

Frank D. Lanterman Regional Center

Administrative Affairs Committee

October 11, 2016

MINUTES

PRESENT

Mark Higgins, Chair
Al Marsella
Jack Gilbertson

STAFF

Patrick Aulicino
Barry Londer

NOT PRESENT

Dina Richman
Jim Simonds
Dr. Tony Stein
Greg Schafer
Anila Guruji
Marjorie Heller

CALL TO ORDER

Mr. Higgins called the meeting to order at 12:02 PM.

REVIEW OF MINUTES

The minutes of September 13, 2016 were reviewed and approved by consensus.

CHAIRPERSON'S REPORT

Mr. Higgins inquired about the investment policy statement draft. Mr. Aulicino reported that it is being reviewed by counsel and is expected to be ready by the November meeting.

OPERATIONS BUDGET AND STAFFING PLAN

Mr. Aulicino reviewed the Operating Expense Budget report for 2016-17 and the accompanying notes. He and Ms. Melinda Sullivan reviewed the staffing plan, which included the planned addition of fifteen new positions. These positions include; 9 service coordinators, 1 Special

Projects Specialist, 1 employment specialist, 1 manager for quality assurance, 1 IT staff, 1 family support specialist and 1 operations assistant.

After review and discussion, the three committee members present are in support of the staffing plan as drafted. The plan will be submitted to the board of directors for final approval.

REVIEW OF FINANCIAL STATEMENTS

CASH FLOW:

Mr. Londer reported that we are receiving money on time and we are projecting to have approximately \$20 million by the end of the year.

Mr. Londer reviewed the financial statements through August 21, 2016.

Fiscal Year 2016-17 (C-1)

In Operations (main contract) we have spent \$2,949,452. In Purchase of Services (main contract), we have spent \$22,758,749 before we add late bills. Including late projected bills, we will have spent \$24,877,767.

Fiscal Year 2015-2016 (B-2)

This month we recorded \$97,435 in OPS and \$696,159 in POS. To date, we have spent 98.0% of our OPS and 97.9% of our POS allocations. We are currently projecting a small surplus in both OPS and POS.

Fiscal Year 2014-2015 (A-4)

This month we recorded \$18,616 in POS. In total, we have spent 99.9% of our OPS and 100.9% of our POS allocations. We are currently projecting a very small surplus in OPS, and a deficit in POS, which we expect to be funded by DDS.

POS

Mr. Aulicino reported that there is a system-wide surplus for 2015-16.

NEXT MEETING

The next meeting is scheduled for November 8, 2016.

ADJOURNMENT

The meeting was adjourned at 12:51 P.M.

/gs