

Frank D. Lanterman Regional Center

Administrative Affairs Committee

January 8, 2019

MINUTES

PRESENT

Dina Richman, Chair
Jack Gilbertson
Marjorie Heller
Sean Lee
Al Marsella
Jim Simonds
Dr. Tony Stein

NOT PRESENT

Greg Schaffer

GUEST

Rob Griffith, AGT

STAFF

Patrick Aulicino
Barry Londer
Melinda Sullivan

CALL TO ORDER

The meeting was called to order at 12:05PM

REVIEW OF MINUTES

The minutes of November 13, 2018 were reviewed and approved by consensus.

CHAIRPERSON'S REPORT

Ms. Richman thanked Mr. Simonds for his years of service on the committee.

REPORT FROM THE CORPORATE AUDITOR

Mr. Rob Griffith from Aiello, Goodrich, and Teuscher (AGT) reviewed the independent audit and tax return for 2017-2018. The audit expresses an unmodified opinion. He answered all questions that the committee had.

Ms. Heller made a motion to recommend to the Board that it accept the audited financial statements. This was seconded by Mr. Simonds and approved by consensus.

Mr. Griffith reviewed the tax returns and thanked staff for a great working relationship.

Dr. Stein made a motion to recommend to the Board that it approve the tax return as drafted. This was seconded by Mr. Marsella and approved by consensus.

The committee would like to commend staff for another great year.

UPDATE ON DDS AUDIT

Mr. Aulicino reported that staff from the Department finished their field work in early December. They had a verbal exit and found few issues; one item regarding family cost participation is being researched. We are currently waiting for the final report.

POS PROJECTIONS FOR 2018-19

The committee reviewed the 2018-19 POS expenditure projection reports for all regional centers. Mr. Aulicino reported that the overall projected deficit system wide is between \$81 and \$119 million. This is considerably less than in prior years at this time.

REVIEW OF FINANCIAL STATEMENTS

Cash Flow

Mr. Londer reported that we expect to have about \$21 million in our bank account at the end of March.

Fiscal Year 2018-2019 (E-1)

In Operations (main contract) we have spent \$9,192,895. In Purchase of Services (main contract), we have spent \$70,211,010 before we add late bills. Including projected late bills, we will have spent \$72,705,909.

Fiscal Year 2017-2018 (D-3)

This month we recorded \$4,605 in OPS and \$182,031 in POS. To date, we have spent 96.8% of our OPS and 99.2% of our POS allocations. We are currently projecting a small surplus in both OPS and POS.

Fiscal Year 2016-2017 (C-5)

This month we recorded \$249, 525 in OPS and \$46,348 in POS. To date, we have spent 97.2% of our OPS and 99.6% of our POS allocations. We are currently projecting a small surplus in both OPS and POS.

Mr. Londer reported that effective December 10, 2018, the bank has increased the interest earning rate from .3% to .6%.

SPACE ACQUISITION AND CONSTRUCTION UPDATE

Mr. Aulicino reported that we re-did the 7th floor and the 6th floor. There was a great effort from the operations and IT staff to accomplish all of this. All staff was also very cooperative. Currently, we are waiting for smaller adjustments to be finished.

Some discussion has already begun regarding the next phase of space acquisition and construction. In September, the center will know if we will have the first floor available either in 2020 or 2022.

Mr. Aulicino added that the contractors have been great; they are very attentive and quick to respond.

NEXT MEETING

The next meeting is scheduled on February 12, 2019.

ADJOURNMENT

The meeting was adjourned at 1:00 PM

/gs