

**FRANK D. LANTERMAN REGIONAL CENTER**

**Administrative Affairs Meeting**

**June 9, 2015**

**MINUTES**

**PRESENT**

Anila Guruji  
Marjorie Heller  
Al Marsella  
Dina Richman  
Jim Simonds

**STAFF**

Patrick Aulicino  
Barry Londer  
Melinda Sullivan  
Aida Grajeda

**GUESTS**

Steve Cobb, California Community Foundation  
Anabel Luna, California Community Foundation

**NOT PRESENT**

Greg Schaffer  
Jack Gilbertson  
Ed Solis, Chair  
Anthony Stein

**CALL TO ORDER**

In Mr. Solis' absence, Ms. Richman called the meeting to order at 12:10 P.M.

**APPROVAL OF MINUTES**

The minutes of May 12, 2015 were reviewed and approved by consensus.

**CHAIRPERSONS REPORT**

In lieu of the chairperson, Mr. Aulicino reported that the Board has nominated a new slate of board directors for the next fiscal year and Ms. Dina Richman has been nominated to be treasurer. The Board will vote at their June meeting.

## **REPORT FROM THE CALIFORNIA COMMUNITY FOUNDATION**

Mr. Aulicino reminded the Committee that we have been doing business with the California Community Foundation (CCF) since 1992 and introduced Mr. Steve Cobb, vice president and CFO of the foundation and Ms. Anabel Luna. Mr. Cobb and Ms. Luna reviewed a brief history of CCF, their strategic plan, the investment committee, and the endowment pool.

The following pools were also highlighted and explained: social impact pool, conservative balanced pool, short duration bond pool, and capital preservation pool. Ms. Luna reviewed the activity of the center's fund.

The committee asked for clarifications and Mr. Cobb and Ms. Luna answered all questions.

After they left, the committee further discussed and agreed that they would like additional detail on the asset allocation and look for copies of investment policies from other regional centers. Mr. Aulicino will follow up.

## **ENGAGEMENT OF THE CORPORATE AUDITOR**

Mr. Aulicino reported that K-Coe and Isom, our independent auditors from last year, sent us a proposal to continue with options of either one year or four. The committee reviewed the letter with these proposals and Mr. Aulicino highlighted that a four year term has cost savings and could be cancelled at either parties' request. The Committee discussed.

**Mr. Marsella made a motion recommend a four year agreement with K-Coe and ISom. Mr. Simonds seconded the motion and it was approved by consensus.**

## **BUDGET UPDATE**

Mr. Aulicino reported that the ARCA analysis of the May Revision was sent to the Committee. He reported that different proposals have gone to the Assembly and Senate to offer increases to providers and regional center operations Mr. Aulicino also reported that there is now an intent to close the remaining developmental centers over the coming years.

The center has received a contract with a preliminary allocation and the executive committee has authorized the Board president to sign it in order to receive cash advances.

## **YEAR END OPS SPENDING PROPOSAL**

Mr. Aulicino reported that as we have done in the past, we would like to recommend that the Center reimburse employees for funds they have paid towards their personal health coverage in 2014-15. There are sufficient operation funds remaining to cover this after paying for needed expenses. Any funds remaining after purchasing equipment needed and reimbursing employees

will be spent on additional work station replacement and continuing scanning efforts. The committee discussed.

**Ms. Heller made a motion to recommend that the Board accept the proposal to reimburse employees for the cost of their personal health insurance payments for 2014-15. MR. Simmonds seconded the motion and it was approved by consensus.**

### **REVIEW OF FINANCIAL STATEMENTS**

Mr. Londer reviewed the financial activity through April 30, 2015.

#### *Fiscal Year 2014-2015*

In Operations (main contract) we have spent \$13,833,409. In Purchase of Services (main contract), we have spent \$100,698,985 before we add late bills. Including projected late bills, we will have spent \$102,327,930.

#### *Fiscal Year 2013-2014*

This month, we recorded \$45,945 in OPS and \$31,519 in POS. To date, we have spent 99.7% of our OPS and \$100.2% of our POS allocations. We are currently projecting a small surplus in OPS, and a deficit in POS, which we expect to be funded by DDS.

#### *Fiscal Year 2012-2013*

This month we recorded (\$279) in OPS and \$135,928 in POS. To date, we have spent 98.3% of our OPS and 100% of our POS allocations. We are currently expecting small surpluses in both OPS and POS.

### **CASH FLOW**

Mr. Londer reported that we will be reimbursed for 30% of our April claim. We expect to receive reimbursement for part C activities early this month. Based on the timing of the reimbursements, we may have to borrow for a few days in June and again a few days at the beginning of the fiscal year but time will tell and the committee will be updated.

### **POS RECAP**

Mr. Aulicino reported that we are currently projecting a deficit of between \$6 million and \$7.8 million.

### **NEXT MEETING**

The next meeting is scheduled for August 11, 2015.

### **ADJOURNMENT**

The meeting was adjourned at 1:30 PM.

/gs