

Frank D. Lanterman Regional Center

Administrative Affairs Committee

June 12, 2018

MINUTES

PRESENT

Jack Gilbertson
Marjorie Heller
Greg Schaffer
Jim Simonds
Dr. Tony Stein

NOT PRESENT

Dina Richman, Chair
Al Marsella

STAFF

Patrick Aulicino
Barry Londer
Melinda Sullivan
Charlotte Suzukamo

CALL TO ORDER

The meeting was called to order at 12:05 PM.

REVIEW OF MINUTES

The minutes of May 8, 2018 were reviewed and approved by consensus.

CHAIRPERSON'S REPORT

Mr. Jim Simonds chaired the meeting in Ms. Richman's absence.

OVERVIEW OF AUDITS AND CONTRACTS

Ms. Charlotte Suzukamo, Manager of Audits and Contracts, gave a presentation regarding the diverse activities that her department of 2.5 staff undertakes. The committee had many questions for Ms. Suzukamo and discussion followed.

2018-19 MAY REVISE PROPOSAL

Mr. Aulicino reported that the Governor released his May revision to the budget for the coming fiscal year and it is being considered by both houses of the legislature. There was a proposal for 14 uniform holidays; at this point, it appears that this will be deferred until 7/19. There was also a push to restore social recreation and camp services, but this has been taken off the table. It is expected that the budget will be passed by June 15 as constitutionally mandated. Discussion followed.

D-3 CONTRACT AMENDMENT FOR 2017-18

Mr. Aulicino reported that we have received the latest contract amendment for this year. This includes about \$3.6 million purchase of services to cover any anticipated deficit. Mr. Aulicino also reported that we have received the contract for 2018-19 and it contains no language changes from the prior year. It is going to the Executive Committee which will be asked to give the President the authority to sign it. Discussion followed.

SPACE ACQUISITION AND CONSTRUCTION UPDATE

Mr. Aulicino reported that the project is on or slightly ahead of schedule and that work will begin on the third floor soon.

REVIEW OF FINANCIAL STATEMENTS

Cash Flow

Mr. Londer reported that if advances are received as they have been in the past we will need to borrow from our line of credit but expect to be in a positive situation in August.

Mr. Londer reviewed the financial statements through April 30, 2018.

Fiscal Year 2017-2018 (D-3)

In Operations (main contract) we have spent \$16,883,058. In Purchase of Services (main contract), we have spent \$ 130,548,740 before we add late bills. Including projected late bills, we will have spent \$ 132,853,622.

Fiscal Year 2016-2017 (C-5)

This month we recorded \$34,531 in OPS and \$62,403 in POS. To date, we have spent 93.7% of our OPS and 99.4% of our POS allocations. We are currently projecting a small surplus in both OPS and POS.

Fiscal Year 2015-2016 (B-4)

This month we recorded \$24,945 in POS. To date, we have spent nearly 100.0% of our OPS and 99.4% of our POS allocations. We are currently projecting negligible surplus in OPS and surplus in POS.

POS RECAP

Mr. Aulicino reported that we are projecting a surplus.

NEXT MEETING

The next meeting is scheduled for August 14, 2018.

ADJOURNMENT

The meeting was adjourned at 1:00 P.M.

/gs