



NANCY BARGMANN
DIRECTOR

State of California—Health and Human Services Agency
Department of Developmental Services
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GAVIN NEWSOM
GOVERNOR

June 23, 2023

Melinda Sullivan, Executive Director
Frank D. Lanterman Regional Center
3303 Wilshire Boulevard, Suite 700
Los Angeles, CA 90010-1710

Dear Ms. Sullivan:

Thank you for completing the service coordinator caseload ratio survey and questionnaire submitted to the Department of Developmental Services (Department) on March 9, 2023. Frank D. Lanterman Regional Center's (FDLRC) data from the questionnaire reflects that 37% of the new service coordinator positions, for which funding was appropriated in the Budget Act of 2022 (AB178), have been filed as of March 1, 2023:

Budget Act of 2022 (AB 178) Funded SC Positions			Total SCs for the RC*
Total SC positions funded	Total SC positions hired	Total SC positions vacant	
30	11	19	
			183

* Includes SC positions not funded with AB 178 funding.

The February 14, 2023, service coordinator caseload ratio survey guidelines also required FDLRC to report on current caseloads as of March 1, 2023. FDLRC did not meet all the required ratios mandated by Welfare & Institutions (W&I) Code section 4640.6(c) and Article IX, Section 2 of the Fiscal Year 2022-2023 Regional Center Contract. Specifically, FDLRC did not meet the required caseload ratios for the highlighted categories noted in the table below:

Regional Center	On Waiver	Under 6 Years	Movers Over 24 Months	Movers Between 12 and 24 Months	Movers Within Last 12 Months	Over 5 Years, Non- Waiver, Non-Mover	Complex Needs	Low or No POS
W&I Code Required Ratios	1:62	1:40	1:62	1:45	1:45	1:66	1:25	1:40

FDLRC Number of Individuals Served	3,477	3,173	12	1	0	5,166	45	102
FDLRC Ratios	1:77	1:58	1:52	1:14	N/A	1:74	1:15	1:26

This letter is to notify you that, as specified by W&I Code section 4640.6(f), FDLRC is required to submit a plan of correction when caseload ratios are not met for two consecutive reporting periods. The plan of correction must be developed with input from the State Council on Developmental Disabilities, local organizations representing the individuals you serve, their family members, regional center employees, including recognized labor organizations, service providers, and other interested parties. Please include in your plan of correction how you incorporated feedback from all required stakeholders. Additionally, it is requested that FDLRC detail new hiring strategies implemented and provide a timeline for onboarding all AB178 allocated service coordinator positions.

W&I Code section 4640.6(c)(5) requires an average caseload of 1 to 40 for consumers served by the allocated enhanced service coordination (ESC) positions. FDLRC's data reflects all ESC positions allocated to FDLRC have been filled.

The Department encourages FDLRC to continuously review the process for determining service coordinator caseload assignments to assist in meeting the required caseload ratios and in developing the plan of correction. The Department is available to provide technical assistance with the development of the plan of correction.

Please email your plan of correction within 60 days from the date of this letter to:

OCO@dds.ca.gov

If you have questions regarding this letter, please contact Danielle Hurley, Research Data Specialist, Research, Evaluation, and Audit Branch, at (916) 654-3228, or by email, at danielle.hurley@dds.ca.gov.

Sincerely,



ERNIE CRUZ
Deputy Director
Community Services Division

cc: See next page

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cc: Gloria Leiva, Frank D. Lanterman Regional Center
Amy Westling, Association of Regional Center Agencies
Aaron Christian, Department of Developmental Services
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Ann Nakamura, Department of Developmental Services
Charles Liao, Department of Developmental Services
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