

FRANK D. LANTERMAN REGIONAL CENTER

Administrative Affairs Meeting

September 11, 2012

MINUTES

PRESENT

Marjorie Heller, Chair
Jack Gilbertson
Al Marsella
Ed Solis
Dina Richman
Robert Wedemeyer

STAFF

Patrick Aulicino
Barry Londer

NOT PRESENT

Larry DeBoer
Chris Kearley
Chris Scali

CALL TO ORDER

The meeting was called to order by Ms. Heller at 12:05 P.M.

APPROVAL OF MINUTES

The minutes of August 14, 2012 were reviewed and approved by consensus.

CHAIRPERSON'S REPORT

There was nothing to report.

BUDGET UPDATE

Mr. Aulicino reported that the center has received the intent letter for the 2012-13 D-1 contract amendment. He reported that the center's allocation for purchase of services is about \$2 million less than what we expect to spend for the prior year. It is also approximately \$3 million less than last year's contract (C-1). In operations, the center will receive \$962,317 more than last year's C-7 amount. Both the OPS and POS amounts represent a restoration of 3% of the prior 4.25% reductions. Discussion followed.

REQUEST FOR HEARING ON DDS AUDIT

Mr. Aulicino reported that DDS audited the center in the fall of 2010 and Lanterman filed a statement of disputed issues on November 9, 2011. A response was received on July 27, 2012 and DDS denied the request and upheld their previous findings. The Center has requested an informal hearing to dispute the findings. Mr. Aulicino received a call from the lead auditor at DDS on September 10, 2012 regarding the request and they have asked for some backup information that could resolve the matter without the need for a hearing.

In a related matter, Mr. Londer reported that DDS will be at the center in late November for their next audit. Windes & McClaughry will also be here to perform the annual corporate independent audit next week.

CALIFORNIA COMMUNITY FOUNDATION OVERVIEW

Mr. Londer reviewed the quarterly statement from April to June 2012. At the request of the Committee, he discussed an overview of the methodology for determining the discretionary fund balance and the corpus, and reviewed this in detail as well. Discussion followed.

REVIEW OF FINANCIAL STATEMENTS

Mr. Londer reviewed the financial statements through the month of July 31, 2012. The financial statement summary page is abbreviated, as the D-1 contract allocation had not been finalized at the time the statements were issued.

Fiscal Year 2012-13

In Operations (main contract), we have spent \$1,1080,882. In Purchase of Services (main contract), we have spent \$7,013,290, before we add in projected late bills. Including projected late bills, we will have spent \$8,829,354.

Fiscal Year 2011-12

This month we recorded \$288,674 in OPS and \$1,326,002 in POS. To date, we have spent 97.4% of our OPS and 98.4% of our POS allocations. We are currently projecting very small surpluses in both OPS and POS, after relinquishing \$600,000 in excess POS funds to DDS.

Fiscal Year 2010-11

This month, we recorded \$11,967 in OPS and (\$1,654) in POS. To date, we have spent 99.0% of our OPS and 97.8% of our POS allocations. We are currently expecting a small surplus in OPS and about a \$2 million surplus in POS, due to substantial cost savings and minimal caseload growth.

2011-12 POS Recap

Mr. Aulicino reported that our late bills have not changed materially from what we predicted last month and we have a surplus of about \$120,000.

NEXT MEETING

The next meeting is scheduled for October 9, 2012.

ADJOURNMENT

The meeting was adjourned at 1:02 P. M.

/gs