

Frank D. Lanterman Regional Center

Administrative Affairs Committee

September 13, 2022

MINUTES

PRESENT

Larry DeBoer, Chair
Allison Fuller
Jack Gilbertson
Mark Higgins
Al Marsella
Lili Romero-Riddell

NOT PRESENT

Marjorie Heller
Dr. Tony Stein
Greg Schaffer

STAFF

Melinda Sullivan
Kaye Quintero

CALL TO ORDER

The meeting was called to order at 12:04 P.M. via Zoom.

REVIEW OF MINUTES

The minutes of August 9, 2022 were reviewed and approved by consensus.

CHAIRPERSON'S REPORT

No report was given.

REVIEW OF FINANCIAL STATEMENTS

CASH FLOW

Ms. Quintero stated that we are projected to have \$32,608,743 available at the end of November, 2022.

Ms. Quintero reviewed the financial statements through July 31, 2022.

Fiscal Year to date 2022-2023 (D-Prelim)

In Operations (main contract) we have spent \$2,320,135 (10.1% of budget). In Purchase of services (main contract) we have spent \$15,908,634 before we add late bills. Including projected late bills, we will have spent \$21,950,190 (8.1% of budget).

Fiscal Year 2021-2022 (C-3)

This month we recorded \$921,035 in OPS and \$3,238,726 in POS. To date, we have spent 89.5% of our OPS and 87.8% of our POS allocations.

Fiscal Year 2020-21 (B-5)

This month we recorded \$5,156 in OPS and \$129,139 in POS. To date, we have spent 98.2% of our POS allocations.

STATEWIDE CASELOAD REVIEW

Ms. Quintero reviewed the caseload growth compared to other centers for the last three years. This data is posted on the DDS website. Discussion followed.

UPCOMING AUDITS

Ms. Quintero reported that the fieldwork conducted by Windes has begun this week. The bulk of that will take place over the next few weeks. We have employed Mr. Barry Londer to assist in-house with financials and to work with the auditors.

She stated that DDS usually conducts their bi-annual audit in the fall. The last audit they conducted was for fiscal year 2019-2020. They asked the center if they could postpone until April 2023 and Ms. Quintero agreed to this.

NEXT MEETING

The next meeting is scheduled on October 11, 2022.

ADJOURNMENT

The meeting was adjourned at 12:23 P.M.

/gs