

FRANK D. LANTERMAN REGIONAL CENTER

Administrative Affairs Meeting

May 8, 2012

MINUTES

PRESENT

Marjorie Heller, Chair
Larry DeBoer
Jack Gilbertson-via telephone
Al Marsella
Dina Richman
Chris Scali
Ed Solis

STAFF

Patrick Aulicino
Barry Londer

GUEST

Susan Welch, City National Bank

NOT PRESENT

Chris Kearley
Robert Wedemeyer

CALL TO ORDER

The meeting was called to order by Ms. Heller at 12:03 P.M.

APPROVAL OF MINUTES

The minutes of April 10, 2012 were reviewed and approved by consensus.

CHAIRPERSON'S REPORT

There was no report.

REPORT FROM CITY NATIONAL BANK

Ms. Susan Welch from City National Bank presented the bank's financial review, bank ratings, credit line, and account analysis. The bank has agreed to lend the Center up to \$30 million for the first three months of the fiscal year if necessary and a revolving \$11 million for the remainder of the year if there is a problem with cash flow. The terms and conditions remain the same as last year.

Mr. Scali moved to recommend that the Board approve the line of credit subject to review of the language by legal counsel. It was seconded by Ms. Richman and approved by consensus.

BUDGET UPDATE

Mr. Aulicino reviewed the statewide POS report which has projections on spending through February 2012. He highlighted that Lanterman is the only center projecting a surplus. Discussion followed.

IMPACT OF TRAILER BILL ACTIVITY ON POS PROCESSING

In lieu of time Mr. Aulicino did not present the impact of trailer bill activity on POS processing to the Committee, as all members in attendance except one had seen it at the Board meeting.

REVIEW OF FINANCIAL STATEMENTS

Mr. Londer reviewed the financial statements through March 31, 2012.

Fiscal Year 2011-2012

In Operations (main contract), we have spent 71.7% of our C-2 budget allocation. In Purchase of Services (main contract), we have spent 74.1% of our C-2 budget allocation, before we add in projected late bills. Including projected late bills, we have spent 74.1% of our C-2 allocation.

Fiscal Year 2010-2011

This month we recorded \$2,696 in OPS and \$6,083 in POS. To date, we have spent 98.8% of our OPS and 97.8% of our POS allocations. We are currently expecting a small surplus in OPS and about a \$2 million surplus in POS, due to substantial cost savings, minimal caseload growth, and after relinquishment of some excess funds.

Fiscal Year 2009-2010

This month we recorded \$528 in OPS and (\$5,935) in POS. TO date, we have spent 98.9% of our OPS and 96.1% of our POS allocations. We are currently expecting a small surplus in OPS and about a \$3.9 million surplus in POS.

Ms. Heller asked for the projected late bill figures for prior years to be added in the financial statement summary.

Mr. Londer and Mr. Aulicino reviewed the cash flow projections and pointed out that there has been decreases and delays in reimbursements by DDS. They also reviewed the 2011-12 POS Recap sheet.

NEXT MEETING

The next meeting is scheduled for June 12, 2012.

ADJOURNMENT

The meeting was adjourned at 1:04 P.M.

/gs