

DEPARTMENT OF DEVELOPMENTAL SERVICES

1215 O Street, MS 8-30
Sacramento, CA 95814
TTY: 711
(833) 421-0061



February 23, 2023

Gloria Leiva, Board President
Melinda Sullivan, Executive Director
Frank D. Lanterman Regional Center
3303 Wilshire Boulevard, Suite 700
Los Angeles, CA 90010-1710

Dear Ms. Leiva and Ms. Sullivan:

Thank you for submitting the Frank D. Lanterman Regional Center (FDLRC) Board Training Report and Plan pursuant to the 2022-2023 Regional Center Contract Article VII, Section 11. The Department of Developmental Services reviewed the FDLRC report and plan, which was received on November 11, 2022.

FDLRC's report is consistent with the 2022 approved training plan and the calendar year 2023 plan is consistent with the requirements specified in the contract. Please ensure information regarding board member training and support is posted on your regional center's website pursuant to Welfare and Institutions Code section 4622(g) and include the annual board of directors' training plan and schedule pursuant to the contract.

If you have any questions regarding this correspondence, please contact Nikisia Simmons, Primary Regional Center Liaison, Office of Community Operations, at (951) 554-0955, or by email, at nikisia.simmons@dds.ca.gov.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ernie Cruz'.

ERNIE CRUZ
Deputy Director
Community Services Division

cc: Amy Westling, Association of Regional Center Agencies
Brian Winfield, Department of Developmental Services
Aaron Christian, Department of Developmental Services
Uvence Martinez, Department of Developmental Services
Nikisia Simmons, Department of Developmental Services

“Building Partnerships, Supporting Choices”



November 11, 2022

Ernie Cruz
Deputy Director, Community Services Division
Department of Developmental Services
1215 O Street
Sacramento, CA 95814

Re: Board Training Plan for 2023

Dear Mr. Cruz,

Pursuant to our contract with the Department of Developmental Services, please find enclosed the Frank D. Lanterman Regional Center's board training plan for calendar year 2023. The Board of Directors reviewed and approved this plan at its September 28, 2022 meeting.

If you have any questions, please contact me at (213) 252-4900 or via email at Msullivan@lanterman.org.

Best Regards,

Melinda Sullivan
Executive Director

Board Training Plan

January – December 2023

Month	Subject	Amount of Time	Presenter	Expertise
January	<ul style="list-style-type: none"> Transparency – what's new in the contract and TBL 	½ hour	Melinda Sullivan	Executive Director
February	<ul style="list-style-type: none"> Recruitment Efforts To include numbers, strategies, process and time involvement; onboarding process between HR, OPS, IT and T&D 	½ hour	Karem Chacana	Director of Human Resources
March	<ul style="list-style-type: none"> New Initiative: Language Access Plan 	½ hour	Rose Chacana	Director of Koch Young Resource Center and Cultural Specialist
April	<ul style="list-style-type: none"> Self Determination and Participant Choice services 	½ hour	Carmine Manicone	Director of Client and Family Services
	<ul style="list-style-type: none"> Consent procedure to include process, numbers on average, medical versus dental 	½ hour	Gwen Jordan	Director of Clinical Services, RN
May	Person Centered Thinking	½ hour	Maureen Wilson, supported by Carmine Manicone	Director of Training and Development

June	<ul style="list-style-type: none"> • HCBS • Deaf Access and HoH 	½ hour	Pablo Ibanez	Director of Community Services
July Note: Closed Session for Board Training and Onboarding of New Board Members	<ul style="list-style-type: none"> • Role and Responsibilities of Board Members, including By-Laws. • Conflict of Interest • Whistleblower Policy • Cultural Competency 	2 hours	Melinda Sullivan	Curriculum developed by Corporate Legal Counsel, Enright & Ocheltree.
August	<ul style="list-style-type: none"> • Emergency Services 	½ hour	Claudia Ayala and Kaye Quintero	Emergency Services Manager CFO & Director of Administrative Services
September	<ul style="list-style-type: none"> • Performance Plan • Alternative Staffing Model 	1 hour	Melinda Sullivan Carmine Manicone Pablo Ibanez Kaye Quintero	LRC Executive Team
October	<ul style="list-style-type: none"> • RC Organization & Staffing Plan 	½ hour	Kaye Quintero	CFO & Director of Administrative Services
November				
December (Dark)				