

**Frank D. Lanterman Regional Center
Administrative Affairs Meeting
August 9, 2011
MINUTES**

PRESENT

Marjorie Heller, Chair
Chris Kearley
Al Marsella
Chris Scali
Ed Solis

STAFF

Patrick Aulicino
Barry Londer

NOT PRESENT

Larry DeBoer
Mark Higgins
Dina Richman
Robert Wedemeyer

CALL TO ORDER

The meeting was called to order by Ms. Heller at 12:08 PM.

APPROVAL OF MINUTES

The minutes of June 14, 2011 were reviewed and approved by consensus.

CHAIRPERSON'S REPORT

Ms. Heller reported that new Board members have been elected and announced the officers for 2011-12.

BUDGET UPDATE

Mr. Aulicino reported that we should expect our allocation next week. Also, we have gotten our two cash advances on schedule. He said that a conference call will take place tomorrow with the ARCA finance committee to discuss the allocation methodology for this year. The proposal that the Department has released is similar to last year and they are basing their starting point on the 2009-10 fiscal year instead of 2010-11 so as not to disadvantage centers that saved money last year.

Mr. Aulicino reported on the proposal that will be coming from DDS relative to the use of a fiscal intermediary for parents who receive vouchered services as part of California's renewal of the Federal Medicaid Waiver. He also reported that legislation now requires that all providers (except parents) be transferred to electronic billing in 2011-12.

Discussion followed.

CONTRACT LANGUAGE FOR 2011-12

Mr. Aulicino reviewed the contract language that was in the Committee's packet. It reflects what is in the trailer bill.

Discussion followed.

INDEPENDENT AUDIT PROPOSAL FOR 2010-11

Mr. Aulicino pointed out that the proposal letters from Windes & McClaughry are in Committee's packet and the amounts are the same as last year. Discussion followed.

Mr. Scali made a motion to approve the audit letter subject to the following change on page 7, second to last paragraph, after the first sentence. The second sentence should read as follows: *Any hearing shall be before one any arbitrator, who shall be a retired judge, in accordance with the professional accounting and related services and such arbitration shall be binding.* Mr. Kearley seconded the motion and it was approved by consensus.

Mr. Scali made a motion to approve the tax compliance letter subject to the following change on page 2, last paragraph, after the first sentence. The second sentence shall read: *Such arbitration shall be conducted by a retired judge and shall be binding and final.* Mr. Marsella seconded the motion, it was approved by consensus.

Mr. Aulicino will discuss these changes with Windes and McClaughry.

REVIEW OF FINANCIAL STATEMENTS

Mr. Londer reviewed the financial statements through June 30, 2011.

Fiscal Year 10-11

In Operations (main contract), we have spent 96.4% of our B-3 budget allocation. In Purchase of Services (main contract), we have spent 95.7% of our B-3 budget allocation, before we add in projected late bills. Including projected late bills, we have spent 97.2% of our B-3 allocation.

Fiscal Year 2009-10

This month we recorded \$35,772 in Operations and \$7,765 in Purchase of Services (main contract). To date we have spent 98.7% of our Operations budget and 96.1% of our Purchase of Services budget (main contract). We are currently expecting a negligible surplus in Operations (main contract), and about a \$3.5 million surplus in Purchase of Services (main contract), due to implementation of the trailer bills and lack of client caseload growth.

Fiscal Year 2008-09

This month we recorded (\$60) in operations and (\$11,983) in Purchase of Services. To date we have spent 99.0% of our Operations budget and 99.0% of our Purchase of Services budget (main

contract). We currently have a surplus in Operations (main contract) of \$147,768 and a surplus of \$1,157,725 and \$476,645 in Purchase of Services, main contract and CPP respectively.

NEXT MEETING

The next meeting is scheduled for September 13, 2011.

ADJOURNMENT

The meeting was adjourned at 1:22 PM.

/gs