

Frank D. Lanterman Regional Center

Administrative Affairs Committee

August 8, 2017

MINUTES

**PRESENT**

Dina Richman, Chair  
Jack Gilbertson  
Al Marsella  
Dr. Tony Stein

**NOT PRESENT**

Marjorie Heller  
Greg Schaffer  
Jim Simonds

**STAFF**

Patrick Aulicino  
Barry Londer  
Melinda Sullivan

**CALL TO ORDER**

Ms. Richman called the meeting to order at 12:09 PM

**REVIEW OF MINUTES**

The minutes of June 13, 2017 were reviewed and approved by consensus.

**CHAIRPERSON'S REPORT**

Ms. Richman thanked Mr. Higgins for serving as chair these past two years. She also thanked the committee members for their services.

**C-3 ALLOCATION DISCUSSION**

Mr. Aulicino reported that the Center received the C-3 amendment for 2016-17. He highlighted that in POS we are receiving \$1,057 for CPP. In Operations, we are receiving a miscellaneous allocation of \$169,556 as expected.

## **IMPACT OF FEDERAL FUNDS ON OUR SYSTEM**

Mr. Aulicino reviewed the “Federal Funds in the California DDS System” presentation with the committee. This demonstrates how much California relies on Federal dollars, particularly Medicaid, for our system. Discussion followed.

## **COMMITTEE MEMBERSHIP**

Mr. Aulicino asked committee members to keep an eye out for potential new members for this committee. Mr. Gilbertson asked about the Riordon Leadership Institute board and the possibility of using that. Discussion followed.

## **CALIFORNIA COMMUNITY FOUNDATION UPDATE**

Mr. Londer reviewed the statement of activity for the endowment fund and reported that we started the year in our restricted fund with \$790,347.14 and it increased in one year to over \$894,000. The unrestricted endowment fund began at \$639,910 and increased to a little over \$721,000. Mr. Londer also reviewed the statement of activity through June 30, 2017. Discussion followed.

## **REVIEW OF FINANCIAL STATEMENTS**

### **CASH FLOW**

Mr. Londer reported that in July, we got our advances from Department a few days later than expected which resulted in temporary borrowing from the line of credit. The total interest expense was about \$476. We have now received all three of our advances. We are projected to have about \$9 million balance at the end of October.

### *Fiscal Year 2016-17 (C-2)*

In Operations (main contract) we have spent \$20,060,031. In Purchase of Services (main contract), we have spent \$147,128,487 before we add late bills. Including projected bills, we will have spent \$150,206,171.

### *Fiscal Year 2015-16 (B-4)*

This month we recorded \$31,355 in POS. To date, we have spent 99.9% of our OPS and 99.1% of our POS allocations. We are currently projecting surpluses in both OPS and POS.

### *Fiscal Year 2014-2015 (A-6)*

This month, we recorded \$1,935 in POS. In total, we have spent nearly 100.0% of our OPS and POS allocations. We are currently negligible surpluses in both OPS and POS.

### **POS UPDATE**

Mr. Aulicino reported that we project a small deficit in POS for 2016-2017.

## **OTHER**

Mr. Marsella referred to the amount of money in the endowment fund and asked the committee if there are any new programs that we can use the money for. Ms. Sullivan reported that the Executive Committee has briefly discussed this topic and stated that affordable housing has been mentioned.

The committee agreed to have this as an agenda topic for next month so that they can brainstorm on other ideas. Discussion followed.

Ms. Sullivan reported that the Center had a very successful Back to School backpack fundraising event. Lanterman partnered with the You Caring platform and raised \$14,400 and were able to distribute 575 backpacks. The day of the event there were also 19 different community organizations present as part of a resource fair.

## **NEXT MEETING**

The next meeting is scheduled on September 12, 2017.

## **ADJOURNMENT**

The meeting was adjourned at 1:15 P.M.

/gs