

ADMINISTRATIVE AFFAIRS COMMITTEE

September 10, 2013

MINUTES

PRESENT

Eduardo Solis, Chair
Marjorie Heller
Al Marsella
John Gilbertson
Christian Scali

NOT PRESENT

Larry DeBoer
Dina Richman

STAFF

Patrick Aulicino
Barry Londer

CALL TO ORDER

The meeting was called to order at 12:00 p.m.

APPROVAL OF MINUTES

Correction to the minutes: Under CHAIRPERSON'S REPORT

Addition: Mr. Solis also thanked past chairs and the staff, Mr. Aulicino and Mr. Londer.

Mr. Marsella moved to approve the minutes of August 13, 2013 with the above noted correction, Mr. Gilbertson seconded the motion, and they were unanimously approved.

BUDGET UPDATE

Mr. Aulicino reported that the Center has received the E-1 amendment for 2013-14. He advised the Committee that they could find an analysis done by the ARCA office based on the amendment. The Committee reviewed the analysis and discussion followed.

Mr. Aulicino reported that the Center is also working on the operations budget and is beginning to work on the POS projections for this year. Staff expects to bring an operations budget and staffing plan to the Committee in October.

DDS AUDIT REPORT AND RESPONSE

Mr. Solis reported that the Center did not receive a management letter for fiscal years 2010-11 and 2011-12 from its independent auditors, Windes and McClaughry, and that the DDS fiscal compliance audit of the Center revealed that FDLRC was in compliance with the requirements set forth in the California Code of Regulations, Title 17, the California Welfare and Institutions Code, the Home and Community-Based Services (HCBS) Waiver for the Developmentally Disabled, and the Contract with DDS.

Mr. Aulicino reviewed with the Committee the entire DDS audit report including all of the areas of the regional center operations that the audit covers. Mr. Aulicino reported that for many of these areas, the Department had no findings. For those areas that had findings, Mr. Aulicino shared the Center's response to DDS. Mr. Aulicino reported that the Department is allowed to comment on the Center's responses, after which the Center has the right to appeal.

Discussion followed.

REVIEW OF DONATION AND KYRC BANK ACCOUNT

Mr. Londer reviewed with the Committee schedules prepared for the Donation and KYRC bank accounts for fiscal year 2012-13. Mr. Londer answered questions based on review and discussion of the schedules.

REVIEW OF FINANCIAL STATEMENTS

Mr. Londer reviewed the financial statement activity through July 31, 2013.

Fiscal Year 2013-14

In Operations (main contract) we have spent \$1,194,246. In Purchase of Services (main contract) we have spent \$8,268,397 before we add in projected late bills. We expect to include the allocation amounts in the financial statements next month.

Fiscal Year 2012-2013

In Operations (main contract), we have spent \$14,774,491. In Purchase of Services (main contract), we have spent \$103,463,940 before we add in projected late bills. Including projected late bills, we will have spent \$104,785,274.

Fiscal Year 2011-2012

This month we recorded \$37,740 in OPS and \$5,540 in POS. To date, we have spent 98.9% of our OPS and 99.9% of our POS allocations. We are currently projecting small surpluses in both OPS and POS.

ADJOURNMENT

The meeting was adjourned at 1:30 p.m.

/fl