

DEPARTMENT OF DEVELOPMENTAL SERVICES

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 Sacramento, CA 95814
 TTY: 711
 (916) 651-6309



July 2, 2021

Melinda Sullivan, Executive Director
 Frank D. Lanterman Regional Center
 3303 Wilshire Boulevard, Suite 700
 Los Angeles, CA 90010

Dear Ms. Sullivan:

Thank you for your service coordinator caseload survey emailed to the Department of Developmental Services (Department) on March 24, 2021. The data provided indicates that, as of March 1, 2021, Frank D. Lanterman Regional Center (FDLRC) did not meet all the required caseload ratios mandated by Welfare & Institutions (W&I) Code §4640.6(c). Specifically, FDLRC did not meet required caseload ratios for the highlighted categories. Of the highlighted categories, FDLRC caseload ratios for individuals enrolled in the Home and Community-Based Services waiver program, individuals who moved from a developmental center to the community and lived in the community for more than twenty-four months, and over three years old, non-waiver, non-mover individuals, have been out of compliance for two consecutive reporting periods.

Regional Center	On Waiver*	Under 3 Years	Movers Over 24 Months*	Movers Between 12 and 24 Months	Movers Within Last 12 Months	Over 3 Years, Non-Waiver, Non-Mover*	Complex Needs
W&I Code Required Ratios	1:62	1:62	1:62	1:45	1:45	1:66	1:25
FDLRC Number of Individuals Served	3,576	1,698	13	1	0	5,483	72
FDLRC Ratios	1:82	1:59	1:70	1:43	N/A	1:79	1:24
CA Average	1:77	1:58	1:59	1:38	1:29	1:81	1:25

*Out of compliance for two consecutive reporting periods

“Building Partnerships, Supporting Choices”

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This letter is to notify you that, as specified by W&I Code §4640.6(f), FDLRC is required to submit a plan of correction for the caseload ratio categories that were not met for two consecutive reporting periods. The plan of correction must be developed with input from the State Council on Developmental Disabilities, local organizations representing the individuals you serve, their family members, regional center employees, including recognized labor organizations, service providers, and other interested parties. Please include in your plan of correction how you incorporated feedback from all required stakeholders.

We encourage you to review your process for determining service coordinator caseload assignments to assist in meeting the required caseload ratios and in developing your plan of correction.

Please email your plan of correction within 60 days from the date of this letter to:

Email: OCO@dds.ca.gov

The Department is available to provide technical assistance with the development of your plan of correction. If you have questions, please contact Danielle Hurley, Research Data Specialist I, Office of Community Operations, at (916) 654-3228, or by email, at danielle.hurley@dds.ca.gov.

Sincerely,

Original signed by:

ERNIE CRUZ
Assistant Deputy Director
Office of Community Operations

cc: Gloria Leiva, Los Angeles County Developmental Services Foundation, Inc.
Amy Westling, Association of Regional Center Agencies
Brian Winfield, Department of Developmental Services
Erica Reimer Snell, Department of Developmental Services
LeeAnn Christian, Department of Developmental Services
Aaron Christian, Department of Developmental Services
Uvence Martinez, Department of Developmental Services
Danielle Hurley, Department of Developmental Services