

**FRANK D. LANTERMAN REGIONAL CENTER**

**Administrative Affairs Committee**

**August 12, 2014**

**MINUTES**

**PRESENT**

Ed Solis, Chair  
Jack Gilbertson  
Marjorie Heller  
Al Marsella  
Greg Schaffer-via phone  
Jim Simonds  
Anthony Stein

**STAFF**

Patrick Aulicino  
Barry Londer  
Melinda Sullivan

**NOT PRESENT**

Dina Richman

**CALL TO ORDER**

Mr. Solis called the meeting to order at 12:08 P.M.

**APPROVAL OF MINUTES**

The minutes of June 10, 2014 were reviewed and approved by consensus.

**CHAIRPERSON'S REPORT**

There was nothing to report.

**BUDGET UPDATE**

Mr. Aulicino reported that the budget for 2014-15 was signed timely and the center has received a preliminary allocation and three cash advances. He reviewed the ARCA analysis of the May revision and highlighted that Early Start has been reinstated to pre-2009 levels. There are rate increases for certain types of vendors to allow for the payment of overtime for individual workers to comply with the Fair Labor Standards Act and for increases to the minimum wage

Mr. Aulicino reported that Sonoma Developmental Center has not met the certification requirements to receive federal Medicaid money, and therefore the Department will pay all of that out of the State general fund. Discussion followed.

DDS was given an increase in their loan authority by \$135 million. This will allow DDS to reimburse centers on a more timely basis when Federal reimbursements may be delayed..

### **AUDIT ACTIVITIES**

Mr. Aulicino reported that Matson & Isom, our new corporate auditors, will be here next week and at the end of September. They have already asked for a few materials. Mr. Aulicino added that it has been a collaborative and easy process thus far.

On October 13, DDS will be at the center to conduct their bi-annual audit and they anticipate to be done by Thanksgiving. Discussion followed.

### **CASH FLOW**

Mr. Londer reported that last month we borrowed from the line of credit to pay the monthly POS on time.

Mr. Aulicino reported that we have received our three advances and the center will be in good shape until the end of October.

### **REVIEW OF FINANCIAL STATEMENTS**

Mr. Londer reviewed the financial statement activity through June 30, 2014.

#### *Fiscal Year 2013-2014*

In Operations (main contract) we have spent \$15,678,516. In Purchase of Services (main contract) we have spent \$108,844,349 before we add late bills. Including projected late bills, we will have spent \$110,813,686.

#### *Fiscal Year 2012-2013*

This month we recorded \$2,524 in OPS and \$15,998 in POS. To date, we have spent 98.3% of our OPS and almost 100% of our POS allocations. We are currently projecting a small surplus in OPS and a small deficit in POS.

#### *Fiscal Year 2011-2012*

This month we recorded (\$4,410) in POS. To date, we have spent 99.0% of our OPS and 99.8% of our POS allocations. We are currently expecting small surpluses in both OPS and POS.

*Mr. Londer will make an adjustment to the financial sheets. Page 3, line 26 should read as “in excess of budget allocation.”*

**CALIFORNIA COMMUNITY FOUNDATION UPDATE**

Mr. Londer reported that the discretionary fund balance has gone up this past year. He reviewed the activity for the year and highlighted that as of June 30, 2014, the net assets are \$1,489,484.78.

**POS UPDATE:**

Mr. Aulicino reported that there is a projected deficit of \$1.7 million for FY 2013-14. This is what was projected last month.

**NEXT MEETING**

The next meeting is scheduled on September 9, 2014.

**ADJOURNMENT**

The meeting was adjourned at 12:53 PM.

/gs