

Frank D. Lanterman Regional Center

Administrative Affairs Committee

August 13, 2018

MINUTES

PRESENT

Dina Richman, Chair
Jack Gilbertson
Marjorie Heller

NOT PRESENT

Jim Simonds
Al Marsella
Greg Schaffer
Dr. Tony Stein

STAFF

Patrick Aulicino
Barry Londer
Melinda Sullivan

CALL TO ORDER

The meeting was called to order at 12:04 P.M.

REVIEW OF MINUTES

The minutes of June 12, 2018 were reviewed and approved by consensus.

CHAIRPERSON'S REPORT

Ms. Richman thanked members for agreeing to have this meeting on Monday for this month only. Mr. Aulicino announced to the committee that he will be retiring at the end of June 2019.

PRELIMINARY ALLOCATION FOR 2018-19

Mr. Aulicino reported that we received the preliminary allocation for this fiscal year. It is based on 80% of the proposed base Operations and Purchase of Services expenditures per the May revision. The intent letters for the first allocation should be out this week. This will provide us with the information we need to develop budgets for this year.

PROVIDER RATE STUDY

Mr. Aulicino reported that a study of provider rates is in process and the results are due to DDS by March 2019. The deadline for submission was August 3rd. We are currently at about 50% participation from service providers. The consultants are developing a variable rate model that would be flexible and could take into account when there are changes in certain areas such as minimum wage. Discussion followed.

CALIFORNIA COMMUNITY FOUNDATION UPDATE

Mr. Londer reviewed the statement activity for the California Community Foundation. Discussion followed.

REVIEW OF FINANCIAL STATEMENTS

Cash Flow

Mr. Londer reported that we will have approximately \$20 million in our account at the end of October.

Mr. Londer reviewed the financial statements through June 30, 2018.

Fiscal Year 2017-2018 (D-3)

In Operations (main contract) we have spent \$20,969,990. In Purchase of Services (main contract), we have spent \$159,113,501 before we add late bills. Including projected late bills, we will have spent \$161,955,691.

Fiscal Year 2016-2017 (C-5)

This month we recorded \$68,129 in OPS and \$46,487 in POS. To date, we have spent 94.2% of our OPS and 99.5% of our POS allocations. We are currently projecting a small surplus in both OPS and POS.

Fiscal Year 2015-2016 (B-4)

This month we recorded \$140 in OPS and \$814 in POS. To date, we have spent nearly 100.0% of our OPS and 99.4% of our POS allocations. We are currently projecting a negligible surplus in OPS and a small surplus in POS.

POS RECAP

Mr. Aulicino reported that we are estimating a small surplus in POS.

SPACE ACQUISITION FOR CONSTRUCTION UPDATE

Mr. Aulicino reported that we took additional space on the 4th floor and we also re-did part of the 7th floor. Now, there is more room for Early Intervention staff, which is an area that has been growing over the past years. There are new meeting spaces in the first floor. We now have the

entire 4th floor where we enlarged the lunch room and also have more room for service coordination. All of this took about 3 months to complete. Mr. Aulicino reported that we are nearing the end of phase 2, which includes taking the remainder of the third floor. This will include an enlarged computer training room and space for growth. After that is completed, we plan to replace furniture and work stations on the 6th and 7th floors. All of these changes are expected to be completed by the end of the calendar year. Discussion followed.

NEXT MEETING

The next meeting is scheduled for September 11, 2018.

ADJOURNMENT

The meeting was adjourned at 12:37 PM.

/gs