

Frank D. Lanterman Regional Center

Administrative Affairs Committee

August 10, 2021

MINUTES

**PRESENT**

Larry DeBoer, Chair  
Al Marsella  
Marjorie Heller  
Dr. Tony Stein

**STAFF**

Kaye Quintero  
Melinda Sullivan  
David Romer

**NOT PRESENT**

Allison Fuller  
Jack Gilbertson  
Greg Schaffer

**CALL TO ORDER**

The meeting was called to order at 11:03AM.

**REVIEW OF MINUTES**

The minutes of June 8, 2021 were reviewed and approved by consensus.

**CHAIRPERSON'S REPORT**

Mr. DeBoer had nothing to report.

**FY 2021-22 STATE BUDGET SUMMARY**

Ms. Quintero reported that the new fiscal year budget has been approved. The committee received a copy of the Health and Human Services section of the State Budget (pages 69-90), with the DDS section beginning on page 81. She highlighted some of the items in the budget, which include service provider rate increases will be implemented over the next few years, expected inflow of \$61 million in next fiscal year to address caseload ratios, and. there will be additional funding for service coordination for clients with little or no POS services. In addition, there will be an

elimination of the suspension of the supplemental rate increases and the Uniform Holiday Schedule and a return of social recreation and camp services. Ms. Sullivan added that service standards for social recreation and camp are being revised and they go through a long process of review that may not be finalized until December. There is also temporary funding for self-determination over the next 3 years.

### **PRELIMINARY ALLOCATION FOR 2021-22**

Ms. Quintero reported that our preliminary allocation has been received. The allocation is approximately 85% of the Regional Center Operations allocation and 80% of Purchase of Services per the May Revise. We have submitted our claims for advance funding based on this allocation, and our first payments were received in mid-July.

### **REVIEW OF FINANCIAL STATEMENTS**

#### **CASH FLOW**

Mr. Romer stated we are projected to have \$21,060,500 available at the end of October 31, 2021.

Mr. Romer reviewed the financial statements through June 30, 2021.

#### *Fiscal Year to date 2020-2021*

In Operations (main contract) we have spent \$24,016,318 (94.7% of budget). In Purchase of services (main contract) we have spent \$249,874,086 before we add late bills. Including projected late bills, we will have spent \$254,306,986 (96.9% of budget).

#### *Fiscal Year 2019-2020 (A-8)*

This month we recorded \$85,853 in OPS and \$44,670 in POS. To date, we have spent 97% of our OPS and 100% of our POS allocations. We currently have a small surplus in OPS.

#### *Fiscal Year 2018-2019 (E-5)*

This month we did not record any payments in OPS and we paid \$20m831 in POS. To date, we have spent 100% of both OPS and POS allocations. Effective July 1, 2021 we will no longer receive DDS reimbursements for fiscal year 2018-2019 payments.

### **CALIFORNIA COMMUNITY FOUNDATION UPDATE**

Mr. Romer reviewed the summary of the California Community Foundation's activity through the second quarter of 2021.

### **REVIEW OF DONATION AND RELATED ACCOUNTS**

Mr. Romer reviewed the donation accounts through June 2021. He highlighted that the Help Fund is the most active fund and the expenditures help families. Ms. Quintero added that, despite the

continued food gift card distribution to needy families, there have been recurring donations coming in and the fund balance looks good overall. Mr. Romer also reviewed the KYRC Family Resource fund.

#### **FY 2018-19 & FY 2019-20 DDS AUDIT**

Ms. Quintero reported that DDS conducts a biennial audit and they completed an audit of Lanterman virtually last fall for Fiscal Years 2018-19 and 2019-20. The report was sent to the Center and the findings were reviewed with the committee. Overall the results of the report are positive. The Center will issue a written response to the findings, which will be included with the final report when posted by DDS.

#### **FY 2020-21 INDEPENDENT AUDIT**

Ms. Quintero reported that Windes is conducting the independent audit and they have begun their preliminary fieldwork for their review of fiscal year 2020-21. We are responding to their requests for information and are planning for the completion of the bulk of their work during the two weeks beginning September 13.

#### **OTHER**

The committee would like to change the meeting time from 11:00AM to 12:00PM moving forward. The members that did not attend will be asked about the time change via e-mail.

#### **NEXT MEETING**

The next meeting is scheduled on September 14, 2021.

#### **ADJOURNMENT**

The meeting was adjourned at 11:55AM.

/gs