



BOARD OF DIRECTORS MEETING

Wednesday, August 25, 2021 - 6:00 PM

Register in advance for this meeting/webinar:

https://us02web.zoom.us/webinar/register/WN_hlk9V0AMSkWgWpbXp-zjVg

After registering, you will receive a confirmation email containing information about joining the meeting/webinar.

ACTION ITEM	ORDER	GENERAL SESSION AGENDA	
	1	CALL TO ORDER	Louis Mitchell
	2	PUBLIC INPUT/ANNOUNCEMENTS	Louis Mitchell
ACTION	3	APPROVAL OF MINUTES <ul style="list-style-type: none"> • June 23, 2021 	Louis Mitchell
	4	BOARD EDUCATION <ul style="list-style-type: none"> • The Role of ARCA 	Amy Westling Melinda Sullivan
ACTION	5	EXECUTIVE DIRECTOR'S REPORT <ul style="list-style-type: none"> • Annual Conflict of Interest Review • 2021 Board Composition Survey • Caseload Ratio Plan of Correction • Returning to the Office 	Melinda Sullivan
	6	ARCA REPORT	Larry DeBoer Melinda Sullivan
ACTION ACTION	7	EXECUTIVE COMMITTEE <ul style="list-style-type: none"> • Ninth Restatement of Bylaws • Contracts over \$250,000. 	Louis Mitchell Melinda Sullivan
	8	ADMINISTRATIVE AFFAIRS COMMITTEE <ul style="list-style-type: none"> • Review of Financial Statements <ul style="list-style-type: none"> ➤ Cash Flow ➤ POS Update • FY 2018-19 & FY 2019-20 DDS Audit • FY 2020-21 Independent Audit • Line of Credit Update 	Larry DeBoer Kaye Quintero



ACTION	9	PROGRAMS AND SERVICES COMMITTEE <ul style="list-style-type: none"> • Draft 2022 Performance Plan • Fall Community Meetings 	Carmine Manicone
	10	CLIENT ADVISORY COMMITTEE <ul style="list-style-type: none"> • 2020 Committee Report 	Howard McBroom Carmine Manicone
For Information Only	11	NOMINATING COMMITTEE <ul style="list-style-type: none"> • Slate – New Director 	Al Marsella Melinda Sullivan
CLOSED SESSION	12 ACTION	EXECUTIVE SESSION <ul style="list-style-type: none"> • Approval of Minutes • Litigation 	Louis Mitchell Melinda Sullivan
	13	ADJOURNMENT	Louis Mitchell

APPROVAL OF MINUTES

LOS ANGELES COUNTY DEVELOPMENTAL SERVICES FOUNDATION

Board of Directors

June 23, 2021

MINUTES

PRESENT

Dina Richman, Chair
Elizabeth Beltran
Larry DeBoer
Mark Higgins
Gloria Leiva
Dr. Alex Li
Jonathan Martinez
Louis Mitchell
Jae Rhee
Dr. Anthony Stein
Yudy Mazariegos

NOT PRESENT

Rachelle Cabrera
Danielle Dejean
Kim Isaac
Dr. Anila Guruji
Ana Villasenor

ADVISOR TO THE BOARD - PRESENT

Al Marsella

STAFF

Pablo Ibanez
Carmine Manicone
Kaye Quintero
Melinda Sullivan
Maureen Wilson

GUESTS

Kimberly Bermudez
Anthony Brouwer
Sam Daley
Nikisia Simmons – DDS
Joon Song
Cecile Williams

CALL TO ORDER

Ms. Richman called the meeting to order at 6:00 PM. The meeting was conducted via Zoom.

PUBLIC INPUT

No public input was given.

ANNOUNCEMENTS

No announcements were made.

APPROVAL OF MINUTES

Dr. Stein moved to approve the minutes of May 26, 2021, Mr. DeBoer seconded the motion, and it passed unanimously.

BOARD EDUCATION

As part of Board Education and Training, Ms. Maureen Wilson, Director of Training and Development, gave a focused presentation on the Learning Management System (LMS). Board members were given the opportunity to ask questions and discuss the content.

As part of Board Education and Training, Mr. Pablo Ibanez, Director of Community Services, gave a focused presentation on housing. Board members were given the opportunity to ask questions and discuss the content.

EXECUTIVE DIRECTOR'S REPORT

May Revise

Ms. Sullivan advised the Board that there is no budget signed as of today. The legislature is currently working on its Budget Proposal for FY 2021-22 to present to the Governor for signature. Ms. Sullivan advised the Board that they could find the budget update as part of the ARCA highlights.

ARCA REPORT

ARCA Highlights

Mr. DeBoer advised the Board that he attended the ARCA meeting on June 17-18 via Zoom and that the highlights from the meeting were in the packet. Discussion followed.

ARCA - Generic Resources

Mr. DeBoer advised the Board that ARCA developed a handout explaining generic services provided by agencies other than regional centers for use with clients, families and the public. Copies were provided in the packet and it will be available online.

ARCA Web Academy

Mr. DeBoer reminded the Board that ARCA is seeking input from all regional center board members as they plan for their next ARCA Academy. The deadline is July 15, 2021.

EXECUTIVE COMMITTEE

Contract Over \$250, 000.

Mr. Ibanez and Ms. Sullivan reviewed with the Board the following contract in accordance with the Board approved policy for approval of contracts:

Provider/Organization: Brilliant Corners

Year: 2020 –2021

Amount of contract: \$600,000. (\$300,000. acquisition; \$300,000. rehabilitation) The home will serve 4 individuals and will have 4 private bedrooms and two bathrooms.

There were 3 providers/organizations interviewed, Brilliant Corners, HOPE, and Key Community Options. Brilliant Corners rated the highest score in the RFP process and is being recommended. Brilliant Corners has demonstrated extensive experience developing homes for Lanterman Regional Center as well as other regional centers. The Brilliant Corners team is very familiar with LRC's catchment area and CPP Housing Guidelines.

The Executive Committee is bringing forward the recommendation to approve the contract.

Dr. Stein moved to approve the contract with Brilliant Corners as presented, Mr. Mitchell seconded the motion, and it passed unanimously.

ADMINISTRATIVE AFFAIRS COMMITTEE

Review of Financial Statements

Mr. Higgins reviewed the financial statements through April 30, 2021.

Fiscal Year to date 2020-2021 (B-3)

In Operations (main contract) we have spent \$20,038,448 (79.0% of budget). In Purchase of services (main contract) we have spent \$204,452,561 before we add late bills. Including projected late bills, we will have spent \$208,469,700 (75.9% of budget).

Fiscal Year 2019-2020 (A-8)

This month we recorded \$65,490 in OPS and \$74,769 in POS. To date, we have spent 96.4% of our OPS and 98.5% of our POS allocations. We are currently projecting surpluses in both OPS and POS.

Fiscal Year 2018-2019 (E-5)

This month we recorded \$63,901 in OPS and \$10,069 in POS. To date, we have spent 99.8% of our OPS and 98.6% of our POS allocations. We have a very small surplus as well in POS.

NOMINATING COMMITTEE

Mr. Marsella brought forward the proposed Slate of Officers and Directors for election as follows:

Slate of Directors

Directors for Re-election

- Elizabeth Beltran
- Danielle Dejean
- Gloria Leiva
- Alex Li
- Louis Mitchell
- Jae Rhee
- Dina Richman
- Ana Villasenor

New Director

- Brigitte Sroujeh

Dr. Stein moved to approve the Slate of Directors for election and re-election as presented, Mr. DeBoer seconded the motion, and it passed unanimously.

Slate of Officers

- President - Gloria Leiva
- 1st Vice President- Elizabeth Beltran
- 2nd Vice President - Louis Mitchell
- Treasurer - Larry DeBoer
- Secretary - Mark Higgins
- Immediate Past President - Dina Richman

Dr. Stein moved to approve the Slate of Officers for election as presented, Mr. Higgins seconded the motion, and it passed unanimously.

RECOGNITION OF OUTGOING MEMBERS

Ms. Richman thanked and recognized outgoing Board member Tony Stein, Jonathan Martinez, and Rachelle Cabrera for their commitment and service to the Board.

ADJOURNMENT FOR EXECUTIVE SESSION

Ms. Beltran moved to suspend the General Session meeting at 7:25 PM for Executive Session to conduct business on Approval of Minutes, Personnel, Litigation, and the Executive Director's Performance Evaluation for FY 2020-21, Dr. Li seconded the motion, and it passed unanimously.

RECONVENE FOR GENERAL SESSION

The Board discussed in Executive Session the Approval of Minutes, Personnel, Litigation, and the Executive Director's Performance Evaluation for FY 2020-21.

ADJOURNMENT

The meeting was adjourned at 8:00 PM.

Elizabeth Beltran, Secretary

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BOARD OF DIRECTORS

ACTION LOG

June 23, 2021

	DESCRIPTION	ACTION	STATUS
	Approval of Minutes – <i>May 26, 2021</i>	<ul style="list-style-type: none">• Approved	
	Contact Over \$250,000 – Brilliant Corners	<ul style="list-style-type: none">• Approved	
	Slate of Officers and Directors	<ul style="list-style-type: none">• Approved	

EXECUTIVE DIRECTOR'S REPORT