

FRANK D. LANTERMAN REGIONAL CENTER

Administrative Affairs Meeting

October 14, 2014

MINUTES

PRESENT

Ed Solis, Chair
Al Marsella
Anila Guruji
Jim Simonds
Greg Schaffer, via telephone

STAFF

Patrick Aulicino
Barry Londer
Melinda Sullivan
Karem Chacana

NOT PRESENT

Jack Gilbertson
Marjorie Heller
Dina Richman
Anthony Stein

CALL TO ORDER

Mr. Solis called the meeting to order at 12:09 P.M.

APPROVAL OF MINUTES

The minutes of September 9, 2014 were reviewed and approved by consensus.

OPERATIONS BUDGET AND STAFFING PLAN

Mr. Aulicino reviewed the Operating Expense Budget for 2014-2015 and the extraordinary notes. He explained that the core staffing formula is what the State uses to allocate funds to all regional centers and added that many of those salaries have not been updated since 1990.

Ms. Sullivan, Ms. Chacana, and Mr. Aulicino reviewed the staffing plan. They highlighted the proposed changes which include:

- Adding a new team: 1 manager, 1 secretary, 1 service coordinator specialist, and 6 service coordinators
- Authorizing 1 position in Early Start due to caseload growth expectation
- Adding 1 more Medicaid waiver specialist due to increase of requirements from the State
- Reclassifying the assistant director position to full director position in the KYRC

Mr. Marsella made a motion to approve the operations budget and staffing plan and send to the Board for approval. Ms. Guruji seconded the motion and it was approved by consensus.

BUDGET UPDATE

Mr. Aulicino reported that we received notification of the E-6 amendment; it will cover the remaining POS deficits from 2013-14. The state identified \$90 million for the system. Discussion followed.

AUDIT ACTIVITIES UPDATE

Mr. Aulicino reported that Matson & Isom finished their field work. They stated that this was the easiest first audit with a new client. Mr. Aulicino stated that there was a very good working relationship with them.

The Committee congratulated Mr. Londer and Mr. Aulicino. They would like to extend their appreciation to the other staff team involved.

Mr. Aulicino reported that DDS arrived yesterday and they will be at the Center for about 4 or 5 weeks. They are auditing 2012-2013 and 2013-2014. They had sent a list of items they wanted to review ahead of time and these included items such as personnel files, vendor files, family cost, and rate changes. Many of the auditors have been w the Department for a long time. Discussion followed.

REVIEW OF FINANCIAL STATEMENTS

Mr. Londer reviewed the financial statement activity through August 31, 2014.

Fiscal Year 2014-2015 (A-1)

In Operations (main contract) we have spent \$2,937,251. In Purchase of Services (main contract) we have spent \$18,750,340 before we add late bills. Including projected late bills, we will have spent \$20,528,694.

Fiscal Year 2013-2014 (E-5)

This month we recorded \$40,108 in OPS and \$551,107 in POS. To date, we have spent 96.2% of our OPS and 101.5% of our POS allocations. We are currently projecting a small surplus in OPS, and a deficit in POS, which we expect to be funded by DDS.

Fiscal Year 2012-2013 (D-7)

This month we recorded (\$12,010) in POS. To date, we have spent 98.3% of our OPS and 99.9% of our POS allocations. We are currently expecting a small surplus in OPS and a small deficit in POS.

CASH FLOW

Mr. Londer reported that by the end of December, we will have over \$13 million in cash. We are expecting a cash advance in the middle of this month based on our E-1 contract amendment.

Mr. Aulicino reported that the Department announced that based on cash they have and their borrowing authority, they are good at keeping up reimbursements through February.

NEXT MEETING

The next meeting is scheduled on November 11, 2014.

ADJOURNMENT

The meeting was adjourned at 1:31PM.

/gs