

FRANK D. LANTERMAN REGIONAL CENTER

Administrative Affairs Meeting

January 13, 2015

MINUTES

PRESENT

Ed Solis, Chair
Jack Gilbertson
Marjorie Heller
Al Marsella
Dina Richman
Anthony Stein

STAFF

Patrick Aulicino
Barry Londer
Melinda Sullivan

GUEST

Robert Griffith

NOT PRESENT

Anila Guruji
Greg Schaffer
Jim Simonds

CALL TO ORDER

Mr. Marsella called the meeting to order at 12:05 P.M.

APPROVAL OF MINUTES

The minutes of November 11, 2014 were reviewed and approved by consensus.

CHAIRPERSON'S REPORT

There was nothing to report.

REPORT FROM THE CORPORATE AUDITOR

Mr. Robert Griffith from K. Coe Isom (formerly known as Matson & Isom) was in attendance and reviewed the independent audit for 2013-14 and the tax return. He answered all questions that the committee had. He reported that this is the best first year audit in his personal history. He would like to credit staff and previous auditors

On the first page, the Committee would like to add “DBA Lanterman Regional Center” after *Los Angeles County Developmental Services Foundation* for clarification.

Ms. Heller made a motion to accept the independent audit and recommend to the board for final acceptance. Ms. Richman seconded the motion and it was approved by consensus.

Mr. Griffith reviewed the draft tax return and answered questions from Committee members.

The Committee would like to more properly title the description of services provided by Waterson & Huth as “client advocacy services.”

Mr. Marsella made a motion to accept the tax return and recommend to the board for final acceptance. Dr. Stein seconded the motion and it was approved by consensus.

PURCHASE OF SERVICES PROJECTIONS (SOAR)

Mr. Aulicino reported that of the projected statewide deficit of over \$300 million, DDS has about \$123 million remaining to allocate out. He also highlighted that all regional centers are projecting a deficit.

A-2 CONTRACT AMENDMENT

Mr. Aulicino reported the A-2 amendment was received in December. Since there are contract language changes, the Executive Committee will review it and authorize the President to sign so it can be returned to DDS. He reviewed with the Committee what the language changes are.

Mr. Aulicino reviewed the Governor’s budget proposal released last week. The proposal also covers changes to the current year in addition to what is projected for 2015-16. There are no rate increases proposed for regional center staff or service providers.

ESTABLISHMENT OF A TRUST BANK ACCOUNT

Mr. Aulicino reported that we have been appointed to be a personal representative of an estate for a client who is his brother’s sole heir. This requires the establishment of a dedicated bank account. We have done this in the past for other clients and are asking the committee to approve this.

Mr. Marsella made a motion to authorize the opening of a bank account in accordance with the legal requirements. Ms. Heller seconded the motion and it was approved by consensus.

REVIEW OF FINANCIAL STATEMENTS

Mr. Londer reviewed the financial statement activity through November 30, 2014.

Fiscal Year 2014-2015

In Operations (main contract) we have spent \$6,940,979. In Purchase of Services (main contract), we have spent \$48,997,761 before we add late bills. Including projected late bills, we will have spent \$51,129,071.

Fiscal Year 2013-2014

This month we recorded \$23,034 in OPS and \$124,287 in POS. To date, we have spent 98.2% of our OPS and just over 100.0% of our POS allocations. We are currently projecting a small surplus in OPS, and a deficit in POS, which we expect to be funded by DDS.

Fiscal Year 2012-2013

This month we recorded \$14,732 in POS. To date, we have spent 98.3% of our OPS and 99.9% of our POS allocations. We are currently expecting a small surplus in OPS and a small deficit in POS, which we expect to be funded by DDS.

CASH FLOW

Mr. Londer provided a cash flow analysis that shows we are in good shape through March if reimbursements continue at the current rate, as they are expected to do.

NEXT MEETING

The next meeting is scheduled on February 10, 2015.

ADJOURNMENT

The meeting was adjourned at 1:25P.M.

/gs