

Frank D. Lanterman Regional Center

Administrative Affairs Committee

October 9, 2018

MINUTES

PRESENT

Dina Richman, Chair
Jack Gilbertson
Al Marsella
Jim Simonds
Dr. Tony Stein

NOT PRESENT

Marjorie Heller
Greg Schaffer

GUEST

Sean Lee

STAFF

Patrick Aulicino
Barry Londer
Melinda Sullivan

CALL TO ORDER

Ms. Richman called the meeting to order at 12:05 P.M.

REVIEW OF MINUTES

Mr. Gilbertson moved to approve the minutes of September 11, 2018, Mr. Marsella seconded the motion, and it passed unanimously.

CHAIRPERSON'S REPORT

Ms. Richman had no report.

OPERATIONS BUDGET AND STAFFING PLAN FOR 2018-19

Mr. Aulicino presented the Operations and Staffing Plan for 2018-19. He advised the Committee that they could find in their packet a spreadsheet that details what the Center has spent in the

prior year as well as projections for 2018-19. The Staffing Plan detailed how the Center plans to deploy staff this year, including the creation of a new team in Early Intervention. For each section, the Center described the existing staff configuration and added plan changes, if any, at the end of each segment.

Discussion followed.

Mr. Gilbertson move to recommend that the Board approved the Operations and Staffing Plan for 2018-19 as presented, Mr. Simonds seconded the motion, and it passed unanimously.

SELF DETERMINATION PROGRAM UPDATE

Mr. Aulicino reported that on October 1, 2018, DDS drew the names of the initial 2,500 participants to be selected statewide, including 74 from Lanterman. He reported that there remain unanswered questions relative to implementation. Through a conference call that ARCA scheduled with DDS, Centers hope to get a better idea of the upcoming process and implications for clients, families, and Regional Centers. Mr. Aulicino will give an update at the next meeting.

SPACE ACQUISITION UPDATE

Mr. Aulicino reported that work on the additional space on floors 3 and 4 is virtually complete. This month, the Center expects to complete the replacement of workstations and private office furniture on the 7th floor. After that is accomplished, the Center plans to do the same on the 6th Floor.

REVIEW OF FINANCIAL STATEMENTS

Mr. Londer reviewed the financial statements through August 2018 and noted the following:

Fiscal Year 2018-2019 (E-1)

In Operations (main contract) we have spent \$3,388,911. In Purchase of Services (main contract), we have spent \$26,881,676 before we add late bills. Including projected late bills, we will have spent \$29,025,988.

Fiscal Year 2018-2018 (D-3)

This month, we recorded \$76,170 in OPS and \$788,566 in POS. To date, we have spent 95.5% of our OPS and 98.9% of our POS allocations. We are currently projecting a small surplus in both OPS and POS.

Fiscal Year 2016-2017 (C-5)

This month we recorded \$140,590 in OPS and \$45,401 in POS. To date, we have spent 95.7% of our OPS and 99.5% of our POS allocations. We are currently projecting a small surplus in both OPS and POS.

NEXT MEETING

The next meeting is scheduled for November 13, 2018.

ADJOURNMENT

The meeting was adjourned at 12:50 PM

/fl