARC and UCP. The third week of the month California Adult Day Services (CADS) will be visiting the Capitol as well.
- Ms. Castaneda shared that providers from the L.A. Coalition met with Assemblymember Fong. She informed that AbilityFirst is part of a statewide collaborative called El Arc that focuses on the issue of POS Disparities within the Latino community. She stated that these disparities have been the focus of attention for many years but there is still not a big impact, even though a lot of money has been put into the system. DDS will be asked to do a study to focus on what are the programs and services that the community wants. There will be a forum and a rally on this issue on May 18 in Bakersfield. English and Spanish flyers were shared in the chat.

ADJOURNEMENT

The meeting was adjourned at 11:15 am.

/ip

Service Provider Advisory Committee Meeting
ATTENDANCE

2023-2024	N O V 23	D E C 23	J A N 24	F E B 24	M A R 24	A P R 24	M A Y 24	J U N 24	J U L 24	A U G 24	S E P 24	O C T 24	T O T A L
D. PRESCOTT - Chair	N	X	N	X	X	X							
K. CASTANEDA	O	X	O	E	X	X							
N. HAJJAR		E		X	X	X							
G. SANCHEZ	M	X	M	X	X	E							
K. GRIFFITH	E	X	E	X	X	X							
K. WHITE	E	X	E	E	X	E							
N. NIEBRUGGE	T	X	T	X	X	X							
M. GABRIELE	I	X	I	X	X	X							
A. DAY	N	X	N	X	E	X							
B. CHACON	G	X	G	X	X	E							